

**Minutes of the Meeting of North Baddesley Parish Council held on Monday 12<sup>th</sup> November 2018 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.**

Present: Cllr A Warnes (Chair), D Middlewick, P Thompson, V Wotton and A Yellin

Absent: Cllrs C Hill, M Selfe and Mrs A Tupper  
Cllr Knight arrived later in the meeting

In Attendance: Duncan Bennett and Mark Blake, Baddesley Park Football Club and J Harrington, Parish Clerk (Minutes)

Members of the Public: One

**18-19/0268**

**APOLOGIES FOR ABSENCE**

Cllr Hill had given her apologies due to work commitments, Cllr Selfe due to ill health and Cllr Tupper due to the ongoing health problems of her husband.

**18- 19/0269**

**DECLARATION OF INTERESTS/DISPENSATIONS**

Cllr Knight declared an interest in Planning Application 18/02736/FULLS and did not take part in discussions. There were no other declarations of interest/dispensations.

**17-18/0270**

**REPRESENTATIVES FROM BADDESLEY PARK FOOTBALL CLUB**

Duncan Bennett and Mark Blake had attended to let the Parish Council know of their new roles within the club and to discuss progress on improvements to the football pitches and possible methods of sponsorship. Mark would be taking over as liaison officer with the Parish Council while Duncan would be involved in building stability for the football club by increasing income and looking at sponsorship potential.

The original drain survey which was carried out by Drainline Southern Ltd was discussed and Duncan had obtained a quote from them to flush through the drains and clear them of silt in the sum of £850 plus £80 per ton of waste to be carried away. It was agreed that the original report from Drainline would be circulated to all to understand whether the pipes were defunct or needed to be flushed through. It was then proposed that a regular maintenance programme of slitting 2 to 4 times per year may be needed.

Duncan was looking at grants with the potential to bid for pitch improvement grants with the FA, to also look at sponsorship from local companies with regards to signage promoting the club. The Parish Clerk undertook to find out the maximum size of a sign that did not need planning permission from TVBC.

There were further discussions over the showers which were now working properly, payment of the club's annual pitch hire which the Parish Council agreed could be paid in instalments rather than one lump sum and the frequency of grass cutting on the pitches. The Clerk undertook to liaise with the groundsman over information required for the pitch improvement grant application form and the frequency of grass cutting.

**RESOLVED: that the Clerk would investigate the size of signage that could be erected at the Recreation Ground and liaise with the groundsman over information for the grant application form, slitting the pitches and frequency of grass cutting.**

The Chairman thanked Duncan and Mark for attending and they left the meeting.

**18-19/0271 OPEN PERIOD**

There was one member of the public present who raised a query concerning Councillor numbers and relevant information on the website. The Clerk confirmed that the Parish Council had the full complement of 9 at the present time and would ensure that they were all listed on the website.

**18-19/0272 MINUTES**

It was unanimously resolved that the previous Minutes be accepted as an accurate record and were duly signed by the Chairman

**MATTERS ARISING**

**18-19/0273 SCOUT HUT LEASE (Minute 18-19/0225)**

No further progress had been made. A representative from the Scouts would be attending the December meeting.

**18-19/0274 DOG FOULING (Minute 18-19/0226)**

The posters and stickers had been printed and delivered. Cllr Warnes and the Path Warden, Brian James, had arranged for them to be distributed throughout the village and felt that they looked quite effective.

**18-19/0275 360 DEGREES (Minute 18-19/0227)**

There were no further updates. A copy of the Henry Smith grant application form had not yet been received. A report from the October half term activities was awaited. The Clerk to chase.

**18-19/0276 FORMER CRICKET FIELD (Minute 18-19/0228)**

See Minute 18-19/0270.

