

**Minutes of the Meeting of North Baddesley Parish Council held on Monday 14<sup>th</sup> January 2019 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.**

Present: Cllr D Knight (Chair), C Hill, D Middlewick, A Warnes, V Wotton and A Yellin

Absent: Cllrs P Thompson and Mrs A Tupper

In Attendance: Brian James, Footpath Warden, Jeff Hunter and Gary Waughman of Together Active (formerly Premier Tennis) and J Harrington, Parish Clerk (Minutes)

Members of the Public: One

**18-19/0351**

**APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr P Thompson who was attending a wake and Cllr Mrs A Tupper due to her ill health.

**18- 19/0352**

**DECLARATION OF INTERESTS/DISPENSATIONS**

There were no declarations of interest/dispensations.

**18-19/0353**

**RIGHTS OF WAY VEGETATION PRIORITY CUTTING LISTS**

Cllr Knight welcomed Brian James, Footpath Warden, to the meeting. Brian confirmed that he had looked at the priority cutting list supplied by HCC Countryside Access Team asking for details of the footpaths in the village that were most in need of attention. Brian had inspected all the rights of way in the parish and reported the following:

Footpath 501, Brook Close to Tadburn Road, was tarmac and therefore would not be considered by the Access Team. It was agreed that the groundsman would be asked to cut back vegetation encroaching on this footpath.

Footpaths 2,3,4,5,8,9 – these were well trodden paths needing little work and could be maintained by the Footpath Warden and some volunteers.

Footpath 7, Nutburn Road to Knightwood was in a very bad state and needed lots of work due to flooding, encroaching vegetation, fallen trees and overhanging branches.

It was in such a poor condition that it could not be used. Unfortunately it passed through privately owned land and the landowner had been uncooperative in getting any maintenance works carried out.

Footpath 1 from, Botley Road to Baddesley Common and the Wildlife Reserve fell into 2 sections. The first two sections were maintained by Draper Tool Co and the second section by the Hampshire and IOW Wildlife Trust. These were generally well maintained.

It was agreed that footpath 7 was the only problem area and this was the responsibility of the land owner. It was therefore agreed no priority cutting areas would be reported to the Countryside Access Team but their help would be requested to contact the landowner responsible for footpath 7 and seek his help in resolving the maintenance problems.

The Clerk undertook to contact Hampshire and IOW Wildlife Trust for an update on maintenance works to footpath 1.

**RESOLVED: that the groundsman would be asked to maintain footpath 501, Brian James would contact the Countryside Access Team for help in liaising with the landowner responsible for footpath 7 and the Clerk would notify the Countryside Access Team that there were no priority cutting areas. The Clerk would also contact Hampshire and IOW Wildlife Trust for an update on issues regarding footpath 1.**

17-18/0354

**OPEN PERIOD**

The Chairman welcomed Jeff Hunter and Gary Waughman of Together Active to the meeting. A short presentation (attached) was made on how the company hoped to work together with the Parish Council to improve and expand sporting facilities with the parish.

The Chairman thanked Jeff and Gary for attending and they left the meeting.

A member of the public queried why the Finance and General Purposes meeting, due on Thursday 10<sup>th</sup> January, had not taken place. The Clerk explained that it was cancelled, at short notice, due to her illness. The Chairman confirmed that Finance meetings were not open to the public and the Clerk undertook to clarify this fact when publishing meeting dates in the future.

The meeting was interrupted by an incident which had occurred outside. A car had been reversed into the side of the building causing a dent in the brickwork outside and damage to the interior wall. Details of the car owner were taken and the Clerk undertook to contact the Insurance Company in the morning.

18-19/0355

**MINUTES**

There was a small alteration to the November Planning Meeting Minutes. Minute 18-19/0309, Page 75 "Ashfield Estate" should read "the site at Whitenap on the Ashfield Estate".

It was then unanimously resolved that the previous Minutes be accepted as an accurate record and were duly signed by the Chairman.

**MATTERS ARISING**

18-19/0356

**SCOUT HUT LEASE (Minute 18-19/0323)**

The Clerk had attempted to set up a site meeting with the Scouts but with no success.

18-19/0357

**FORMER CRICKET FIELD (Minute 18-19/0327)**

The Clerk had instructed Drainline to go ahead with the works to flush through the pipes below the former cricket field but had not received a reply. The Clerk to chase Drainline.

**RESOLVED: that the Clerk would chase Drainline for a reply**

18-19/0358

**DOG FOULING (Minute 18-19/0328)**

Cllr Warnes confirmed that he had not received the 100 extra flyers which had been ordered by the Clerk. The Clerk to liaise with the printers.

