

**Minutes of the Meeting of North Baddesley Parish Council held on Monday 13<sup>th</sup> January 2020 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.**

Present: Cllr D Knight (Chair), G Louden, D Middlewick, P Thompson, R Walmsley, A Warnes, V Wotton and A Yellin

Absent: None

In Attendance: Borough Councillor Mrs C Dowden  
J Harrington, Parish Clerk (Minutes)

Members of the Public: None

**19-20/0389**

**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**19-20/0390**

**DECLARATION OF INTERESTS/DISPENSATIONS**

There were no declarations of interest/dispensations.

**19-20/0391**

**OPEN PERIOD**

There were no members of the public present.

**19-20/0392**

**MINUTES**

It was unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and were duly signed by the Chairman.

**MATTERS ARISING**

**19-20/0393**

**ALLOTMENTS (Minute 19-20/0352)**

Cllr Walmsley had visited the allotments the previous Saturday morning and had produced a set of Minutes (copy attached). There were no outstanding matters needing attention.

19-20/0394

**SEPTIC TANK (Minute 19-20/0353)**

Southern Water had supplied a plan of nearby connection points for the pavilion to change from septic tank to mains drainage. The Clerk was in the process of setting up a meeting with a civil engineering company which had provided several options available. Once a specification for the works had been decided, the Clerk would seek three quotations.

**ACTION: The Clerk to arrange a meeting with the civil engineers.**

19-20/0395

**CHILDREN'S PLAYGROUND (Minute 19-20/0354)**

Works to re-align the gate with the bolt had not yet been carried out by the groundsman. Also, a piece of concrete sticking out of the ground which was a safety hazard had not been made safe.

**ACTION: The Clerk would be meeting with the groundsman the following day to discuss all outstanding works.**

19-20/0396

**FENCING TO CAR PARK (Minute 19-20/0355)**

The Clerk had received two quotations for the installation of dragon's teeth around the car park. A third quotation was awaited.

**ACTION: The Clerk to update at the next Recreation Ground meeting.**

19-20/0397

**DEFIBRILLATOR (Minute 19-20/0356)**

The Scouts had not responded to the Clerk's request for permission to install a defibrillator on the outside of the Scout Hut. The Clerk to chase.

**ACTION: the Clerk to chase the Scouts for a response.**

It was noted that all the defibrillators needed new location stickers as the current ones were fading. The Clerk to contact the manufacturers.

**ACTION: The Clerk to order new location stickers from Wel Medical.**

19-20/0398

**NEW WEBSITE (Minute 19-20/0357)**

The Clerk had been unable to undertake further training on the website due to problems with her laptop. The Chairman had experienced similar problems with his laptop which was the same as the Clerk's.

**ACTION: The Clerk to research and purchase two new computers together with the necessary software.**

19-20/0399

**COMMUNITY CENTRE FENCE (Minute 19-20/0358)**

The Parish Council agreed that, as it intended to hand back the Community Centre to TVBC, it would take no further action concerning determining responsibility for the fence between the Health Centre and the Community Centre.

**19-20/0400****TREES IN THE GROUNDS OF THE JUNIOR SCHOOL  
(Minute 19-20/0359)**

The Clerk was still chasing HCC for a reply concerning works to cut back trees in the grounds of the Junior School.

**19-20/0401****MUGA (Minute 19-20/0360)**

The Men's Shed were continuing to work on new basketball boards which were not quite finished.

**19-20/0402****MANHOLE COVERS (Minute 19-20/0361)**

The groundsman had confirmed that paving around the manhole covers had sunk and repairs to raise the paving stones needed to be undertaken.

**ACTION: The Clerk to obtain three quotations.**

**19-20/0403****COMMUNITY CENTRE (Minute 19-20/0362)**

No further progress had been made with TVBC regarding relinquishing the lease to the Community Centre. The Clerk would contact TVBC in February.

**19-20/0404****RECREATION GROUND (Minute 19-20/0363)**

Due to wet weather conditions, the groundsman had not yet secured the picnic furniture to the ground as it needed to be concreted-in on a dry day.

TVBC had released 106 funding for the pathway and it was anticipated that the works would be carried out in mid to late February. The Clerk to supply the contractors with a key to the pavilion and the code to the barrier gate nearer the time.

**19-20/0405****REAR GARDEN EXTENSION LICENCE (Minute 19-20/0364)**

Due to concerns expressed by rear garden extension holders, a meeting had been arranged for the forthcoming Monday to address the issues raised.

**19-20/0406****REMEMBRANCE SUNDAY (Minute 19-20/0366)**

The Scouts had supplied a copy of their risk assessment for Remembrance Sunday. The Clerk to resend the email to all members.