**18-19/0277 ALLOTMENTS (Minute 18-19/0229)**

Cllr Middlewick had attended the Allotments Meeting on the previous Saturday and reported two overgrown allotments. There were also several which were not clearly displaying their numbers. The Clerk was requested to write to the relevant allotment holders. There were also reports of deer still getting onto plots. The Clerk undertook to put a notice on the noticeboard asking for sightings of deer to be reported to the Clerk. A request for a polly tunnel was discussed and details of the existing polly tunnel was requested so that an informed opinion could be passed on to the plotholder requesting the erection of a new polly tunnel.

**RESOLVED: that the Clerk would write to the allotment holders whose plots were overgrown and to those not clearly displaying their numbers. The Clerk would also put a notice on the noticeboard concerning the deer. Further information on the current polly tunnel would be disseminated for further discussion.**

**18-19/0278 TREES IN SANDY LANE (Minute 18-19/0230)**

Works were still progressing to cut out all dead and decaying branches. Cllr Middlewick stressed the need for works to be carried out to the trees bordering the allotments. The Clerk to liaise with the tree surgeon.

Cllr Warnes reported that a resident had expressed concern that trees along Rownhams Lane, from the Bedes Lea to Crescent Road, needed attention. The trees were the responsibility of TVBC and the Clerk undertook to notify them of the concern.

**RESOLVED: that the Clerk would notify TVBC that trees along Rownhams Lane could be in need of attention.**

**18-19/0279 TENNIS COURTS (Minute 18-19/0231)**

The water pump had been repaired and the tennis courts cleaned. A representative from Premier Tennis would be attending the December meeting.

18-19/0280

**EXTENSION TO FACILITIES AT THE RECREATION GROUND  
(Minute 18-19/0232)**

All the presentations had been made. However extra information was requested.

18-19/0281

**MOUNTBATTEN PARK CAR PARK (Minute 18-19/0233)**

Resurfacing works had been carried out. A complaint had been received of people using the car park to drive vehicles at high speed and causing damage to the surface by driving and braking as if they were driving rally or stock cars. The Parish Council agreed to report it to the Police and to ensure that calming measures would be considered in talks with the Hoe Lane developers when the area was redeveloped.

A quotation for a new barrier gate was still being progressed.

18-19/0282

**WWI COMMEMORATIONS (Minute 18-19/0234)**

The Remembrance Day Parade, Exhibition and Tea Party at the Village Hall were very well attended and deemed a success.

18-19/0283

**SAFETY AUDITS (Minute 18-19/0235)**

There were still a few bits of equipment to be removed from the pavilion but a good deal of progress had been made. Keys for both containers had been supplied and security measures put in place.

18-19/0284

**HOE LANE (Minute 18-19/0236)**

The Hoe Lane developers were due to attend the next planning meeting.

18-19/0285

**EMAIL ADDRESSES (Minute 18-19/0237)**

The providers of the new website and email addresses had agreed to undertake the works which should be completed by the end of the year.

18-19/0286

**INSURANCE (Minute 18-10/0238)**

Quotations had been received for the boiler and for cyber crime but had been deemed too high.

Cllr Middlewick drew attention to the fact that our insurance should cover a leak from the oil tank or connecting pipework as damage to the surrounding environment could prove to be very costly. The Clerk to check with the Insurance Company.

**RESOLVED: that the Clerk would liaise with the Insurance Company**

**18-19/0287 NOTICEBOARDS (Minute 18-19/0239)**

Works to install the noticeboards were still ongoing.

**18-19/0288 SEPTIC TANK (Minute 18-19/0242)**

Following the investigation by CSG it was agreed that the groundsman would dig down and try to find the broken pipe. The Clerk to liaise with the groundsman for updates.

**18-19/0289 HALC AGM (Minute 18-19/0245)**

The Clerk had attended the HALC AGM and reported back on HCC's Parish and Town Capital Investment Fund project. The Clerk to circulate a link for further information.

**RESOLVED: that the Clerk would circulate a link with further information.**

**18-19/0290 ROMSEY CHRISTMAS TREE LIGHTS (Minute 18-19/0260)**

Romsey Town Council had expressed their thanks for the donation of £200 towards the refurbishment of their Christmas lights.

