

**Minutes of the Meeting of North Baddesley Parish Council held on Monday 11<sup>th</sup> June 2018 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.**

Present: Cllr D Knight (Chair), C Hill, D Middlewick, P Thompson and A Warnes

Absent: Cllrs M Selfe and Mrs A Tupper

In Attendance: Jim Upfold, Groundsman and J Harrington, Parish Clerk (Minutes)

Members of the Public: 0

18-19/0067

**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

18- 19/0068

**DECLARATION OF INTERESTS/DISPENSATIONS**

There were no declarations of interest/dispensations.

18-19/0069

**OPEN PERIOD**

The Parish Council's groundsman had attended to report that the barrier gate at the entrance to Sandy Lane was dangerous and should not be operated as there was concern it could snap and cause injury to someone. It was agreed that a new barrier gate should be purchased as soon as possible. The Clerk had obtained two quotations and the cheaper option was chosen. The Clerk to check the timescale for delivery and installation, whether the old gate could be removed at the same time and what materials the new gate was made of. **RESOLVED: that the Clerk would organise the purchase and installation of a new gate and email all users of the pavilion to take care when handling the old gate and confirm that a new gate was being organised.**

There were lengthy discussions around a recent meeting held with representatives from 360 Degrees Sports Coaching Company and their proposals emailed to the Clerk. It was suggested that the Company could be offered a trial period of three months over the summer holidays to run their proposed projects. If the trial period was successful a service level agreement could be drawn up by the Parish Council for a more permanent arrangement. **RESOLVED: that the Clerk would continue to liaise with 360 Degrees**

18-19/0070

**MINUTES**

It was unanimously resolved that the previous Minutes be accepted as an accurate record and were duly signed by the Chairman

**MATTERS ARISING**

18-19/0071

**PARKING IN NORTON WELCH CLOSE (Minute 18-19/0008)**

The Clerk had emailed Hampshire Highways concerning parking issues in Norton Welch Close, reported by residents at the Annual Assembly. Hampshire Highways had referred the matter to East Hampshire District Council with whom they worked closely. A reply was awaited.

18-19/0072

**FOOTBALL PITCHES (Minute 18-19/0033)**

A drainage survey had been carried out but a report and invoice was still awaited. The groundsman reported that the survey had shown that there were pipes under the former cricket field but they were not connected to any mains and were therefore ineffective.

18-19/0073

**ALLOTMENTS (Minute 18-19/0034)**

Materials for the deer fence had been purchased and were stored at the allotments. The groundsman to liaise with the volunteers over a date to carry out the works.  
**RESOLVED: that the Groundsman would liaise with the volunteers over a date to erect the deer fence.**

18-19/0074

**DEFIBRILLATORS (Minute 18-19/0035)**

All three defibrillators had been installed and two had been registered with the Ambulance Service. The Clerk was in the process of registering the third one.

18-19/0075

**SCOUT HUT LEASE (Minute 18-19/0036)**

There had been no communication with the Scouts over the lease for some time. The Clerk to chase.

18-19/0076

**TREES IN SANDY LANE (Minute 18-19/0037)**

Two days' work had been carried out by the tree surgeon. It was agreed that the Clerk would liaise with the tree surgeon to find out how long he thought it would take to carry out maintenance works to the whole lane and an estimation of the cost.

**RESOLVED: that the Clerk would liaise with the Tree Surgeon**

**18-19/0077 TENNIS COURTS (Minute 18-19/0038)**

A grant had been obtained from TVBC in the sum of £666 to clean the tennis courts. The Clerk to instruct the groundsman to carry out the works.

TVBC had requested a photoshoot with Borough Councillor, Mrs Ann Tupper and the Community Engagement Officer, Louise Trayling to publicise the grant. The Clerk to arrange. **RESOLVED: that the Clerk would instruct the groundsman to carry out cleaning works to the tennis courts and arrange a photoshoot.**

**18-19/0078 EXTENSION TO SPORTS PAVILION/FACILITIES AT RECREATION GROUND (Minute 18-19/0039)**

The Clerk had advertised the requirements on the website "Contracts Finder" as per Government guidelines and sent out tenders to those companies who had previously expressed an interest. The deadline for the return of tenders was Friday 6 July.

**18-19/0079 POTHoles (Minute 18-19/0041)**

Most of the potholes had been repaired. One on the cyclepath near the Bedes Lea had been repaired twice but was still causing concern. The Clerk to report again to Hampshire Highways. **RESOLVED: that the Clerk would report the pothole to Hampshire Highways**

**18-19/0080 MOUNTBATTEN PARK CAR PARK (Minute 18-19/0042)**

One quotation for repairs to potholes had been received. Two further quotations were awaited.

**18-19/0081 WWI COMMEMORATIONS (Minute 18-19/0043)**

Several ideas were discussed. It was agreed that the Headteachers of the schools would be asked how the schools were planning to commemorate the event.

It was agreed another meeting needed to be arranged with the WI, Youth Club, Men's Shed and Historical Society. The Clerk to arrange.

**RESOLVED: that the Clerk would liaise with the schools and arrange another meeting.**

**18-19/0082 GROUNDSMAN'S CONTRACT (Minute 18-19/0045)**

The groundsman's contract was discussed. The Clerk to forward a copy of the contract to Cllr Middlewick.

