

Minutes of the Meeting of North Baddesley Parish Council held on Monday 8th January 2018 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.

Present: Cllr D Knight (Chair), Mrs P Darnton, C Hill and A Warnes

Absent: Cllrs P Thompson, Mrs A Tupper and M Selfe

In Attendance: J Harrington, Parish Clerk (Minutes)

Members of the Public: One

17-18/0298

APOLOGIES FOR ABSENCE

Cllr Thompson gave his apologies due to a work commitment and Cllr Selfe was unwell.

17-18/0299

DECLARATION OF INTERESTS/DISPENSATIONS

There were no declarations of interest/dispensations.

17-18/0300

CO-OPTION OF NEW COUNCILLOR

David Middlewick signed the Declaration of Office and was duly co-opted on to the Council. A Declaration of Pecuniary Interests would be completed and sent to TVBC.

RESOLVED: that the Clerk would send the necessary paperwork to TVBC

17-18/0301

POLICE REPORT

There were no Police present and a report had not been sent in.

PCSO Stuart McClosky had informed the Clerk that he was leaving in mid January.

The Clerk to find out from the Police who will replace him.

RESOLVED: that the Clerk would contact the Police with regard to PCSO McCloskey's replacement

17-18/0302

OPEN PERIOD

There were no members of the public present.

17-18/0303

MINUTES

It was unanimously resolved that the previous Minutes be accepted as an accurate record and were duly signed by the Chairman.

MATTERS ARISING

16-17/0304

MAINTENANCE OF FOOTBALL PITCHES (Minute 17-18/0278)

There were discussions over the improvements to the pitches requested by Duncan Bennett, frequency of cutting (currently 24 cuts between April and September) and how we would reach an agreement over payment. The Clerk to liaise with the groundsman in the first instance and ask that he liaise with Duncan Bennett.

RESOLVED: that the Clerk would liaise with the groundsman in the first instance and then with Duncan Bennett.

17-18/0305

CHILDREN'S PLAYPARK (Minute 17-18/0279)

Further quotations for the grassed area, seats and picnic benches were awaited. Information concerning the contract and schedule of payments had not yet been forthcoming. The Clerk to chase.

The schools were willing to provide a group of pupils to attend the official opening as long as it was in term time. The Clerk to liaise with the schools over a date and time towards the end of March.

RESOLVED: that the Clerk would arrange a date and time with the schools and chase Wicksteed for further information concerning the contract and schedule of payments.

17-18/0306

BADDESLEY COMMON (Minute 17-18/0280)

There were discussions over the receipt of information by the Countryside Access Team and online reporting of a problem. It was agreed that the Clerk would continue to liaise with Countryside Services.

RESOLVED: that the Clerk would continue to liaise with Countryside Services

17-18/0307

ALLOTMENTS (Minute 17-18/0281)

Cllr Middlewick agreed to join the Allotments Committee. Informal meetings would be held on the Saturday morning before a full Council meeting at 11am at the allotments.

It was agreed that the numbers on the allotments would be changed to run from 1-60 and that the Clerk would produce a numbered master plan.

RESOLVED: that the Clerk would produce a numbered master plan of the allotments.

17-18/0308 DEFIBRILLATORS (Minute 17-18/0282)

Cllr Middlewick declared an interest and did not take part in discussions.

The Men's Shed proposal for the installation of the defibrillator in the telephone box in Ringwood Drive was discussed. A vote was taken and the majority agreed that the Men's Shed should carry out the works and a donation of £150 towards tools for the organisation would be made. **RESOLVED: that the Clerk would instruct the Men's Shed to carry out the works and make a donation of £150 to the organisation.**

The Clerk had liaised with the Rev Sally Kerson over the installation of a defibrillator at All Saints' Church and permission was awaited from the Diocese. The Clerk to enquire whether an electricity supply would be available.

RESOLVED: that the Clerk would confirm with the Church that an electricity supply would be available.

17-18/0309 FLEMING AVENUE PRECINCT (Minute 17-18/0283)

All works to the precinct had now been completed. The rubbish bins had not been painted as they were being replaced.

17-18/0310 SCOUT HUT LEASE (Minute 17-18/0284)

No further progress had been made.

17-18/0311 TREES IN SANDY LANE (Minute 17-18/0285)

The Clerk had spoken to a representative in the Highways and Countryside Department at HCC. They had confirmed that computer records indicated that Sandy Lane was a pathway and the responsibility of HCC Rights of Way/Countryside Access Team. The representative confirmed that the Rights of Way Team was a small group of volunteers who would struggle to maintain large jobs. They would clear away a branch if it fell down but did not have the resources to carry out large maintenance jobs. The Clerk had asked for written confirmation that the trees in Sandy Lane were the responsibility of HCC and had stressed that it was a health and safety issue as there were many dead branches which could fall at any time causing injuries to anyone walking in the area. No written confirmation had been received to date. The Clerk to chase.

RESOLVED: that the Clerk would seek written confirmation that the trees in Sandy Lane were the responsibility of HCC.

17-18/0312**TENNIS COURTS (Minute 17-18/0286)**

A quotation to pressure wash and treat the tennis courts was awaited from the groundsman.

17-18/0313 SPEED BUMPS (Minute 17-18/0287)

The groundsman had not yet painted the speed bumps as he was waiting for the weather to improve before using a special paint.

17-18/0314 SCHOOL CROSSING PATROLS (Minute 17-18/0288)

HALC had agreed to include a message in the next Round Robin to all Clerks.
The Clerk to supply the specific wording necessary.