**18-19/0291 PARKING (Minute 18-19/0261)**

One of the 4 consultation sessions on parking in the village had been cancelled (20th November). The other 3 would all still go ahead (29<sup>th</sup> November, 28<sup>th</sup> February and 5<sup>th</sup> March). The session times had been extended until 7pm on 29<sup>th</sup> November and 28<sup>th</sup> February and to 8pm on 5<sup>th</sup> March.

**18-19/0292 NORTON WELCH CLOSE (Minute 18-19/0262)**

Good progress had been made concerning trees in the area and the NHS had commissioned a tree survey to take place which had identified trees needing attention. The schools had referred the request for treeworks in their grounds to HCC who were ultimately responsible.

Parking issues would be highlighted at the forthcoming consultations (see Minute 18-19/0291).

**18-19/0293 STREET LIGHTING (Minute 18-19/0265)**

There were no further updates on the street light outside 2 Chapel Cottages. The Clerk to investigate whether it had been repaired.

**18-19/0294 LIBRARY**

It is understood that the Quiz Night went well. There were no further updates.

**CORRESPONDENCE**

18-19/0295

**COMMUNITY INFRASTRUCTURE LEVY**

TVBC had released £4918.34 in CIL payments from applications in North Baddesley for the last 6 months.

18-19/0296

**REQUEST FOR SPONSORSHIP OF FIREWORK DISPLAY**

A request for sponsorship towards a firework display at the Recreation Ground next year had been received. The Parish Council agreed that a plan needed to be provided by the requester taking into consideration all the legalities, health and safety requirements, insurance, manpower in digging up and reinstating turf etc before any discussions could take place. The Clerk to inform the requester.

**RESOLVED: that the Clerk would liaise with the requester**

**LEGAL UPDATES**

18-19/0297

**ACCESSIBLE WEBSITES**

Information on accessible websites was conveyed to the Parish Council. Websites needed to be accessible to as many people as possible including those with impaired vision, motor difficulties, cognitive impairments or learning disabilities, deafness and impaired hearing. Accessibility meant making the content and design clear and simple enough so that most people could use it without needing to adapt it, while supporting those who do. The Clerk to ensure that the new website provider is aware.

18-19/0298

**LOCAL COUNCIL GENERAL POWERS**

Legal Update 31 – Local Council General Powers was circulated to all Councillors. It concentrated on general powers including S.137 and the General Power of Competence

18-19/0299

**OTHER CORRESPONDENCE**

Council for the Protection of Rural England – request for donation- declined

18-19/0300

**GRANTS**

Cllr Knight reported that an application for a grant for repairs and alterations to buildings had been submitted to HCC for £25,000 with a further £25,000 being requested from TVBC. A Reserve Policy had been requested by TVBC and Cllr Knight was currently looking into it.

There were issues over the listing of the Trustees of the Charity as one body in the form of the Parish Council. The Clerk had previously listed each Parish Councillor as Trustee but had been requested by the External Auditors not to do so. However the listing as one body was causing difficulty when applying for grants as criteria requested at least 2 trustees. The Clerk to liaise with the auditors.

**RESOLVED: that the Clerk would liaise with the External Auditors over the listing of the Trustees.**

18-19/0301

**HEALTH AND SAFETY/ RISK ASSESSMENT**

Cllr Knight reported that there was no dropped kerb from Mortimer Way into Lavington Gardens park for wheelchair users. The Clerk to report to TVBC. Also an EICR test on all the electrics in the pavilion needed to be carried out. The Clerk to liaise with the groundsman.

**RESOLVED: That the Clerk would report the lack of a dropped kerb to TVBC and liaise with the groundsman over an ECIR test at the pavilion.**

18-19/0302

**QUESTIONS/REPORTS FROM MEMBERS PRESENT**

Cllr Knight reported that the groundsman was in the process of getting a quotation for a new CCTV system at the pavilion. There were no other questions/reports from members present.

