

Minutes of the Meeting of North Baddesley Parish Council held on Tuesday 15th May 2018 at 9.15pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.

Present: Cllr D Knight (Chair), Mrs P Darnton, C Hill, D Middlewick and A Warnes

Absent: Cllrs M Selfe and Mrs A Tupper

In Attendance: J Harrington, Parish Clerk (Minutes)

Members of the Public: 0

18-19/0027 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs M Selfe and Mrs A Tupper due to ill health.

18-19/0028 DECLARATION OF INTERESTS/DISPENSATIONS

Cllrs Hill and Knight declared an interest in planning applications 18/00963/FULLS and 18/01086/FULLS respectively and did not take part in discussions. There were no other declarations of interest/dispensations.

18-19/0029 POLICE REPORT

There were no Police present and a report had not been sent in. The Police would no longer be attending meetings or sending reports as all information was available online. This item would be removed from all future agendas.

18-19/0030 OPEN PERIOD

There were no members of the public present.

18-19/0031 MINUTES

It was unanimously resolved that the previous Minutes be accepted as an accurate record and were duly signed by the Chairman.

MATTERS ARISING

18-19/0032

CHILDREN'S PLAYPARK (Minute 17-18/0446)

The official opening of the children's playpark had taken place on a beautiful sunny afternoon and had proved a huge success. Children from the Infant and Junior Schools had attended and a representative from Wicksteed. Children from the Junior "School Council" opened the playpark and all the children were invited to use the facilities. The afternoon was enjoyed by all who attended.

There were a couple of minor issues with the gates which the Clerk would report to the groundsman.

RESOLVED: that the Clerk would report the issues with the gates to the groundsman.

18-19/0033

FOOTBALL PITCHES (Minute 17-18/0447)

The Clerk had obtained quotes for a drainage survey and the best option was chosen. The Clerk to arrange.

Following an incident at the Recreation Ground, there were lengthy discussions over access for the emergency services when the barrier gate was closed. Cllr Knight pointed out that there was a key in the key safe next to the fire alarm in the pavilion. The Clerk to remind the football clubs where they could find the key and give them the code.

Cllr Darnton felt that better signage was needed by the gate indicating where the key was held and with more contact numbers.

RESOLVED: that the Clerk would arrange a drainage survey and remind the football clubs of the location of the key and the code.

Cllr Darnton gave her apologies and left the meeting.

18-19/0034

ALLOTMENTS (Minute 17-18/0449)

There were discussions over vacant plots and the Clerk undertook to contact the next person on the waiting list.

Six ploholders had now volunteered to erect the deer fence. The Clerk to ask the groundsman to purchase the materials and set a date.

RESOLVED: that the Clerk would ask the groundsman to purchase the materials and set a date.

18-19/0035 DEFIBRILLATORS (Minute 17-18/0450)

The defibrillators had been installed and the Clerk was in the process of registering them with the South Hants Ambulance Service.

18-19/0036

SCOUT HUT LEASE (Minute 17-18/0451)

No further progress had been made.

18-19/0037

TREES IN SANDY LANE (Minute 17-18/0452)

HCC had confirmed that the Parish Council owned a strip of land adjacent to the tennis courts and subsequently the trees bordering that part of Sandy Lane. The trees to be included in the ongoing maintenance works.

18-19/0038

TENNIS COURTS (Minute 17-18/0453)

The Clerk had submitted to TVBC an application for funding for the cleaning of the courts. A response was still awaited.

18-19/0039

EXTENSION TO SPORTS PAVILION/FACILITIES AT RECREATION GROUND (Minute 17-18/0456)

The Clerk had registered with Contracts Finder and was in the process of uploading details of the tender. The tender and a drawing would also be sent out to the three companies who had previously expressed an interest.

RESOLVED: that the Clerk would upload the tender specification and drawing onto Contracts Finder and send the documents out to the three companies who had previously expressed an interest.

18-19/0040

PAVILION PLANS (Minute 17-18/457)

Cllr Knight declared an interest and did not take part in discussions.

It was agreed that Knight Architectural Design would be paid for all works previously undertaken to provide plans and supporting advice regarding the extension to the pavilion.

RESOLVED: that the Clerk would pay Knight Architectural Design.

18-19/0041

POTHOLE (Minute 17-18/0458)

Recently filled potholes had been very badly repaired. The Clerk to report them again to HCC. **RESOLVED: that the Clerk would report several potholes to HCC**

18-19/0042

MOUNTBATTEN PARK CAR PARK (Minute 17-18/0459)

Quotations to fill potholes were still awaited.

18-19/0043 WWI COMMEMORATIONS (Minute 17-18/0460)

Two meetings had taken place and a further meeting was scheduled for 10th June at the pavilion. The Clerk to inform all those who had previously attended.

