

**Minutes of the Meeting of North Baddesley Parish Council held on Monday 9<sup>th</sup> September 2019 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.**

Present: Cllr D Knight (Chair), D Middlewick, R Walmsley, A Warnes, V Wotton and A Yellin

Absent: Cllrs C Hill, G Louden and P Thompson

In Attendance: Borough Councillor Simon Cross  
J Harrington, Parish Clerk (Minutes)

Members of the Public: None

**19-20/0188**

**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Hill and Thompson due to work commitments and Cllr Louden due to ill health.

**19-20/0189**

**DECLARATION OF INTERESTS/DISPENSATIONS**

The Parish Council declared an interest in Planning Application 19/02010/FULLS and did not comment. There were no other declarations of interest/dispensations.

**19-20/0190**

**BOROUGH COUNCILLOR SIMON CROSS**

The Chairman welcomed to the meeting Cllr Cross who had attended to introduce himself as one of the new Borough Councillors for North Baddesley. He explained that TVBC's current main concern was climate change and its aim was to produce an action plan for the borough, looking at the national plan, to make itself carbon neutral.

Cllr Cross suggested that any good ideas which came from Parish Council meetings should be reported to TVBC. Cllr Warnes suggested, for example, informing them of the 103 saplings which the Parish Council intend to plant in November.

Cllr Warnes confirmed that he had mentioned to Simon Ellis of TVBC Planning, the Parish Council's concern over the level of nitrates being found in watercourses. This was holding up development at the moment which in turn would lead to housing targets not being met which was TVBC's main concern.

19-20/0191

**OPEN PERIOD**

There were no members of the public present.

19-20/0192

**MINUTES**

It was unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and were duly signed by the Chairman.

**MATTERS ARISING**

19-20/0193

**RECREATION GROUND COMMITTEE (Minute 19-20/0136)**

The Asset Register was yet to be updated by the Recreation Ground Committee. The Clerk was working with the groundsman to produce a folder of documents relevant to the maintenance of the building which would be kept at the sports pavilion. A Recreation Ground Committee meeting would be held after the next planning meeting and the groundsman would be invited to attend.

19-20/0194

**DOG FOULING (Minute 19-20/0138)**

TVBC had decided that, as the area had been monitored and there was no evidence, there was no justification for a dog bin in Green Lane. It was agreed that the footpath warden would be asked to take photos to provide as evidence for TVBC.

**RESOLVED: the Clerk to ask the footpath warden to take photos for TVBC as evidence of the need for a dogbin.**

19-20/0195

**ALLOTMENTS (Minute 19-20/0139)**

Cllr Walmsley produced Minutes of the Allotments Committee meeting held on the previous Saturday which were worked through (attached)

**RESOLVED: that the Clerk would send a general letter to all allotment holders regarding the use of pesticides. A new “warning” letter for overgrown plots to be used in future. A letter regarding keeping pathways clear to be sent to relevant ploholders. The Clerk to inform the groundsman to treat specific areas at the allotments with Kurtail Evo (needs to be done Sept/Oct). The Clerk to chase the groundsman regarding repairs to fence post and collection of fencing wire roll.**

19-20/0196

**SEPTIC TANK (Minute 19-20/0140)**

Cllrs Knight and Middlewick had met with a representative from Blaze Construction to discuss the specification for works to connect the sports pavilion to mains drainage.

It would not be a simple connection and the Clerk undertook to send Southern Water's map of local connections to Blaze Construction. As further information was awaited from Blaze and the possibility of other options such as a bio digester needed to be discussed, it was decided to postpone meetings for further quotations from other Civil Engineering Companies until a later date.

**19-20/0197 PLAYGROUND SIGNS (Minute 19-20/0142)**

Cllr Warnes had produced 3 examples of playground signs. It was agreed that a decision on the preferred option would be made at the next Recreation Ground Committee meeting.

**19-20/0198 FENCING TO CAR PARK (Minute 19-20/0143)**

Cllr Knight pointed out that some of the fencing to the car park had been removed and some of the rest was falling down. The Clerk to ask the groundsman to remove the broken parts of the fencing. **RESOLVED: that the Clerk would ask the groundsman to remove the broken parts of the fencing in the car park.**

**19-20/0199 BROADBAND (Minute 19-20/0145)**

Cllr Wotton reported that Broadband was now partially installed in Ringwood Park. An extra couple of telegraph poles had been added and a sign was displayed on each telegraph pole indicating where complaints could be made.

**19-20/0200 PHONE BOX (Minute 19-20/0146)**

No further progress had been made. The Clerk to chase the groundsman.

**19-20/0201 OLD NOTICEBOARD IN FLEMING AVENUE (Minute 19-20/0147)**

No further progress had been made. The Clerk to chase the groundsman.

**19-20/0202 NEW WEBSITE (Minute 19-20/0148)**

The Clerk had received a small amount of training and was starting to upload information onto the new website. Issues raised by Cllr Walmsley had been resolved.

**19-20/0203 HOE LANE DEVELOPMENT (Minute 19-20/0149)**

A date for the exhibition was still awaited.