**RESOLVED: that the Clerk would forward a copy of the contract to Cllr Middlewick**

**18-19/0083 LEGIONELLA RISK ASSESSMENT (Minute 18-19/0049)**

No further progress had been made as the Clerk had been unable to contact the Risk Assessment Company. **RESOLVED: that the Clerk would chase.**

**18-19/0084 HOE LANE DEVELOPMENT (Minute 18-19/0060)**

Cllr Knight confirmed that he would be attending the TVBC Committee meeting the following day.

**18-19/0085 BUS SHELTERS (Minute 18-19/0062)**

No further communication had been received from Romsey Extra Parish Council. The Clerk to chase.

**18-19/0086 LIBRARY**

Cllr Hill reported that some progress had been made with the production of calendars for next year. There were no other issues of note.

**CORRESPONDENCE****18-19/0087 ACCOUNTS**

The Internal Audit was considered and approved by the Parish Council, followed by Section 1 of the Annual Return for the year ended 31 March 2018 (The Annual Governance Statement 2017/18) and then Section 2 of the Annual Return (Accounting Statements 2017/18). The Statements were then signed by the Chairman and the Clerk/Responsible Financial Officer. The Clerk to ensure that the Notice for the Exercise of Public Rights, the Annual Governance Statement (Section 1) and the Accounting Statements (Section 2) are displayed on the website and on the noticeboards on 30<sup>th</sup> June.

**18-19/0088 BEADLE**

The Editor of the Beadle had requested that Beadle production times be changed back to March, June, September and December instead of April, July, October and January. After much discussion it was agreed to keep the dates as they were, ie April, July, October and January. The Clerk to inform the Beadle Editor.

**RESOLVED: that the Clerk would liaise with the Beadle Editor**

**18-19/0089 PAVILION/RECREATION GROUND BOOKING**

A request for a child's birthday party to be held on the Recreation Ground with inflatables, was agreed by the Parish Council. Permission was granted subject to Public Liability Insurance and a risk assessment being shown to the Council.

18-19/0090

**NEW COMPUTERS**

Two new laptops in the sum of £578 had been ordered for the Clerk and the Chairman.

18-19/0091

**OTHER CORRESPONDENCE**

There was no other correspondence.

18-19/0092

**GRANTS**

Cllr Knight supplied up-to-date grant information as attached.

18-19/0093

**HEALTH AND SAFETY/ RISK ASSESSMENT**

There were currently no health and safety issues.

18-19/0094

**QUESTIONS/REPORTS FROM MEMBERS PRESENT**

There were no questions/reports from members present.

18-19/0095

**APPROVAL OF ACCOUNTS FOR PAYMENT**

Contractor costs, Clerk Salary, HMRC	4901.85
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
Benica Solutions Ltd – Pavilion cleaning	600.00
KAD Architectural Design – Pavilion plans etc	3877.74
Kat Lemon – Youth work - April	666.00
Kat Lemon – Youth work – May	666.00
Habistore – Hardware items	29.99
Benica Solutions Ltd – Legionella Risk Assessment	547.20
Foster Tree Care – Works to Sandy Lane Trees	1200.00
Jose Bessa – Repairs to barrier gate at Mountbatten Park	300.00
Benica Solutions Ltd – Construction of path at Recreation Ground	3022.57
J Harrington – Clerk allowance, expenses, postage, stationery etc	638.22
JPS Fire and Security Ltd – Service fire extinguishers/alarm	358.20
Sustainable Communities – Contract 3	90.00
Sustainable Communities – CDW Apprenticeships Project	333.33
Cleansing Services Group – Emptying of cesspit	186.00
Philspace – Two containers for Recreation Ground	11160.00
Benica Solutions – Maintenance of St John’s churchyard	128.00
Benica Solutions Ltd – Cleaning at pavilion	600.00

**TOTAL****£29,433.10**

**Proposed:** Cllr D Knight **Seconded:** Cllr D Middlewick

18-19/0096

**CONSIDERATION BY COMMITTEE**

16/02432/OUTS    Hoe Farm,  
Hoe Lane,  
North Baddesley  
Southampton

Outline application for up to 300 dwellings with associated open spaces, roads, parking, service infrastructure, allotments and landscaping and potential for ancillary uses including employment, retail and health provision; along with the creation of new vehicular access points to Hoe Lane and Sylvan Drive.

18-19/0097

**PLANNING APPLICATIONS**

16/02432/OUTS    Hoe Farm,  
Hoe Lane,  
North Baddesley  
Southampton

Outline application for up to 300 dwellings with associated open spaces, roads, parking, service infrastructure, allotments and landscaping and potential for ancillary uses including employment, retail and health provision; along with the creation of new vehicular access points to Hoe Lane and Sylvan Drive. ***Objection – concern over access to Hoe Lane and the A3057, passing spaces and totally inadequate road.***

18/00796/FULLS    Castle Hill Farm  
Flexford Road  
North Baddesley

Construction of extensions to existing warehouse, formation of canopy, and alterations to parking layout. ***No comment***

18/01399/CLPS    5 Spencer Gardens  
North Baddesley

Certificate of Proposed Lawful Development for a single storey rear extension.  
***No comment***

The meeting closed at 9pm.