

Minutes of the Meeting of North Baddesley Parish Council held on Monday 8th July 2019 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.

Present: Cllr D Knight (Chair), G Louden, P Thompson, R Walmsley, A Warnes, V Wotton and A Yellin

Absent: Cllr C Hill

In Attendance: Borough Cllr Mrs C Dowden, D Middlewick
J Harrington, Parish Clerk (Minutes)

Members of the Public: Two

19-20/0132

APOLOGIES FOR ABSENCE

There were no apologies for absence.

19-20/0133

DECLARATION OF INTERESTS/DISPENSATIONS

Cllr Warnes declared that he could no longer comment on planning applications as he was a member of TVBC Southern Area Planning Team. Cllr Yellin declared an interest in the application for a Lawful Development Certificate No 19/01612/CLPS and did not take part in discussions. There were no other declarations of interest/dispensations.

19-20/0134

OPEN PERIOD

Borough Councillor Mrs Celia Dowden gave her report (attached). It was suggested that the Clerk obtain a copy of TVBC Draft Corporate Action Plan which was available on the website. With regard to future development in the area, Cllr Knight drew attention to the EU directive regarding the quantity of nitrates which could be released into the sea. Cllr Mrs Dowden confirmed that nothing specific had yet come up but it would be addressed in a new report. Cllr Warnes drew attention to drug levels in water as well. Cllr Mrs Dowden confirmed that 85% of police time in Andover was spent on “County Lines” investigations.

A member of the public expressed concern that, in the light of the closure of public toilets, TVBC's scheme for tearooms to open their doors to the public, was not available to all tearooms in the area. Tearooms in Andover were given funding of £3,000 per year but this funding was not available for tearooms in the wider area. Cllr Mrs Dowden advised that a pilot scheme had been launched in Andover and undertook to contact Carol Moore, Corporate Director, to make further enquiries.

Concern was also expressed that retail units in Fleming Avenue precinct were not always being used for retail purposes or for appropriate retail services. Cllr Mrs Dowden advised contacting TVBC Estates Manager, Simon Ellis and copying in Jason Owen of the Southern Area Planning team.

RESOLVED: that the Clerk would obtain a copy of TVBC Draft Corporate Action Plan and contact TVBC Estates Manager to express concern over use of retail units in Fleming Avenue precinct.

19-20/0135

MINUTES

It was unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and were duly signed by the Chairman.

MATTERS ARISING

19-20/0136

ASSET REGISTER (Minute 19-20/0080)

The Asset Register was yet to be updated by the Recreation Ground Committee.

19-20/0137

BADDESLEY PARK FOOTBALL CLUB (Minute 19-20/0081)

See Item 3 Recreation Ground Committee Meeting notes attached.
The Clerk to email Baddesley Park Football Club.

RESOLVED: that the Clerk would email Baddesley Park Football Club

19-20/0138

DOG FOULING (Minute 19-20/0082)

Cllr Warnes had liaised with TVBC and had been advised that the Parish Council would have to pay for the installation and emptying of a dog bin to be sited by the stile in Green Lane by Emer Farm. The Parish Council were not happy with this response as historically it had not been the case. Cllr Warnes undertook to readdress the matter with TVBC.

RESOLVED: that Cllr Warnes would readdress the matter with TVBC.

19-20/0139

ALLOTMENTS (Minute 19-20/0083)

Cllr Walmsley had produced Minutes from the Allotments Committee meeting (attached) which were worked through.

RESOLVED: that Cllrs Walmsley and Warnes would draft a letter to ploholders to be issued when their plots were starting to look neglected. The Clerk to write to ploholders of additional overgrown plots. The Clerk to liaise with the groundsman regarding repairing the post and storing the fencing wire.

19-20/0140 SEPTIC TANK (Minute 19-20/0084)

No further progress had been made. The Clerk undertook to get quotes for works to connect the sports pavilion to the main drainage connection point in Botley Road. **RESOLVED:** that the Clerk would get quotes for work to connect the sports pavilion to mains drainage.