**19-20/0204 GUIDES (Minute 19-20/0150)**

With regard to the purchase of lightweight stackable tables and chairs for the pavilion, the Clerk had been in touch with County Supplies and a catalogue was awaited.

**19-20/0205 CLEANING CONTRACT (Minute 19-20/0151)**

The Clerk to chase the groundsman over a checklist for cleaning the kitchen. Cllr Knight informed that a new oven had been purchased.

**19-20/0206 COMMUNITY CENTRE FENCE (Minute 19-20/0152)**

No further progress had been made concerning ownership of the fence between the Community Centre and the Health Centre.

**19-20/0207 TREES IN THE GROUNDS OF THE JUNIOR SCHOOL (Minute 19-20/0153)**

An update was awaited from Cllr Louden.

**19-20/0208 SEYMOUR PARADE (Minute 19-20/0154)**

A handrail had been installed on the steps leading up to the Co-op.

**19-20/0209 TREES AT CATHOLIC CHURCH (Minute 19-20/0159)**

Trees overhanging the pathway from the grounds of the Catholic Church had been cut back.

**19-20/0210 MUGA (Minute 19-20/0175)**

The Men's Shed had undertaken to produce two new basketball backboards for the MUGA as the existing ones were very worn. However, the existing hoops would be re-attached.

**19-20/0211 MANHOLE COVERS (Minute 19-20/0176)**

No works had yet been undertaken to lower the manhole covers in the path bordering the sports pavilion. The Clerk to chase the groundsman.

**RESOLVED: that the Clerk would chase the groundsman concerning the manhole covers.**

**19-20/0212 PLAYPARK (Minute 19-20/0178)**

The Clerk to chase the groundsman for the list of spares needed for the playpark and their cost. **RESOLVED: that the Clerk would liaise with the groundsman over the list of spares.**

**19-20/0213 INSURANCE (Minute 19-20/0181)**

The Clerk had received confirmation from the Insurance Company that all the Trustees of the Recreation Ground charity were covered.

**19-20/0214 COMMUNITY CENTRE (Minute 19-20/0031)**

No further progress had been made with TVBC regarding relinquishing the lease to the Community Centre. The Clerk to chase.

**19-20/0215 BUS SHELTERS**

Following a complaint from a resident, the condition of the bus shelters in the village was discussed. Cllr Warnes explained that, being metal, the shelters were like dark boxes and keeping them clean was difficult. He had seen others outside the village which were lighter and not so enclosed. Cllr Knight explained that the Parish Council had tried using glass and perspex in the shelters previously but this had been smashed and vandalised. There were discussions around opening up the boxes a bit more by removing the ends. It was agreed that, as there would be funding available from the Hoe Lane development for new bus shelters at the Bedes Lea, only the Fleming Avenue ones needed to be considered.

**19-20/0216 PROTECTION OF WILDLIFE ON PARISH COUNCIL LAND**

Following a report of an incident in which a dog, not on a lead, had attacked and killed a doe near Mountbatten Park, the Parish Council discussed options to protect wildlife in the area.

Cllr Warnes suggested inviting a representative from Hampshire and IOW Wildlife Trust to a future meeting to give advice on options available and to bring examples of proposed signage.

**19-20/0217 LIBRARY**

Cllr Hill was not present to update on the Library but Cllr Knight confirmed that two new volunteers had recently been recruited.

**CORRESPONDENCE**

19-20/0218

**SKATEPARK**

The groundsman was in the process of arranging a meeting with a welder to inspect rusted patches on the skatepark with a view to arranging repair works.

19-20/0219

**INSURANCE**

A quotation had been received in the sum of £5,586.05 for the Parish Council's Insurance. It was unanimously agreed that this should be paid. The Clerk highlighted queries on the Insurance Schedule and it was agreed that the Schedule would be discussed in more detail at a later date.

19-20/0220

**RECREATION GROUND**

Quotes for 3 benches, 2 seats and 2 litter bins for the area around the playpark had been submitted to TVBC.

There were discussions around the quotes submitted to TVBC for the proposed pathway around the Recreation Ground. TVBC had queried the use of grass matting and suggested a cheaper option would be to use gravel.

It was agreed that the Clerk would seek 3 new quotes and start the procedure for the release of developer contributions again from scratch.

**RESOLVED: that the Clerk would seek 3 new quotations for a gravel pathway.**

19-20/0221

**REAR GARDEN EXTENSION LICENCE**

Amendments made to the original Licence by Hampshire Legal Services were discussed and agreed. The Clerk to produce an amended Licence and consider a termination letter regarding the current Licence.

19-20/0222

**NALC REVISED FINANCIAL REGULATIONS**

It was agreed that, as these revised financial regulations needed to be studied and discussed in greater detail, adoption would be deferred until a later date.

19-20/0223

**OTHER CORRESPONDENCE**

Test Valley Association of Parish and Town Councils – first Annual Conference – Saturday 21<sup>st</sup> September at 9.30am in Kings Somborne Village Hall – Cllr Warnes to attend.

TVAPTC meeting – 7 November in Kings Somborne Village Hall – Cllr Knight to attend.