Brian James had stepped down as Footpath Warden due to ill health.

**19-20/0407 DRAINAGE OF FORMER CRICKET FIELD (Minute 19-20/0367)**

The Clerk had submitted an application form to TVBC for a Borough Councillor grant towards employing the services of a specialist company to investigate ways of improving the drainage at the former cricket field. The cost would be shared with Baddesley Park Football Club.

**19-20/0408 TENNIS (Minute 19-20/0368)**

It was agreed that a Recreation Ground Committee meeting would take place after the next Planning meeting. The Clerk to invite Premier Tennis.

The Clerk had liaised with the contractor over cleaning the tennis courts. The contractor had suggested spraying the courts with weed killer about 3 times per year and had offered to carry out the works free of charge with the Parish Council only paying for the weed killer. It was unanimously agreed that the contractor should carry out the works.

**ACTION: The Clerk to instruct the contractor to carry out the works.**

**19-20/0409 PUDDLE IN ROAD AT TRAFFIC LIGHTS (Minute 19-20/0369)**

The Clerk had tracked online, the enquiry to HCC and found that it was still progressing. **ACTION: The Clerk to chase.**

**19-20/0410 TREES BETWEEN DRAPERS AND BADDESLEY CLOSE (Minute 19-20/0370)**

TVBC had contacted a company called Remus Property Management to request management of the recently-planted trees at Baddesley Close, A reply was awaited.

**19-20/0411 BUS SHELTERS (Minute 19-20/0373)**

The Clerk to check whether HCC had cleaned the bus shelter in Fleming Avenue as arranged. The Clerk to ask the contractor to remove moss which was growing on top of the bus shelter outside the Bedes Lea.

**19-20/0412 PAVILION BROADBAND (Minute 19-20/0375)**

No further progress had been made in securing a new deal for Broadband at the pavilion.

19-20/0413

**LIBRARY**

Cllr Knight went through the Minutes of a meeting held on 3<sup>rd</sup> December attended by representatives of the Friends of North Baddesley Library (copy attached). Future Library meeting Minutes would be emailed to the Clerk for distribution to all Councillors as they were all Trustees of the Library.

HCC were considering making more cutbacks. Option 1 was to close 10 HCC run libraries and close 4 Community Managed Libraries including North Baddesley.

Machines to scan books would be taken away and libraries would be able to keep the books that they currently held but no more would be provided after that.

There were discussions over other methods of lending books such as a scheme currently operating in London whereby books requested were bought on eBay, lent to individuals and then sold on eBay once they were returned.

Option 2 was to limit opening times. There were concerns that limited opening times set out by HCC would create difficulties for residents, especially the elderly, in getting there in the time available. Cllr Wotton agreed to draft a letter to HCC expressing the Parish Council's concerns. **ACTION: Cllr Wotton to draft a letter to HCC**

**CORRESPONDENCE**

19-20/0414

**PRECEPT 2020/21**

A meeting of the Finance and General Purposes Committee had taken place the previous Thursday (see Minutes attached). The Committee proposed to full Council that the precept request to TVBC remained the same as last year ie £140,622 and it was unanimously agreed. The Clerk to notify TVBC by the deadline of 31<sup>st</sup> January 2020. **RESOLVED: that the Clerk would notify TVBC of the Parish Council's precept request for 2020/21.**

19-20/0415

**RESIGNATION**

Cllr Christine Hill had tendered her resignation at the end of December due to pressures of work and other commitments. Cllr Hill had undertaken to continue to work on the Parish Plan with Mrs Pat Darnton.

19-20/0416

**OTHER CORRESPONDENCE**

TVBC – Developing Action Plans in the Rural Areas – event taking place in North Baddesley on 17<sup>th</sup> February.

Romsey Future Stakeholder Event – Tuesday 4<sup>th</sup> February 2020 5.30pm to 7.30pm, Royal British Legion, Love Lane, Romsey – Cllrs Knight and Middlewick have been booked in to attend.

Hampshire Views – Winter 2019.20

19-20/0417

**GRANTS**

Cllr Knight reported that applications had been made for a few minor grants to small grant funders, about 8 in total.

19-20/0418

**HEALTH AND SAFETY/ RISK ASSESSMENT**

Outstanding issues at the children’s playground and the manhole covers in the paving around the pavilion would be addressed the following morning at a meeting between the Clerk and the groundsman. A risk assessment needed to be carried out on Parish Council-owned trees on land at Heath Road and the Clerk would be liaising with the Tree Surgeon the following day. There were no other health and safety issues.