19-20/0141 DAMAGE TO SPORTS PAVILION (Minute 19-20/0086)

Works to repair the damage to the sports pavilion had been completed and the insurance payment had been received. The heras fencing had been removed and stored by the groundsman after attempts to contact the original contractor had been unsuccessful.

19-20/0142 PLAYGROUND SIGNS (Minute 19-20/0087)

See item 5 of Recreation Ground Committee Meeting Minutes attached. **RESOLVED:** that Cllr Warnes would circulate examples of signs he had seen on other playgrounds and the Clerk would then order the appropriate sign.

19-20/0143 FENCING TO CAR PARK (Minute 19-20/0088)

The groundsman had suggested that metal dragon's teeth were unsuitable. Further discussions to take place at the next Recreation Ground Committee meeting.

19-20/0144 MAINTENANCE OF ALARM SYSTEM (Minute 19-20/0091)

First Contact had confirmed that they were able to carry out the servicing of the fire extinguishers at the sports pavilion and the library. The Clerk to ask for a quote. **RESOLVED:** that the Clerk would request a quote from First Contact.

19-20/0145 BROADBAND (Minute 19-20/0092)

Cllr Wotton had been in contact with Open Reach and had received an estimate of £9,000. There was no funding available so nothing further could be done.

19-20/0146 PHONE BOX (Minute 19-20/0093)

No further progress had been made. The Clerk to chase the groundsman.

19-20/0147 OLD NOTICBOARD IN FLEMING AVENUE (Minute 19-20/0094)

No further progress had been made. The Clerk to chase the groundsman.

19-20/0148 NEW WEBSITE (Minute 19-20/0097)

There were still issues with the new website and the Clerk had yet to receive training from TLC.

RESOLVED: that the Clerk would liaise with TLC regarding the issues and training.

19-20/0149 HOE LANE DEVELOPMENT (Minute 19-20/0098)

A date for the exhibition was still awaited.

19-20/0150 GUIDES (Minute 19-20/0099)

See Item 4 of Recreation Ground Committee Meeting Minutes.

RESOLVED: that the Clerk would investigate suppliers of stackable tables and chairs.

19-20/0151 CLEANING CONTRACT (Minute 19-20/00100)

A daily/weekly checklist was yet to be installed in the kitchen. The Clerk to liaise with the contractor.

RESOLVED: that the Clerk would liaise with the contractor over the checklist.

19-20/0152 COMMUNITY CENTRE (Minute 19-20/00101)

The Clerk had emailed NHS Property regarding ownership of the fence between the Health Centre and the Community Centre. The Practice Manager of the Health Centre had been copied into the email. A reply was yet to be received.

19-20/0153**TREES IN THE GROUNDS OF THE JUNIOR SCHOOL (Minute 19-20/00102)**

No works had been carried out. The Clerk to chase.

19-20/0154

SEYMOUR PARADE (Minute 19-20/00103)

The Clerk had contacted Hamilton Townsend who had assured that they would investigate the matter of installing a handrail up the steps leading to the Co-op in Seymour Parade.

19-20/0155

CO-OPTION OF PARISH COUNCILLOR

David Middlewick was welcomed to the meeting where he gave a brief summary of his eligibility to be a Parish Councillor and his background. The Chairman read out details from David's CV after which David left the room.

All members present unanimously voted to co-opt David onto the Parish Council. He then returned to the room and was informed of the Council's decision. A Declaration of Office was then signed by David and the Clerk and a Declaration of Interests form would be filled in and returned later.

19-20/0156

LIBRARY

Issues regarding the delivery of books had been resolved with the help of Cllr Alan Dowden. HCC were now delivering the books.

CORRESPONDENCE

19-20/0157

TRACTOR INSURANCE

The tractor was currently insured with Finch Group and a quotation had been received for renewal on 23rd July. However, the Clerk had obtained a much cheaper quote from Came and Company. It was agreed that the tractor would be insured through Came and Company.

19-20/0158

GRANTS

Cllr Knight explained that, due to personal reasons, work on grant applications was a bit behind. However, he hoped to catch up in the next few weeks.