HALC AGM – 9 November 2019, 9am to 1pm, Holiday Inn, Winchester –  
Cllr Knight and the Clerk to attend  
CPRE – request for donation - declined  
Romsey Festival – request for donation - declined  
Countryside Voice – Summer 2019  
TVBC – Call for Sites – part of review of SHELAA  
TVBC – Draft Affordable Housing Supplementary Planning Document

19-20/0224

**GRANTS**

Cllr Knight confirmed that a Lottery grant of £10,000 had been applied for and also 4 smaller grants for approximately £5,000 each.

There were discussions around the new Community Support Co-ordinators employed by the Youth and Community Club and the work that they would be undertaking. Cllr Knight confirmed that they were self-employed and on a year-long contract. It was agreed to invite them to a future meeting. The Clerk to arrange. **RESOLVED: that the Clerk would invite the CSGs to a future meeting.**

Cllr Knight confirmed that a musician would shortly be commencing with the Projects Clubs.

19-20/0225

**HEALTH AND SAFETY/ RISK ASSESSMENT**

Cllr Knight highlighted the need for the broken parts of the fence in the car park to be removed. There were currently no other health and safety issues.

Cllr Warnes had circulated copies of examples of a Disaster Plan which would be discussed at the next Recreation Ground Committee.

19-20/0226

**QUESTIONS/REPORTS FROM MEMBERS PRESENT**

Cllr Middlewick reported that the Men's Shed were now meeting frequently at the Village Hall and were keeping their heads above water.

Cllr Wotton had produced posters of the litter pick due to take place on 5<sup>th</sup> October from 10-11am.

Cllr Walmsley queried an item on the accounts which was set to go over the budget. Cllr Knight confirmed that this item was grant-funded and a further grant was currently being sought.

19-20/0227

**APPROVAL OF ACCOUNTS FOR PAYMENT**

Contractor costs, Clerk Salary, HMRC (July)	5003.81
TVBC – Treatment for rats at pavilion	249.00
Sustainable Communities – Contract 3	45.00
Business Stream – Pavilion water	83.78
Sustainable Communities – Contract Agreement 21.5.19	166.66
Came and Company – Tractor Insurance	205.35
Winchester Garden Machinery – Tractor service	432.09
Kat Lemon – Youth work July	930.49
Benica Solutions Ltd – Maintenance of St John’s churchyard (July)	128.00
Benica Solutions Ltd – Pavilion cleaning (July)	600.00
HCC – Disabled parking signs	133.20
Drainline – Flush through pipes at former cricket field	1020.00
HALC – Finance Training for Cllr Wotton	54.00
HALC – Core Skills training for Cllr Wotton	114.00
Habistore – Key cut	3.99
TVBC – Community Centre Rent	150.00
Kat Lemon – Youth work – August	845.15
Cllr D Knight – New oven for pavilion	829.99
Sustainable Communities – Contract 3	67.50
J Harrington – Clerk allowance	472.59
Benica Solutions Ltd – Maintenance of St John’s churchyard (August)	128.00
Benica Solutions Ltd – Pavilion cleaning (August)	600.00
Benica Solutions Ltd – Miscellaneous as invoice	411.82
Contractor costs, Clerk salary, HMRC (August)	5003.81
Scouts – Beadle delivery (Reimbursement for 2 cheques which had expired)	150.00
Cranbury Estates – car park rent	349.00
Cranbury Estates – Allotment tithe	1.05

**TOTAL £18,178.28****Proposed: Cllr Middlewick    Seconded: Cllr Walmsley**

19-20/0228

**TREES**

19/01897/TPOS	Woodland adjacent to North Baddesley Community Centre, Fleming Avenue, North Baddesley	T1 – Oak Tree – Crown lift to 3m <i>No objection – subject to Arboricultural Officer’s approval</i>
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19/01966/TPON Land to the rear of 25 Fulford Road, North Baddesley 2 x Oak – Remove secondary and tertiary limbs overhanging boundary, back to suitable growth point/primary limb.  
*No objection – subject to Arboricultural Officer’s approval*

19/02004/TPOS 16 Tornay Grove North Baddesley T1 Hornbeam – reduce and reshape up to 2m, T2 Silver Birch – reduce and reshape up to 2m.  
*No objection – subject to Arboricultural Officer’s approval*

19-20/0229

**PLANNING APPLICATIONS**

19/01781/FULLS Willow Cottage, Nutburn Road North Baddesley Conversion of existing adjoining double garage into kitchen; two storey rear extension to form extended living accommodation and erection of new outbuilding. *No comment*

19/01872/FULLS 12 Launcelyn Close North Baddesley Single storey side extension to provide wc and porch *No comment*

19/01631/FULLS 32 Botley Road North Baddesley Single storey front and rear extensions to form enlarged waiting area and additional surgery room, staff kitchen/wc and new glass balustrade to existing ramp. Amendment – Change of red edge.  
*No comment*

19/02010/FULLS 3 Rosslyn Close North Baddesley Front and rear dormer windows to loft areas and extension of existing roof to form a car port.  
*The Parish Council declared an interest and did not comment*  
*The Parish Council cannot comment as it has an interest*

The meeting closed at 8.35pm