

Minutes of the Meeting of North Baddesley Parish Council held on Monday 11th November 2019 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.

Present: Cllr D Knight (Chair), G Louden, D Middlewick, R Walmsley, A Warnes, V Wotton and A Yellin

Absent: Cllrs C Hill and P Thompson

In Attendance: Claire Sutton and Phil Tillotson, Scouts
J Harrington, Parish Clerk (Minutes)

Members of the Public: None

19-20/0286

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Hill and Thompson due to work commitments. Jamie Marsh of Hampshire and IOW Wildlife Trust also gave his apologies due to transport issues.

19-20/0287

DECLARATION OF INTERESTS/DISPENSATIONS

Cllr Middlewick declared an interest in Planning Application 19/02218/FULLS – 180 Rownhams Lane and did not take part in discussions.

19-20/0288

HAMPSHIRE AND IOW WILDLIFE TRUST

Jamie Marsh of Hampshire and IOW Wildlife trust was unable to attend due to weather conditions and transport issues. He had confirmed that he would send a presentation for the December meeting.

19-20/0289

SCOUTS – HOE LANE DEVELOPMENT

Cllr Knight welcomed Acting Group Scout Leader, Phil Tillotson and Claire Sutton to the meeting. Phil and Claire had attended to clarify items on the Heads of Terms which had been provided by the Hoe Lane developers.

The Chairman confirmed that a new pavilion would be built for the Scouts and that the old Scout Hut would be refurbished for use by the Men’s Shed.

Claire requested permission to send details of discussions and decisions on the development of Mountbatten Park to the Scout Association which was agreed.

There were discussions around a turning circle and car parking and whether the car park would be utilised by local residents. Cllr Knight confirmed that another road would be created and there would be one road in and one road out with traffic management in place to stop speeding. Cllr Warnes confirmed that TVBC would scrutinize the planning application to ensure there were no parking issues and that disabled parking would be included.

Cllr Knight confirmed that the issue of lighting would be raised with the developers when they attended the December meeting.

There were discussions around making the building as efficient as possible, preferably being carbon neutral. Cllr Warnes confirmed that this was high on TVBC's agenda at the present time.

Timescale for the new building was discussed. Cllr Warnes confirmed that development had been held up by pollution issues but these problems had been overcome. It was anticipated that tree felling would commence fairly soon, and the Scouts expressed an interest in acquiring some of the wood. There were also concerns that access to certain areas would be restricted due to works being carried out and it was hoped that this could be managed so that as many areas as possible were still accessible to the Scouts.

Phil confirmed that a builder had been commissioned to improve disabled access to the current Scout Hut and designs were being drawn up mainly involving the front entrance door and fire exit from the main hall.

The Chairman thanked Phil and Claire for attending and they left the meeting.

19-20/0290

OPEN PERIOD

There were no members of the public present.

19-20/0291

MINUTES

It was unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and were duly signed by the Chairman.

MATTERS ARISING

19-20/0292

YOUTH IN ROMSEY (Minute 19-20/0237)

Discussions regarding a donation to Youth in Romsey were deferred until the Finance and General Purposes meeting.

19-20/0293 ALLOTMENTS (Minute 19-20/0240)

Cllr Walmsley had provided Minutes of the meeting held on site on 9th November. There were no outstanding issues. It was agreed that the Rules would be updated next July (to coincide with sending out the annual rent letter) regarding the action to be taken in respect of complaints.

RESOLVED: that the Clerk would update the Allotment Rules next July to send out with the annual rent letter

19-20/0294 SEPTIC TANK (Minute 19-20/0241)

Southern Water had requested a plan of the local area in order to undertake a search for the nearest connection point for mains drainage for the sports pavilion. Cllr Warnes and the Clerk undertook to look at Parish Online in order to produce a map. **RESOLVED: that Cllr Warnes and the Clerk would look at Parish Online to produce a map.**

19-20/0295 PLAYGROUND SIGNS (Minute 19-20/0242)

A proof was still awaited. Cost would be £71. The double gate at the playground had not been secured to the ground and should be locked. The Clerk to instruct the groundsman to purchase a padlock.

RESOLVED: that the Clerk would instruct the groundsman to purchase a padlock.

19-20/0296 FENCING TO CAR PARK (Minute 19-20/0243)

A quotation was still awaited from the groundsman for dragon's teeth. The Clerk to chase. Cllr Knight suggested that lights, similar to those in the churchyard, should be attached to the dragon's teeth and eventually to the new pathway. The Clerk undertook to liaise with the church for information on the lights.