RESOLVED: that the Clerk would supply the specific wording to HALC for the Round Robin

17-18/0315 COMMUNITY GOVENANCE REVIEW (Minute 17-18/0290)

The Chairman produced a map showing the current boundaries of the village. He proposed that the Parish Council gives away the whole of Emer Farm to Ampfield PC and Thorn Hill to Valley Park PC. He also proposed that the Parish Council takes Roundabouts Copse, Wren's Farm and Castle Lane Farm from Chilworth PC. Members unanimously agreed with the Chairman's proposals and the Clerk undertook to inform TVBC and also the neighbouring Parish Councils concerned.

RESOLVED: that the Clerk would inform TVBC and the neighbouring Parish Councils.

17-18/0316 DESIGNATED PUBLIC ORDERS SPACES (Minute 17-18/0291)

No further information had been received. The Clerk to chase.

17-18/0317 LIBRARY

Cllr Hill reported that the Library had started to make a profit on the calendars.
The next fundraiser would be the Quiz Night in March.

The Clerk confirmed that she was in the process of sorting out the servicing of the fire extinguishers and would let Cllr Hill know of any progress made.

Cllr Hill confirmed that the Lease was due for renewal in April.

CORRESPONDENCE**17-18/0318 CHARITY COMMISSION ANNUAL RETURN**

The Clerk confirmed that the Charity Commission's Annual Return had been filed online to meet the deadline of the end of January.

17-18/0319 LEGAL HELPLINE SERVICE

A new legal helpline service would be available from 1st January, provided by Hampshire Legal Services (HLS) which is part of Hampshire County Council. All enquiries must be directed to HALC in the first instance.

17-18/0320 RESIDUAL ON-SITE PARKING

Crookham Village Parish Council had proposed that HALC should agree to seek, through NALC, government consideration of changes to planning law to make the adequacy of residual on-site parking a Material Planning Consideration when determining applications for on-site changes and also in the rules for Permitted Development. Members unanimously agreed to support the motion and the Clerk would provide local evidence to support it.

RESOLVED: that the Clerk would reply to HALC.

17-18/0321 SOCIAL MEDIA POLICY

The Clerk outlined the reasons for adopting a Social Media policy. It was agreed that the Clerk would forward details of two examples for consideration by members.

RESOLVED: that the Clerk would forward details of two examples of a Social Media policy to members.

17-18/0322 OTHER CORRESPONDENCE

Local Council Review – Winter 2017.

17-18/0323 HEALTH AND SAFETY/ RISK ASSESSMENT

There were currently no health and safety issues.

17-18/0324 QUESTIONS/REPORTS FROM MEMBERS PRESENT

The Chairman confirmed that Village Day would be held on 19th May this year. The Clerk undertook to put the details on the website under “Events” but asked that someone supply an article with more details.

RESOLVED: that the Clerk would put Village Day on the website and one of the Councillors would supply an article.

Cllr Darnton felt it was quite cold in the meeting room. The Clerk reported that the hand drier in the ladies’ toilet was not working. The Chairman reported that the air vents for the extractors in the toilets were very dusty and needed cleaning.

RESOLVED: that the Clerk would liaise with the groundsman to sort out the heating, the hand-drier and the air vents.

The Clerk undertook to get quotes for the caged areas and surfacing for the new MUGA, tennis courts lawn bowls and cricket nets.

RESOLVED: that the Clerk would get quotes for all the caged areas.

17-18/0325

APPROVAL OF ACCOUNTS FOR PAYMENT

Contractor costs, Clerk Salary, HMRC	4901.85
JPS Fire and Security – Service fire extinguishers	48.00
Kat Lemon – Youth work November	666.00
Kat Lemon – Youth work December	666.00
Kat Lemon – Christmas decorations	46.50
Kat Lemon – Learning and skills enhancement workshop November	494.65
Kat Lemon – Learning and skills enhancement workshop December	531.41
Sustainable Communities – Contract 3	45.00
Sustainable Communities – CDW and CE and F Project	250.00
Sustainable Communities – Contract 6	420.00
Retirement Fund	600.00
Benica Solutions Ltd – Cleaning of war memorials	30.00
Paul Pimley – Beadle Editor	140.00
Scouts – Beadle Delivery	75.00
Business Stream – Pavilion Water	63.18
TOTAL	£8977.59

Proposed: Cllr A Warnes Seconded: Cllr D Middlewick

17-18/0326

TREES

17/03145/TPOS	38 Rownhams Lane North Baddesley	T1 Silver Birch – Fell, T2 Silver Birch – Fell <i>No objection subject to Arboricultural Officer's approval</i>
17/03239/TPOS	56 Tottehale Close North Baddesley	T1 – Hornbeam – Reduce canopy by up to 2m back to previous pruning points <i>No objection – subject to Arboricultural Officer's approval</i>

17-18/0327

PLANNING APPLICATIONS

17/03052/FULLS	18 Rosslyn Close North Baddesley	Side and rear extensions and raising of roof to create rooms at first floor <i>Insufficient information on parking</i>
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17/03162/FULLS	111 Ringwood Drive North Baddesley	Garage conversion and first floor side extension with associated alterations <i>No comment</i>
17/03137/FULLS	18 Middle Road North Baddesley	Extension to rear and raising of roof height to provide additional accommodation and attached single garage (amended scheme to include enlarged garage). <i>Incorrect drawing supplied</i>
17/03255/FULLS	106 Botley Road North Baddesley	First floor bedroom extension, including provision of enlarged dormer, and replacement of rooflights at rear with dormer windows <i>No comment</i>
17/03018/FULLS	11 Langham Close North Baddesley	Garage conversion to form study/playroom And replace garage door with bay window. <i>No comment</i>

The meeting closed at 9.15pm