

Minutes of the Meeting of North Baddesley Parish Council held on Monday 11th February 2019 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.

Present: Cllr D Knight (Chair), D Middlewick, P Thompson, A Warnes, V Wotton and A Yellin

Absent: Cllrs C Hill and Mrs A Tupper

In Attendance: Mark Blake, Baddesley Park Football Club and J Harrington, Parish Clerk (Minutes)

Members of the Public: One

18-19/0392

APOLOGIES FOR ABSENCE

Cllrs C Hill and Mrs A Tupper both gave their apologies due to ill health.

18- 19/0393

DECLARATION OF INTERESTS/DISPENSATIONS

There were no declarations of interest/dispensations.

18-19/0394

BADDESLEY PARK FOOTBALL CLUB

Mark Blake had attended to discuss ongoing drainage issues with the former cricket field. The Clerk confirmed that she had spoken to Drainline who had put the works in hand to flush through the underground pipes. However, as the company would be using a large vehicle and did not have hoses long enough to reach outside of the area, it was agreed that the works should be delayed until around May time when the weather would hopefully be drier and the ground harder.

With regard to grass cutting, Mark requested that the 22 cuts per year currently carried out by the groundsman could possibly be divided into 20 cuts and 5 sessions of slitting as in the summer months the grass would not necessarily need cutting so often. All agreed that there could be flexibility in this area and the Clerk would put this to the groundsman.

Mark suggested that a Service Level Agreement could be drawn up between the Parish Council and Baddesley Park Football Club the as there had been a lack of hot water and other issues with the pavilion in recent months. The Parish Council agreed that they would look at reimbursement where services were not met. Mark undertook to draw up an agreement for consideration by the Council.

RESOLVED: that the Clerk would liaise with the groundsman over grass cutting and Mark would draw up a Service Level Agreement

The Chairman thanked Mark for attending and he left the meeting.

18-19/0395

OPEN PERIOD

There was one member of the public present who drew members' attention to the Parish Council's 2017/18 accounts, a copy of which had been supplied to him by the Clerk on his request. The member of the public had found the accounts difficult to understand and queried their accuracy.

The Chairman confirmed that the Parish Council's accountants used Quickbooks which were quite difficult to understand but that the accounts had been passed by the External Auditors with no queries or exceptions.

18-19/0396

MINUTES

Minute 18-19/0353 – "Footpath 501, Brook Close to Tadburn Road" should read "Brook Close to Bracken Close". It was then unanimously resolved that the previous Minutes be accepted as an accurate record and were duly signed by the Chairman.

MATTERS ARISING

18-19/0397

RIGHTS OF WAY VEGETATION (Minute 18-19/0353)

Hampshire and IOW Wildlife Trust had responded to the Clerk's request for an update on progress with works to Footpath 1 from Botley Road to Baddesley Common. They stated that they had been unable to progress anything yet due to other more pressing priorities but intended to address the issues where practical and the items were still on a schedule of works.

18-19/0398

TENNIS (Minute 18-19/0354)

Following their presentation at the previous meeting, the Chairman felt that there should be further discussions on how to move forward with Together Active.

18-19/0399

DOG FOULING (Minute 18-19/0358)

The extra flyers had now been delivered to Councillor Warnes.

18-19/0400

ALLOTMENTS (Minute 18-19/0359)

Another plot had become vacant and would be offered to the next person on the waiting list.

There were discussions around recent vandalism and the erection of further fencing to fill in gaps which were leaving the allotments less secure. It was agreed that Cllr Middlewick would liaise with one of the allotment holders who had been instrumental in erecting the first phase of fencing to decide on extra materials that needed to be purchased by the Parish Council. The allotment holders could then erect the extra fencing themselves. It was also noted that the gate was currently held with rope. It was agreed that this should be replaced with a galvanised chain with a loop that could fit over the gate post. The Clerk to liaise with the groundsman.

RESOLVED: that Cllr Middlewick would liaise with one of the allotment holders over materials necessary to erect further fencing and the Clerk would liaise with the groundsman to purchase a chain with a loop.

18-19/0401

EMAIL ADDRESSES (Minute 18-19/0362)

The Clerk was still liaising with the website providers. Cllr Knight stressed that issues preventing the Clerk from listing the Trustees individually on the Charity Commission website were delaying grant applications. The Clerk undertook to try to resolve the issues.

RESOLVED: that the Clerk would attempt to resolve the listing issues.

18-19/0402

SEPTIC TANK (Minute 18-19/0363)

The Clerk had arranged for the septic tank to be emptied a few days before Village Day. Discussions with Southern Water over connecting to mains drainage were ongoing.

18-19/0403

CCTV (Minute 18-19/0364)

A new system was due to be installed on 18th February.

18-19/0404

INSURANCE CLAIMS (Minute 18-19/0354)

The Clerk was continuing to liaise with the Insurance Company regarding two recent claims.