RESOLVED: that the Clerk would email the date and time of the next meeting to all those who had previously attended.

18019/0044 DATA PROTECTION (Minute 17-18/0462)

Deferred to next meeting.

18-19/0045 GROUNDSMAN'S CONTRACT (Minute 17-18/0469)

Deferred to next meeting.

18-19/0046 LIBRARY

Cllr Hill confirmed that Aster had raised the rent to £6,080 and not £6,400 as previously stated.

TVBC Estates Department had confirmed that there was no covenant on the Library and Land Registry had confirmed that the property was not registered with them.

CORRESPONDENCE**18-19/0047 TRAINING (Minute 17-18/0337)**

Cllr Middlewick and the Clerk had completed a First Aid course run by HALC and had gained a Certificate

18-19/0048 TENNIS COURTS

A report had been supplied by Rosemary Williams (attached)

18-19/0049 LEGIONELLA RISK ASSESSMENT

Following receipt of a recent independent Legionella Risk Assessment at the pavilion, a meeting was held to discuss the issues raised. (Notes attached). Urgent health and safety decisions were made at the meeting. Subsequent decisions were deferred to the next meeting.

LEGAL TOPIC NOTES**18-19/0050**

There were no new relevant Legal Topic Notes.

18-19/0051

OTHER CORRESPONDENCE

There was no other correspondence.

18-19/0052

HEALTH AND SAFETY/ RISK ASSESSMENT

There were currently no health and safety issues.

18-19/0053

QUESTIONS/REPORTS FROM MEMBERS PRESENT

There were no questions/reports from members present.

18-19/0054

APPROVAL OF ACCOUNTS FOR PAYMENT

Contractor costs, Clerk Salary, HMRC	4901.85
Wicksteed – VAT missed from order to raise trampoline level	90.00
Hants Playing Fields Association –Annual subscription	40.00
HCC – Playground signage	130.80
HCC – Street lighting	1617.58
Kat Lemon - Youth work – February	666.00
Kat Lemon – Youth work – March	666.00
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
Benica Solutions Ltd – Pavilion cleaning and products	634.93
Sustainable Communities – Contract 3	75.00
Sustainable Communities – CDW Apprenticeships Project	333.33
J Harrington – Reimbursement for Parishioner of the Year Memento	50.00
HALC – First aid training for Clerk and Cllr Middlewick	216.00
Came and Co. – Extra insurance cover for children’s playground, defibrillators and noticeboards	278.42
Village Day Committee – Donation to Village Day	750.00
TVBC- Dogbin emptying	2077.92
Benica Solutions Ltd – Hire of mower	172.80
Wel Medical – Spare parts for defibrillator	83.82
Wicksteed – Final payment for playpark	39997.20
Local Council Review – Annual subscription	17.00

TOTAL **£52926.65**

Proposed: Cllr C Hill **Seconded:** Cllr D Middlewick

18019/0055

TREES

18/01135/FULLS Land at entrance to Baddesley Close North Baddesley Tree works as per schedule received. **No objection – subject to Arboricultural Officer’s approval**

18-19/0056

PLANNING APPLICATIONS

18/00963/FULLS 34 Brownhill Road North Baddesley Demolition of existing single storey side extension and erection of a two storey side extension; conservatory to rear; provision of 2 no parking spaces and new vehicular access to Brownhill Road. **Objection – concern over loss of grass verge**

Cllr Hill declared an interest and did not take part in discussions

18/01086/FULLS 24 Baddesley Close North Baddesley Erection of a timber framed building in the rear garden (Retrospective) **Objection – too close to tree and building should be 2 metres away from boundary**

Cllr Knight declared an interest and did not take part in discussions

18/01087/LBWS North Baddesley Manor Flexford Road North Baddesley Internal and external alterations including stud walls to provide ensuite and study, remove ceilings to expose vaulted beam ceilings, remove ashlar walls and form storage in eaves; remove one rooflight and insert four rooflights in east elevation **No comment**

18/01092/FULLS Front Part, 126 Botley Road North Baddesley Extension to provide ground floor commercial unit and two first floor flats with associated parking and refuse facilities **No comment**

18/01124/FULLS 159 Rownhams Lane North Baddesley Proposed two 3 bedroom dwellings with associated landscaping. **Objection – overdevelopment**

18/00979/FULLS North Baddesley Manor Flexford Road North Baddesley Remove outbuilding and lean-to on south elevation of kitchen/dining/garden room extension and link corridor **No comment**

18/01035/LBWS	North Baddesley Manor Flexford Road North Baddesley	Convert one stable bay to form ancillary accommodation by creating first floor, reinstating openings and install two windows on south elevation and two rooflights <i>No comment</i>
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The meeting closed at 10.20pm