

**Minutes of the Meeting of North Baddesley Parish Council held on Monday 10<sup>th</sup> September 2018 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.**

Present: Cllr D Knight (Chair), C Hill, D Middlewick, A Warnes and V Wotton

Absent: Cllrs M Selfe, P Thompson and Mrs A Tupper

In Attendance: J Harrington, Parish Clerk (Minutes)

Members of the Public: Abigail Yellin, Kate Moore, Scout Leader  
Jack Westmancott and a colleague attended at 8.30 for 15 mins

18-19/0168

**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Selfe who was unwell, Cllr Thompson who had been called into work and Cllr Mrs Tupper who could not leave her husband due to an ongoing illness.

18- 19/0169

**CO-OPTION OF NEW COUNCILLOR**

Abigail Yellin signed the Declaration of Acceptance of Office and submitted her Declarations of Interests form to the Clerk. Abigail was then welcomed onto the Parish Council by the Chairman.

18-19/0170

**DECLARATION OF INTERESTS/DISPENSATIONS**

There were no declarations of interest/dispensations.

18-19/0171

**OPEN PERIOD**

The Chairman welcomed Kate Moore, Scout Leader to the meeting. Kate had attended to re-open negotiations with the Parish Council concerning the renewal of the Scout Hut lease. There had been a complete upheaval within the Scouts over the past year and a meeting was to be held the coming Thursday to discuss leadership and revisit ongoing issues.

Kate summarised the needs of the Scouts with regard to their existing building. The Scouts had been awarded a grant towards a new central heating system but could not progress the works without a lease. A new fire alarm system was needed along with refurbishment and re-arrangement of two of the rooms and a general cleaning and refurbishment of the whole building. Kate confirmed that a breakdown of costs could be provided. A 15 year lease had initially been proposed by the Parish Council but ideally the Scouts would like a longer lease.

The Parish Council agreed that further meetings would be necessary and confirmed that it would keep in touch.

The Chairman thanked Kate for attending and she left the meeting.

After further discussions it was proposed and unanimously agreed to offer the Scouts a 20-year lease. The Clerk to liaise with the Scouts

**RESOLVED: that the Clerk would offer the Scouts a 20-year lease.**

18-19/0172

### MINUTES

It was unanimously resolved that the previous Minutes be accepted as an accurate record and were duly signed by the Chairman

### MATTERS ARISING

18-19/0173

#### DOG FOULING (Minute 18-19/0109)

No further progress had been made as a reply was still awaited from TVBC concerning posters and a leaflet drop.

18-19/0174

#### SANDY LANE BARRIER GATE (Minute 18-19/0111)

Following a request from TVBC it was agreed that the groundsman would be asked to create a step for their drivers to access the top of the barrier gate to put in the code.

**RESOLVED: that the Clerk would liaise with the groundsman over creating a step at the barrier gate.**

18-19/0175

#### 360 DEGREES (Minute 18-19/0112)

Discussions were deferred until later in the meeting.

18-19/0176

#### FOOTBALL PITCHES (Minute 18-19/0114)

No further progress had been made with regard to obtaining a quotation for aeration of the former cricket pitch as, due to the hot weather, the ground had been too hard.

The Clerk to chase Terrain Aeration Services.

**RESOLVED: that the Clerk would chase Terrain Aeration Services for a quotation.**

**18-19/0177 ALLOTMENTS (Minute 18-19/0115)**

Following their recent meeting, the Allotments Committee had reported several neglected plots to the Clerk who had written to the plotholders concerned.

Some of the allotments were not displaying their plot numbers and it was agreed that the Clerk would incorporate the need for identification of plots into the rules.

**RESOLVED: that the Clerk would incorporate the need for identification of plots into the rules**

**18-19/0178 DEFIBRILLATORS (Minute 18-19/0116)**

There were discussions over how information regarding the location of defibrillators in the village would be displayed in an article in the Beadle. The locations of five 24/7 defibrillators would be identified.

**RESOLVED: that the Clerk would submit the article to the Beadle**

**18-19/0179 TREES IN SANDY LANE (Minute 18-19/0118)**

A lot of progress had been made along one side of the lane and work was in progress on the other side.

It appeared that only one side of the trees had been pruned. However the Tree Surgeon was only taking out the dead and diseased branches at the present time. In the allotments area there were several trees with branches overshadowing plots which needed attention. The Clerk to liaise with the Tree Surgeon.

**RESOLVED: that the Clerk would liaise with the Tree Surgeon**

**18-19/0180 TENNIS COURTS (Minute 18-19/0119)**

No further progress had been made. The Clerk to chase the groundsman.