RESOLVED: that the Clerk would chase the groundsman for a quotation and liaise with the church regarding information on the lights.

19-20/0297 PHONE BOX (Minute 19-20/0245)

A defibrillator sign was yet to be put up by the groundsman. The Clerk to chase. It was agreed that a defibrillator should be purchased in line with the Parish Council's resolution to purchase one per year for the village. Possible location would be the Scout Hut at Mountbatten Park.

RESOLVED: that the Clerk would purchase a defibrillator.

19-20/0298 NEW WEBSITE (Minute 19-20/0247)

The Clerk had received more training and was confident with uploading and deleting files. However more specific training was still required and would be ongoing.

19-20/0299 HOE LANE DEVELOPMENT (Minute 19-20/0248)

See Minute 19-20/0289 above.

19-20/0300 COMMUNITY CENTRE FENCE (Minute 19-20/0250)

TVBC had suggested that, from investigations, the Community Centre fence appeared to belong to the Health Centre. It was agreed that the Clerk would inform the Health Centre and request that repairs to the fence were undertaken.

RESOLVED: that the Clerk would liaise with the Health Centre.

19-20/0301 TREES IN THE GROUNDS OF THE JUNIOR SCHOOL (Minute 19-20/0251)

Cllr Louden confirmed that works to cut back trees in the grounds of the Junior School had not been undertaken. The Clerk to chase HCC.

RESOLVED: that the Clerk would chase HCC regarding works to cut back trees in the grounds of the Junior School.

19-20/0302 MUGA (Minute 19-20/0252)

The Men's Shed had requested £216 (no VAT) to produce backboards for the basketball hoops in the MUGA. The backboards had been cut out and just needed to be painted.

19-20/0303 MANHOLE COVERS (Minute 19-20/0253)

No works had yet been undertaken to lower the manhole covers in the path bordering the sports pavilion. The Clerk to chase the groundsman.

RESOLVED: that the Clerk would chase the groundsman concerning the manhole covers.

19-20/0304 PLAYPARK (Minute 19-20/0254)

The Clerk to chase the groundsman for the list of spares needed for the playpark and their cost.

RESOLVED: that the Clerk would liaise with the groundsman over the list of spares.

19-20/0305

COMMUNITY CENTRE (Minute 19-20/0255)

TVBC had confirmed that the earliest date that the Parish Council could inform them that they wished to relinquish the lease and arrange a meeting was February 2020. The Clerk to note in the diary.

19-20/0306

RECREATION GROUND (Minute 19-20/258)

The outside furniture for the Recreation Ground had been delivered. Members of the Council agreed to meet to decide on its location.

Quotations for 75 metres of pathway were still awaited.

19-20/0307

REAR GARDEN EXTENSION LICENCE (Minute 19-20/259)

No further progress had been made.

19-20/0308

NALC REVISED FINANCIAL REGULATIONS (Minute 19-20/260)

NALC's Revised Financial Regulations, amended by Cllr Walmsley, were formally adopted by the Parish Council. The Clerk to upload onto the website.

19-20/0309

TVATPC MEETING (Minute 19-20/0261)

Cllr Warnes had attended the recent TVATPC meeting in King's Somborne. Discussions centred on green issues and climate change.

19-20/0310

BEADLE (Minute 19-20/0264)

Options to save space in the Beadle, due to the need to cut down on the number of pages for the colour version, were discussed. No decisions would be made until after the January edition had been reviewed. The Clerk undertook to liaise with the Editor over possible changes and request a proof of the front page of the January edition.

19-20/0311

REMEMBRANCE SUNDAY (Minute 19-20/265)

There were issues over marshalling the Remembrance Day Parade and it was agreed that changes needed to be made for next year.

It was agreed that the Clerk would ask Ampfield Parish Council how they managed their Remembrance Day Parade and also seek advice from Brian James, the footpath warden.

RESOLVED: that the Clerk would liaise with Ampfield Parish Council and Brian James.

19-20/0312

TENNIS (Minute 19-20/0266)

Councillors requested copies of Rosemary Williams' letter which was not attached to the previous Minutes. The Clerk to email copies to all.