**ACTION: The Clerk to meet with the groundsman to discuss all outstanding issues.**

19-20/0419

**QUESTIONS/REPORTS FROM MEMBERS PRESENT**

Cllr Warnes suggested that the item “Approval of Accounts for Payment” be marked with the month to which the payments relate for greater clarity. Also, the word “RESOLVED” in the Minutes be replaced with “ACTION” to avoid confusion. Payments to Sustainable Communities should be marked as “grant funding”.

Borough Cllr Mrs Celia Dowden suggested that regular monthly payments be marked to show the month to which they relate to improve clarity.

**ACTION: The Clerk to undertake the alterations**

Cllr Wotton expressed concerns over parking around Fleming Avenue/Willis Avenue at school times. Drivers were parking on the pavement and the large verges around the car park. **ACTION: The Clerk undertook to ask HCC for bollards to be placed on the pavements and verges by the school and around the car park at school times.**

Cllr Walmsley pointed out that the inside of the noticeboard at the allotments was damp as the felt on the top needed replacing. It was agreed that the Men's Shed would undertake the work.

Cllr Knight reported that a member of the public had expressed concern over youths revving up their cars and motorbikes in the car park of the pavilion at unsociable hours. Cllr Knight had looked at CCTV and the youths and number plates of their vehicles were clearly visible. Vehicles had also been driven on the grass. The Clerk to ask the groundsman to install a fence post to prevent access to the grassed areas. **ACTION: The Clerk to ask the groundsman to install a fence post.**

Works to repair the alarm to the pavilion were due to be carried out the following day.

Cllr Middlewick reported a small amount of fly-tipped rubbish in Sandy Lane opposite the car park. The Clerk to ask the groundsman to remove it. **ACTION: The Clerk to ask the groundsman to remove the fly-tipped rubbish.**

19-20/0420

### **APPROVAL OF ACCOUNTS FOR PAYMENT 9<sup>th</sup> December 2019 to 13<sup>th</sup> January 2020**

Contractor costs, Clerk Salary, HMRC (December)	5003.81
Sustainable Communities – Grant Funding - Contract 3	75.00
Kat Lemon – Youth work (December)	666.14
Kat Lemon – Youth work and Community Development work (Grant Funding)	250.00
Sustainable Communities – Grant Funding -Henry Smith Project	83.33
Retirement fund – Clerk's Gratuity	600.00
Benica Solutions Ltd – Cleaning of war memorials (Annual payment)	30.00
Benica Solutions Ltd – Maintenance of St John's churchyard (December)	128.00
Benica Solutions Ltd – Pavilion cleaning (December)	600.00
Benica Solutions Ltd – Miscellaneous as invoice	501.53
TLC Online – Beadle Printer (January Edition)	1160.00
Paul Pimley - Beadle Editor (January Edition)	140.00
Scouts – Beadle delivery (January Edition)	75.00
<b>TOTAL</b>	<b>£9312.81</b>

**Proposed: Cllr G Louden      Seconded: Cllr R Walmsley**

19-20/0421

**TREES**

- |               |  |  |
|---------------|--|--|
| 19/02936/TPOS | 184 Ringwood Drive<br>North Baddesley      | To crown lift semi mature oak by up to 5 metres and thin canopy by 25%<br><b><i>No objection – subject to Arboricultural Officer’s approval</i></b>  |
| 19/02974/TPOS | 109 & 111 Rownhams Lane<br>North Baddesley | Oak (T1) – Reduce back towards the boundary (by approximately 2 to 3 metres) the lateral limbs growing over the drive. <b><i>No objection – subject to Arboricultural Officer’s approval</i></b> |

19-20/0422

**PLANNING APPLICATIONS**

- |                |   |   |
|----------------|---|---|
| 19/02985/FULLS | 5 Church Close<br>North Baddesley                   | Two storey side extension to provide additional living space and accommodation, and single storey front extension to provide porch, following demolition of existing single storey extension.<br><b><i>No comment</i></b> |
| 20/00018/CLPS  | 41 Crescent Road<br>North Baddesley                 | Application for Lawful Development Certificate for proposed single storey rear extension. <b><i>No comment</i></b>  |
| 19/03070/FULLS | Baddesley Manor<br>Flexford Road<br>North Baddesley | Replacement of existing pool stores, and erection of pool house.<br><b><i>No comment</i></b>  |
| 19/03071/LBWS  | Baddesley Manor<br>Flexford Road<br>North Baddesley | Replacement of existing pool stores, and erection of pool house.<br><b><i>No comment</i></b>  |

The meeting closed at 8.20pm