19-20/0159

HEALTH AND SAFETY/ RISK ASSESSMENT

After a query raised by a member of the public, Cllr Knight confirmed that there was an accident book in the kitchen at the pavilion.

Cllr Louden expressed concern regarding trees and bushes overhanging the pathway around the Catholic Church on both the Norton Welch side and the Fleming Avenue side. The Clerk undertook to contact the Catholic Church.

Cllr Middlewick reported that speed limit signs in Rownhams Lane were obscured by foliage. There were currently no other health and safety issues.

RESOLVED: that the Clerk would liaise with the Catholic Church regarding cutting back trees and undergrowth overhanging the surrounding pathway and with HCC Highways regarding cutting back the foliage obscuring the speed limit signs.

QUESTIONS/REPORTS FROM MEMBERS PRESENT

RECREATION GROUND

19-20/0160

The Minutes of the Recreation Ground Committee meeting (attached) were worked through. **RESOLVED: that, most importantly, the Clerk would liaise with the groundsman to produce a folder containing all relevant documents to be kept at the pavilion and all the other action points would be worked through.**

Borough Cllr Celia Dowden left the meeting.

After a request from Cllr Wotton, the Clerk confirmed that she would put litter pick signs in the noticeboards.

Cllr Warnes confirmed that he was continuing to liaise with Louise Trayling of TVBC for funding for bus shelters.

With regard to trees, Cllr Warnes confirmed that information should be available from TVBC online, within the next 6 months to a year, whereby each individual tree in an area can be identified.

Cllr Knight confirmed that members of the public ringing TVBC Rates Department would not be charged for higher rate phone calls.

Cllr Walmsley raised two issues with the new website which the Clerk said she would investigate with TLC.

There were discussions over whether the Beadle link on the Parish Council's website could be improved and whether the Beadle could be produced in colour. The Editor had finally reconciled with the Scouts over where the Beadle needed to be delivered. An extra 120 copies of the Beadle were needed.

Cllr Warnes and the two members of the public left the meeting.

19-20/0161

APPROVAL OF ACCOUNTS FOR PAYMENT

Contractor costs, Clerk Salary, HMRC	5003.81
Habistore – Keys cut	11.97
Victim Support - Grant	100.00
Kat Lemon – Youth work April	872.78
Kat Lemon – Youth work – May	857.10
Embershield – Fire and Risk assessments	690.00
PBA Developments – Repairs to damage to sport pavilion	4375.00
The Play Inspection Company -Playpark annual inspection	120.00
Inprint – Beadle Printer	1680.00
Paul Pimley – Beadle Editor	140.00
Scouts – Beadle delivery	75.00
Benica Solutions Ltd – Pavilion cleaning and products	677.40
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
Benica Solutions Ltd – Removal and disposal of bus stop	340.80
Kat Lemon – Youth work – June	892.80
Business Stream – Allotments water	166.80
Benica Solutions Ltd – Pavilion chairs cleaned	300.00
TOTAL	£16431.46

Proposed: Cllr D Middlewick Seconded: Cllr V Wotton

19-20/0162

TREES

19/01003/TPOS 15 Chilcott Court Oak – Crown reduction by up to 4m
 North Baddesley *No objection – subject to Arboricultural
 Officer’s approval*

19-20/0163

PLANNING APPLICATIONS

19/01490/FULLS 150 Botley Road Two storey rear extension to form
 North Baddeley extended living accommodation.
No comment

19/01580/FULLS April Cottage First floor rear dormer.
 43 Rownhams Lane *No comment*
 North Baddesley

19/01612/CLPS	Cedar Cottage Street End North Baddesley	Application for a Lawful Development Certificate for the erection of a single storey side extension.
	<i>Cllr Yellin declared an interest and did not take part in discussions</i>	<i>The application is lacking essential information – is the height of the eaves appropriate for the distance from the boundary?</i>
19/01631/FULLS	32 Botley Road North Baddesley	Single storey front and rear extensions to form enlarged waiting area and additional surgery room, staff kitchen/wc and new glass balustrade to existing ramp. <i>No comment</i>

The meeting closed at 9.10pm