**RESOLVED: that the Clerk would chase the groundsman over repair of the water pump and cleaning of the tennis courts.**

**18-19/0181 EXTENSION TO FACILITIES AT RECREATION GROUND (Minute 18-19/0120)**

It was agreed that this item would be added to the Agenda for the next Planning Meeting

**18-19/0182 MOUNTBATTEN PARK CAR PARK (Minute 18-19/0122)**

Works to repair potholes at the car park were scheduled to take place in September.

**18-19/0183 WWI COMMEMORATIONS (Minute 18-19/0123)**

The ghost soldiers had been built and all was on target for Remembrance Sunday. The next meeting would be held on 7<sup>th</sup> October at 4pm in the Village Hall. Posters had been prepared and would be going up over the next few weeks.

**18-19/0184 SAFETY AUDITS (Minute 18-19/0124)**

All three safety audits (pavilion, community centre and library) had now been completed. Storage issues at the pavilion would be resolved once the new container had been moved. The Clerk to chase the groundsman over Heras fencing around the old skip in the former cricket field. **RESOLVED: that the Clerk would continue to monitor any progress made.**

**18-19/0185 HOE LANE (Minute 18-19/0125)**

A meeting had taken place with the developers. Minutes and briefing notes attached.

**18-19/0186 EMAIL ADDRESSES (Minute 18-19/0127)**

No further progress had been made. The Clerk to liaise with Wellow Parish Council for advice. **RESOLVED: that the Clerk would liaise with Wellow Parish Council**

**18-19/0187 MEMORIAL SEAT (Minute 18-19/0128)**

A meeting had taken place with the bereaved relatives to discuss their requirements regarding wording on the plaque and location of the seat. The seat had been ordered and the groundsman informed of the location

**18-19/0188 INSURANCE (Minute 18-19/0131)**

A quotation in the sum of £5,707.14 or £5,425.53 (3 year long term agreement) had been received from Came and Company, Parish Council Insurance brokers. It was unanimously agreed to accept the 3 year long term agreement. The Clerk to notify the brokers. **RESOLVED: that the Clerk would notify the brokers of the Parish Council's acceptance of the quotation for the 3 year long term agreement.**

**18-19/0189 NOTICEBOARDS (Minute 18-19/0149)**

No further progress had been made. The Clerk to liaise with the groundsman

18-19/0190

**LIBRARY**

TVBC had awarded a grant of £3000 to the Library Committee which would be allocated for the rent and approximately £350 had been received from Waitrose. The Library Committee would not be producing a calendar this year but were aiming to produce one for 2020 called "20/20 vision". A quiz night with fish and chip supper was planned for 2<sup>nd</sup> November.

**CORRESPONDENCE**

18-19/0191

**360 DEGREES**

Jack Westmancott and a colleague attended at 8.30 for 15 minutes. Jack drew attention to issues raised during the period that he had hired the facilities over the summer months, notably around the contractors being unable to gain access to clean the building whilst in use. Jack's report was discussed and it was suggested that more information should be gained concerning the children who had attended. Also a written statement was required from Jack indicating that he had seen the DBS checks of his staff and that a policy was in place to monitor these checks.

The Chairman thanked Jack and his colleague for attending and they left the meeting.

Further discussions took place and issues with the cleaning discussed. It was agreed that elements of the service provided by Jack over the summer were unsatisfactory and these would be addressed in an email from the Clerk. In light of this it was agreed that the Parish Council would not consider a contract at the present time but would offer an extension to the trial period over the autumn half-term during which Jack would need to make improvements if he wished to continue using the facilities in the future. Any changes to an agreed schedule would need to be made in writing to the Clerk.

18-19/0192

**PAVILION HIRE**

A request had been received from a Charity Support Services Organisation to hire the larger room at the pavilion on Monday mornings between 10am and 12 noon. It was agreed that they would be offered use of the pavilion on Monday mornings in term time only until the end of the summer term.

There had also been a request to hold a birthday party for about 20 children with inflatables. It was agreed that an extra £100 security deposit would be requested for parties intending to hire inflatables. An extra charge of £10 per hour would also be levied for outside space.

18-19/0193

**RECREATION GROUND**

There had been a request for extra bins and benches at the Recreation Ground and in Sandy Lane. It was agreed that a picnic bench near the barbecue would be considered

There had also been a suggestion of a fenced off area for adults and children to picnic where dogs could not enter. It was agreed that a sign would be erected by the children's playground saying "No Dogs" . All dogs should be on leads but there were no plans at the moment to fence off the area.