**RESOLVED: that the Clerk would investigate why the extra flyers had not been delivered.**

18-19/0359

**ALLOTMENTS (Minute 18-19/0330)**

The Clerk had let one of the vacant allotments and there was one remaining. Cllr Warnes undertook to meet the next person on the waiting list to show them the vacant plot.

Treeworks were due to take place on Monday 14<sup>th</sup> and Wed 16<sup>th</sup> January.

Deer were still getting onto the allotments and it was agreed that if the plottolders wanted to erect more fencing they could do so.

It was agreed that existing plottolders wishing to gain another allotment would not get priority over others and would have to go on the waiting list.

**RESOLVED: that Cllr Warnes would show the vacant plot to the next person on the waiting list.**

18-19/0360

**TREES IN SANDY LANE (Minute 18-19/0331)**

Works to remove all the dead and diseased branches from the trees along Sandy Lane were now complete.

18-19/0361

**MOUNTBATTEN PARK CAR PARK (Minute 18-19/0332)**

Works to repair the barrier gate at Mountbatten Park had been completed.

**18-19/0362 EMAIL ADDRESSES (Minute 18-19/0334)**

The Clerk had been in contact with the new website provider and, on their advice, different email addresses were considered. The Clerk to continue to liaise with the website providers.

**18-19/0363 SEPTIC TANK (Minute 18-19/0336)**

The Clerk was continuing to liaise with Southern Water over connecting the pavilion to mains drainage. It was agreed that the Clerk would arrange for the septic tank to be emptied just before Village Day.

**RESOLVED: that the Clerk would arrange for the septic tank to be emptied before Village Day**

**18-19/0364 CCTV (Minute 18-19/0338)**

Cllr Middlewick had obtained 3 quotations for a new CCTV system at the sports pavilion. It was agreed to defer discussion until the forthcoming Finance meeting.

**18-19/0365 INSURANCE CLAIM (Minute 18-19/0344)**

The Clerk was continuing to liaise with the Insurance Company.

*The Chairman thanked Brian James for attending and he left the meeting*

**18-19/0366 LIBRARY**

Negotiations were ongoing regarding the lease and new committee members were being sought. A Quiz Night had been arranged for 27<sup>th</sup> March.

**18-19/0367 PRECEPT**

The Finance meeting scheduled for the previous Thursday had been cancelled due to the Clerk's illness. Another meeting would be re-arranged for the following week in which the precept sum would be determined and put before the Parish Council at their next planning meeting.

**CORRESPONDENCE****18-19/0368 LEGAL TOPIC NOTES**

There were no new legal topic notes.

**18-19/0369 BARRIER GATE**

The sign displaying emergency contact numbers for the barrier gate had gone missing. The Clerk to order a new one.

**RESOLVED: that the Clerk would order a new sign with emergency contact numbers**

**18-19/0370 AIR QUALITY MONITORING**

An enquiry had been made by a member of the public concerning the results of the air quality monitoring exercise carried out some time ago. The Clerk had provided the results and was continuing to liaise with the member of public.

**18-19/0371 OTHER CORRESPONDENCE**

There was no other correspondence.

**18-19/0372 HEALTH AND SAFETY/ RISK ASSESSMENT**

During the course of the meeting a car had reversed into the side of the sports pavilion causing damage to both the exterior and interior walls. The Clerk would liaise with the Insurance Company for advice on how to proceed with a claim.

A previous claim being made on the Parish Council's insurance was ongoing.

There were currently no other health and safety issues.

**18-19/0373 QUESTIONS/REPORTS FROM MEMBERS PRESENT**

Cllr Middlewick drew members' attention to graffiti on signs at the children's playground. The Clerk undertook to liaise with the groundsman to get it removed. The Insurance Company would also be asked what notices ought to be erected at the playpark.

**RESOLVED: that the Clerk would ask the groundsman to clean the signs at the children's playground and liaise with the Insurance Company as to what signs ought to be erected.**

Cllr Middlewick had provided a specification on the workshop requirements of the Men's Shed (attached) for consideration by the Hoe Lane developers at the next planning meeting. The Clerk undertook to send the specification to the developers along with the document detailing the requirements of the Scouts for their building.

**RESOLVED: that the Clerk would send the specifications from the Men's Shed and the Scouts to the Hoe Lane developers.**



18-19/0376

**PLANNING APPLICATIONS**

|                |   |   |
|----------------|---|---|
| 18/03256/FULLS | 7-9 Borden Way<br>North Baddesley                   | Alterations to existing garages to raise the roof to form office/playroom space above.<br><b><i>Objection – loss of car parking spaces due to interior stairs</i></b> |
| 18/03332/FULLS | Baddesley Manor<br>Flexford Road<br>North Baddesley | Retention of replacement fencing<br><b><i>No comment</i></b>  |

The meeting closed at 9.10pm