18-19/0405

PRECEPT (Minute 18-19/0367)

As the precept request was now over £140,000, TVBC had requested a breakdown. The Chairman and the Clerk agreed to look at this after the meeting and provide the necessary information to TVBC by the end of the week.

18-19/0406

DAMAGE TO SPORTS PAVILION (Minute 18-19/0372)

The Clerk was continuing to liaise with the Insurance Company and quotations for repair works had been sought.

18-19/0407

PLAYGROUND SIGNS (Minute 18-19/0373)

The Clerk was still awaiting information from the Insurance Company regarding mandatory signs for the children's playground.

18-19/0408

PARKING CONSULTATIONS (Minute 18-19/0373)

The next parking consultation was due to take place on Tuesday 5th March, The Clerk to check that HCC will erect notices around the village like they did last time. **RESOLVED: that the Clerk would liaise with HCC regarding flyers.**

18-19/0409

LIBRARY

There were no further updates on the Library.

CORRESPONDENCE

18-19/0410

LEGAL TOPIC NOTES

There were no new legal topic notes

18-19/0411

ELECTIONS

The Clerk drew members' attention to the election timetable and suggested a meeting be held to fill out and check the forms prior to the deadline of 3rd April when they would be delivered to TVBC. It was agreed that the forms would be checked at the planning meeting to be held on 25th March.

18-19/0412

FENCING AT CAR PARK

The Clerk had received one quotation from the groundsman in the sum of £933.22 plus VAT to repair/replace fencing around the car park. It was agreed that the quotation needed to include all the fencing around the car park area and needed to include more robust materials for the fencing such as concrete or metal. The Clerk to liaise with the groundsman to modify his quotation and then seek two more.

18-19/0413

OTHER CORRESPONDENCE

HALC AGM – 13th March 2019 at Hilton, Ageas Bowl, £75 per delegate – the Clerk to attend.

18-19/0414

GRANTS

A grant application had been submitted to the Big Lottery Fund for youth work and other grants were dependent upon the Charity Commission website being updated.

18-19/0415

HEALTH AND SAFETY/ RISK ASSESSMENT

Cllr Knight drew attention to muddy areas around the children's playground due to the recent wet weather. This area would need to be looked at and a resolution found.

Minor issues at the children's playground were discussed and the Clerk undertook to report them to the groundsman.

RESOLVED: that the Clerk would report issues at the children's playground to the groundsman

18-19/0416

QUESTIONS/REPORTS FROM MEMBERS PRESENT

Cllr Wotton pointed out that, from April, there would be changes with regard to the payment of Council Tax and those who had previously been exempt would now have to pay a percentage. Cllr Wotton felt it would be a good idea for the Parish Council to produce an article which could go in the Beadle, on the website and the noticeboards explaining what the Parish Council had achieved for the community.

Cllr Wotton undertook to write a draft and circulate to all members for their consideration.

RESOLVED: that Cllr Wotton would provide a draft for consideration by members.

Cllr Warnes had received complaints about bus shelters and suggested he could ask at the next Transport meeting whether there were any grants available for improvements to be made.

RESOLVED: that Cllr Warnes would enquire about grant funding for bus shelters at the next Transport meeting.

18-19/0417

APPROVAL OF ACCOUNTS FOR PAYMENT

Contractor costs, Clerk Salary, HMRC	4951.95
Kat Lemon – Longleat trip (Youth club)	300.00
Benica Solutions Ltd – Maintenance of St John's churchyard	128.00
Benica Solutions Ltd – Pavilion cleaning and products	647.33
Business Stream – Pavilion water	84.97
Business Stream – Allotments water	113.95
Barron and Partners – Structural Engineer's visit to pavilion to inspect damage	570.00
Foster Tree Care – Treeworks at allotments	1200.00
Aegis Alarms – Call out for boiler room door contact	42.00
Sustainable Communities – Contract 3	127.50
Sustainable Communities – CDW Apprenticeships Project	333.33

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K F Jackson – Street light at Chamberlain Ct	505.00
Benica Solutions Ltd – Bin emptying and manhole cover	228.34
Aegis Alarms – Call out for container	108.00
Kat Lemon – Youth work	879.28
Benica Solutions Ltd – Pavilion cleaning	600.00
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
J Harrington – Computer repair	45.00
J Harrington – Noticeboard keys cut	11.00
SSE – Pavilion electricity	707.78
HCC – Licence for alterations to former cricket field	600.00
Benica Solutions Ltd – Miscellaneous as invoice (bin emptying, light bulbs, emergency lighting batteries, cleaning products/toilet rolls	253.09
Vernham Labels – Dog waste bin flyers	48.00
Habistore – Key	3.99
TOTAL	£12,616.51

Proposed: Cllr D Middlewick Seconded: Cllr D Knight**18-19/0418****PLANNING APPLICATIONS**18/03256/FULLS 7-9 Borden Way
North BaddesleyAlterations to existing garages to raise the roof to form office/playroom space above with external staircase to rear. *No comment*

The meeting closed at 8.20pm