18-19/0303

**APPROVAL OF ACCOUNTS FOR PAYMENT**

Contractor costs, Clerk Salary, HMRC	4951.95
Aegis Alarms – Works to alarm as invoice	44.40
Benica Solutions Ltd – Miscellaneous items as invoice	43.18
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
Benica Solutions Ltd – Pavilion cleaning	600.00
BSS – Boiler parts	2465.17
CP Lubricants – Gasoil	262.07
Trade UK – Wood, ballast, mastercrete	103.54
Sustainable Communities – Contract 3	165.00
Sustainable Communities – CDW Apprenticeship Project	333.33
Benica solutions Ltd – Repositioning of container	396.00
J Harrington – Land registry searches for ownership of tree – Tottehale Close	6.00
Sustainable Communities – Garfield Weston Bid	160.00
Kat Lemon – Youth work and expenses	985.39
NB Village Day – Village Day stand	5.00
Romsey Town Council – Donation towards refurbishment of Xmas lights	200.00
Benica Solutions Ltd – Cleaning of tennis courts	996.00
Foster Tree Care – Treeworks in Sandy Lane	1200.00
Cllr D Middlewick – Reimbursement for circulation pump for boiler	294.14
CSG – Emptying of septic tank	186.00
CSG – Abortive CCTV for septic tank	120.00
Benica Solutions Ltd- Maintenance of war graves	30.00
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
Benica Solutions Ltd – Pavilion cleaning and products	849.43
Earth Anchors – Dog bin	237.54
J Harrington – Reimbursement for Poppy Wreath	20.00
Vernham Labels – Dog waste bin stickers and posters	126.00
<b>TOTAL</b>	<b>£15,036.14</b>

**Proposed:** Cllr D Middlewick **Seconded:** Cllr P Thompson

18-19/0304

**TREES**

18/02794/TPOS	38 Rownhams Lane North Baddesley	Beech Tree – Fell <i>No objection – subject to Arboricultural Officer’s approval</i>
18/02894/TPOS	44 Tottehale Close North Baddesley	Reduce branches of 2 x Oak and 1 x Birch to give up to 3m clearance <i>No objection – subject to Arboricultural Officer’s approval</i>
18/02882/TPOS	St John’s Wood Baddesley Close North Baddesley	Birch (T1) Remove smallest stem and crown thin by 20%; Birch (T2) remove lowest branch overhanging playpark and crown reduce by 2m; Birch (T3) reduce height by c.2m; Birch (T4) reduce height by c.2m and remove crossing branches; Birch (T10) fell; Birch (T12) fell; Birch (T16) reduce height of stems by c.2m; Oak (T25) tip reduce over extended low branch by c.2m; Willow (T26) crown reduce by c.3m. <i>Objection – query over the felling of 2 birches. This is a recent development and the trees were originally shown to be saved.</i>

18-19/0305

**PLANNING APPLICATIONS**

1/02736/FULLS	2 Fleming Avenue North Baddesley	Erection of wooden cabin <i>No comment</i>
		<i>Cllr Knight declared an interest and did not take part in discussions</i>
1/02776/FULLS	9 Borden Way North Baddesley	Single storey front extension to provide enlarged hallway and shower room <i>No comment</i>
18/02835/FULLS	18 Six Oaks Road North Baddesley	Single storey rear extension <i>No comment</i>

18/02905/FULLS	86 Borden Way North Baddesley	Change of use of land to garden and erection of 2.1 metre high boundary wall. <b><i>Objection – out of character with street scene as it is excessively high.</i></b>
1/0270/FULLS	Arish Mell 1 Sandy Lane North Baddesley	Two storey side extension; single storey bike store and single storey flat roof swimming pool enclosure <b><i>No comment</i></b>
18/02625/FULLS	99 Ringwood Drive North Baddesley	Conversion of garage and change flat roof to pitched over converted garage <b><i>No comment</i></b>

The meeting closed at 9.10pm