

Minutes of the Annual General Meeting of North Baddesley Parish Council held in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley on Tuesday 15th May 2018 at 8.15pm

Present: Councillor D Knight (Chair), Councillors Mrs P Darnton, C Hill, D Middlewick P Thompson, and A Warnes

Absent: Cllrs M Selfe and Mrs A Tupper

In Attendance: J Harrington, Parish Clerk (Minutes)

Members of the Public: 0

18-19/0009

ELECTION OF CHAIRMAN

Cllr Knight stood down as Chairman of the meeting and Vice-chairman, Cllr Warnes, took over. Cllr Warnes proposed Cllr Knight as Chairman for 2018/19. This was seconded by Cllr Middlewick (carried nem. con.) and unanimously agreed. Cllr Knight was then duly elected as Chairman and signed the Declaration of Office.

18-19/0010

APOLOGIES FOR ABSENCE

Cllrs M Selfe and Mrs A Tupper were both absent due to ill health.

18-19/0011

DECLARATION OF INTERESTS

There were no declarations of interests. The Clerk asked all members present whether any of the information provided on the Declaration of Interest form to TVBC had changed. If so, this information had to be provided to TVBC but it was not necessary to fill out another form. The Clerk to notify TVBC of Cllr Knight's change of employment. All other members confirmed that their Declarations of Interest remained the same.

RESOLVED: that the Clerk would notify TVBC of the Chairman's change of employment.

18-19/0012

MINUTES

The Minutes of the Annual General Meeting held on 8th May 2017 were signed at the meeting of 12th June 2017 by the Chairman as a true copy.

18-19/0013

MATTERS ARISING

There were no matters arising.

18-19/0014

ELECTION OF VICE-CHAIRMAN

Cllr Knight proposed Cllr Warnes as Vice-Chairman. This was seconded by Cllr Thompson (carried nem con.) and unanimously agreed. Cllr Warnes was then duly elected as Vice-Chairman.

18-19/0015

ELECTION OF COMMITTEES AND REPRESENTATIVES

A new list of Committees and Representatives is appended.

18-19/0016

REVIEW OF STANDING ORDERS

The Model Standing Orders, adopted in July 2011 were last reviewed at the 2017 AGM. It was agreed no changes needed to be made.

18-19/0017

REVIEW OF FINANCIAL REGULATIONS

It was agreed that the Model Financial Regulations revised by NALC in October 2014 and adopted by the Parish Council in May 2015 should remain the same.

18-19/0018

REVIEW OF COMPLAINTS PROCEDURE

Minor alterations to the Parish Council's Complaints Procedure were agreed. The Clerk to update and upload onto the website.

RESOLVED that the Clerk would update the Complaints' procedure and upload onto the website.

18-19/0019

REVIEW OF FREEDOM OF INFORMATION PUBLICATION SCHEME

The Parish Council agreed that the current scheme was adequate and should remain unchanged.

18-19/0020

REVIEW OF POLICY FOR DEALING WITH THE PRESS/MEDIA

This policy was discussed at length and minor changes agreed. The Clerk to update and upload onto the website.

RESOLVED: that the Clerk would update the policy and upload onto the website.

18-19/0021

REVIEW OF INTERNAL AUDIT

There were no issues with the Internal Audit.

18-19/0022

REVIEW OF INSURANCE ARRANGEMENTS/INVENTORY OF LAND AND ASSETS

To be reviewed in September when the Insurance Policy was due to be renewed.

18-19/0023

THE GENERAL POWER OF COMPETENCE

The General Power of Competence, found in the Localism Act 2011, is an extra power awarded to Councils who meet certain criteria. The Parish Council resolved that it met the qualification criteria found in the Parish Council's General Power of Competence (Prescribed Conditions) Order 2012 which sets out that the Clerk must be qualified and two-thirds of members must be elected.

MEETING OF 15TH MAY 2018

18-19/0024

MODEL CODE OF CONDUCT

NALC's Model Code of Conduct remained in place.

18-19/0025

CALENDAR OF MONTHLY MEETINGS

A calendar of monthly meetings was distributed to all Councillors. However it was noted that the Annual Assembly, AGM and May meeting for 2018 would be changed to Wednesday 15th May to enable the County and Borough Councillors to attend.

18-19/0026

PARISHIONER OF THE YEAR

It was agreed that future presentations of the Parishioner of the Year Award should be made at Village Day. Proposed Cllr P Thompson, seconded Cllr Mrs P Darnton and unanimously agreed.

The Annual General Meeting closed at 9.15pm and was followed by the Council's monthly meeting.