19-20/0313

BADDESLEY PARK FOOTBALL CLUB (Minute 19-20/0278)

The Parish Council had received further information and a quotation from the Institute of Groundsmanship, the company that Baddesley Park Football Club were proposing to use to look at drainage and the quality of the soil on the former cricket field. The quotation for £1,349.40 inclusive of VAT was accepted and it was agreed, as previously suggested, that the Parish Council would pay half. It was also agreed that the Clerk would apply for a Borough Councillor grant towards the cost.

RESOLVED: the Clerk to inform Baddesley Park Football Club of acceptance of the quotation and to apply for a Borough Councillor grant.

19-20/0314

HALC AGM (Minute 19-20/0281)

Cllr Knight and the Clerk had attended HALC's AGM and updated members. Presentations were made by the Leader of Hampshire County Council on roads and transport, Hook Parish Council regarding their App and Hound Parish Council on cost cutting.

19-20/0315

EXTERNAL AUDIT – RISK ASSESSMENT

The risk assessment, provided by the Internal Auditor earlier in the year, was discussed in detail and deemed adequate. It was then unanimously approved by all members present. It was agreed that this document would form the basis for all future risk assessments.

19-20/0316

LIBRARY

There had been issues over books not being delivered and keys to the building going missing. These issues now appear to have been resolved.

CORRESPONDENCE

19-20/0317

STREET LIGHTING IN SYLVAN DRIVE

A complaint about the lack of street lighting in Sylvan Drive for part of the night had been received from a resident. HCC were responsible for lighting in this area. The Clerk to suggest that the resident contact HCC.

19-20/0318

TENNIS

A request for an update had been received from Premier Tennis following their presentation in December 2018. The Clerk to provide an update for Premier Tennis.

RESOLVED: that the Clerk would update Premier Tennis.

19-20/0319

OTHER CORRESPONDENCE

TVATPC – Minutes of meeting held on 30th May 2019

CPRE – Request for donation - declined

19-20/0320

GRANTS

105 saplings had been received and planted around the Recreation Ground by members of the Youth Club.

106 monies to fund the outside furniture for the playpark had been received.

A Henry Smith grant in the sum of £6000 had been received.

Cllr Knight undertook to provide Cllr Wotton with copies of the application forms for the Community Support Co-ordinators and Music Project.

RESOLVED: that Cllr Knight would supply copies of the application forms to Cllr Wotton

19-20/0321

HEALTH AND SAFETY/ RISK ASSESSMENT

Cllr Knight confirmed that a large water leak in Castle Lane had been reported to Southern Water but had gone on for 3 weeks before being repaired. It was agreed that the situation had been badly managed by Southern Water.

The Clerk undertook to report to HCC a large puddle which had formed at the entrance to Nutburn Road at the traffic lights.

RESOLVED: that the Clerk would report the large puddle to HCC

There were currently no other health and safety issues.

19-20/0322

QUESTIONS/REPORTS FROM MEMBERS PRESENT

Cllr Warnes raised the question of why there were no hanging baskets in the village. Cllr Knight confirmed that maintenance costs were too high.

Cllr Warnes reported that TVBC were taking the current climate emergency very seriously.

Cllr Walmsley had spoke to workers carrying out repairs in Rownhams Road and they had suggested that the works might be finished in a week or so.

19-20/0323

APPROVAL OF ACCOUNTS FOR PAYMENT

Contractor costs, Clerk Salary, HMRC	5003.81
Business Stream – Pavilion water	169.19
HCC – Street lighting (6 months)	1493.04
Sustainable Communities – Contract 3	60.00
Benica Solutions Ltd – Miscellaneous as invoice	326.33
C J Bailey – Repairs to skatepark	2307.60
The Poppy Appeal – Wreath for Remembrance Sunday	20.50
TOTAL	£9380.47

Proposed: Cllr D Middlewick Seconded: Cllr R Walmsley

19-20/0324

TREES

19/02568/TPOS	15 Upper Crescent Road North Baddesley	T1 – Tulip Tree – Crown reduce up to 1 – 1.5m with clearance as stated on application form and crown raise up to 2m. T2 – Oak tree – Reduce the height of the tree up to 1 – 1.5 metres clearance as stated on application form. <i>No objection – subject to Arboricultural Officer’s approval</i>
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19-20/0325

PLANNING APPLICATIONS

19/02218/FULLS	180 Rownhams Lane North Baddesley	Extensions and alterations to provide first floor accommodation. <i>No comment</i>
19/02543/FULLS	62 Botley Road North Baddesley	Single storey rear extension to provide living room and family/dining room and erection of detached annexe. <i>No comment</i>

The meeting closed at 9.30pm