A complaint had been received about the surfaces in the children's playpark being in a poor condition and dangerous. It was agreed to ask the groundsman to carry out a safety inspection and rectify any issues that were highlighted.

**18-19/0194 ALLOTMENTS**

A request for a small wooden storage shed had been received from an allotment holder. The plot holder to be requested to attend the next meeting of the Allotments Committee to indicate the location and size of the shed.

**18-19/0195 REMEMBRANCE SUNDAY**

It was agreed that Cllr Wotton would read out the names of those who lost their lives in the 2 World Wars on Remembrance Sunday and Cllr Hill would lay the wreath. The Clerk to inform the church.

**18-19/0196 OTHER CORRESPONDENCE**

There was no other correspondence.

**18-19/0197 HEALTH AND SAFETY/ RISK ASSESSMENT**

There were currently no health and safety issues.

**18-19/0198 QUESTIONS/REPORTS FROM MEMBERS PRESENT**

There were no questions/reports from members present.

18-19/0199

**APPROVAL OF ACCOUNTS FOR PAYMENT**

Contractor costs, Clerk Salary, HMRC (July and August)	9803.70
Habistore – Hardware items	4.99
Paul Pimley – Beadle Editor	140.00
Scouts – Beadle Delivery	75.00
Inprint – Beadle Printer	1469.00
Benica Solutions Ltd – Repairs to tractor	636.82
Benica Solutions Ltd – Maintenance of St John’s Churchyard (July)	128.00
Benica Solutions Ltd – Pavilion cleaning and products (July)	791.59
Benica Solutions Ltd – Padlock, chains for gates, safety signs, first aid/bio hazard kits	313.07
Benica Solutions Ltd – Security locks for shipping containers	188.36
Paul Pimley – Computer repairs	30.00
HMCTS – Court fee for eviction of travellers	355.00
Sustainable Communities – Contract 3 and CDW Apprenticeships project (July)	393.33
Arco Ltd – Signs etc for pavilion	99.56
Surrey Hills Solicitors – Fees re travellers	822.00
CT Safety Barriers Ltd – New barrier gate at Sandy Lane	3118.62
Benica Solutions Ltd – Pavilion cleaning (August)	600.00
Benica Solutions Ltd – Maintenance of St John’s churchyard (August)	128.00
Benica Solutions Ltd – Rubbish clearance and disposal of waste after travellers	520.80
Benica Solutions Ltd – Allotment clearance and disposal of rubbish	372.00
Habistore – Hardware items	4.49
Foster Tree Care – Works to trees in Sandy Lane	1800.00
Trade UK – Hardware items as invoice	343.65
Aegis Alarms – Annual Maintenance Agreement for servicing pavilion alarms	420.00
TVBC – Community Centre Rent	150.00
J Harrington – Clerk allowance, mileage, stationery, etc.	636.20
Sustainable Communities – CDW Apprenticeships Project and Contract 3 (August)	385.83
Friends of North Baddesley Library – Reimbursement for service of fire extinguishers	358.20
Rarden Safety Solutions – Safety audit at library	420.00
Rarden Safety Solutions – Safety audit at Community Centre	420.00
Kat Lemon – Youth work July	666.00
Kat Lemon – Youth work August	666.00
Noticeboards Online – Noticeboard for inside pavilion	319.20
Cleansing Services Group – Emptying of septic tank	186.00

**TOTAL****£26,765.41****Proposed:** Cllr D Middlewick **Seconded:** D Knight

18-19/0200

**TREES**

- 18/02371/TPOS 12 Emer Close  
North Baddesley T1 Leylandii – Reduce the lateral limbs by up to 4m *No objection – subject to Arboricultural Officer's approval*
- 18/02370/TPOS Land to the rear of  
12 Emer Close  
North Baddesley T1 Leylandii – Fell *No objection – subject to Arboricultural Officer's approval*

18-19/0201

**PLANNING APPLICATIONS**

- 18/02152/CLPS 18 Lavington Gardens Certificate of Proposed Lawful Development for the replacement of a rear conservatory with a single storey rear extension  
*No comment*
- 18/02241/CLPS 2A Edwina Close  
North Baddesley Certificate of Proposed Lawful Use of land to station a mobile home/family annexe for ancillary use to main dwelling  
*No comment*
- 18/02291/FULLS 24 Baddesley Close  
North Baddesley Erection of a timber framed building in the rear garden (Retrospective) *Objection – too close to boundary and built on top of tree roots*

The meeting closed at 10.10pm