

**Minutes of the Meeting of North Baddesley Parish Council held on Monday 10<sup>th</sup> February 2020 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.**

Present: Cllr D Knight (Chair), D Middlewick, P Thompson, R Walmsley, V Wotton and A Yellin

Absent: Cllrs G Louden and A Warnes

In Attendance: J Harrington, Parish Clerk (Minutes)

Members of the Public: 3

19-20/0432

**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Louden who was away.

19-20/0433

**DECLARATION OF INTERESTS/DISPENSATIONS**

There were no declarations of interest/dispensations.

19-20/0434

**OPEN PERIOD**

Three members of the public attended to raise concerns over the planning application for the area of land at the corner of Bracken Road and Rownhams Lane. They were aware of the Parish Council's comments to TVBC which had been discussed and determined at the planning meeting held on 27<sup>th</sup> January.

One of the members of the public asked if the Parish Council could put pressure on government departments to comment. The Chairman pointed out that the Parish Council could only give advice, the final decision was down to TVBC. Concerns had been raised, highlighted in the Parish Council's comments to TVBC, regarding lack of evidence over permitted access, visibility, due to lack of screening, and the watercourses running through the area.

The residents expressed concern that all sorts of rubbish was being dumped on the land and that the intended use of the land was different to the use stated on the application form. Cllr Knight explained that several of the rules had already been broken and TVBC had been made aware. There were discussions over the biodigester and the watercourses running through the land, part of which fell in the parish of Chilworth.

Cllrs Wotton and Knight explained that residents could speak at TVBC's Southern Area Planning Committee meeting to be held on Tuesday 18<sup>th</sup> February at 5.30pm when the application would be discussed. Borough Cllrs Celia Dowden and Alan Warnes were both on the Committee and residents could speak to them beforehand.

Cllr Knight thanked the residents for attending and they left the meeting.

19-20/0435

## MINUTES

Minute 19-20/0393 "Allotments" should include: "Cllr Walmsley reported that the noticeboard was very damp internally. The felting on the top had gone and needed replacing. It was agreed that the Men's Shed would carry out the remedial works."

Minute 19-20/0405 "Rear Garden Extension Licence" should read: "a meeting had been arranged for the forthcoming Monday 20<sup>th</sup> January 2020 to address the issues raised"

Minute 19-20/0431 "New Computers" should read: "Cllr Walmsley had purchased a component to boost the memory capacity of each of the two existing computers."

It was then unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and were duly signed by the Chairman.

## MATTERS ARISING

19-20/0436

### FINANCE (Minute 19-20/0387)

Action points agreed at the Finance and General Purposes meeting had not been approved by the full Council. It was agreed that Finance would be an agenda item for the March meeting. Concerns raised by Cllr Wotton concerning the Charity account had been put to the Accountant at a meeting held the previous Monday 3<sup>rd</sup> February, attended by the Chairman, the Clerk and the Accountant. Further discussions would take place at the March meeting.

19-20/0437

### ALLOTMENTS (Minute 19-20/0393)

Cllr Walmsley had visited the allotments the previous Saturday morning and had produced a set of Minutes (copy attached). Re-felting of the noticeboard by the Men's Shed was still awaited. One plot was reported to be neglected and one was waterlogged.

**ACTION: the Clerk to send a letter to the owner of the neglected plot and ask the groundsman what could be done to drain the waterlogged plot.**

**19-20/0438 SEPTIC TANK (Minute 19-20/0394)**

A quotation in the sum of £2,750 plus VAT had been received to generate a design for a foul drainage system for the sports pavilion. Two more quotes were needed but it was agreed to approach the owner of the land in which the nearest connection point was located, in the first instance, to seek permission to extend pipework from the existing chamber onto the Recreation Ground where another manhole could be created. **ACTION: the Clerk to liaise with the landowner.**

**19-20/0439 CHILDREN'S PLAYGROUND (Minute 19-20/0395)**

There had been no update regarding works at the children's playground. Cllr Middlewick pointed out that there was a large puddle of water on the path. **ACTION: the Clerk to ask the contractor installing the extension to the existing pathway, to use any excess materials to soak up the water and to enquire about the start date for the works.**

**19-20/0440 FENCING TO CAR PARK (Minute 19-20/0396)**

Works to undertake the installation of dragon's teeth around the car park had been awarded to the company that had submitted the lowest quotation. The Clerk to ensure that the contractor has looked at the plan in the Sports Pavilion indicating where the dragon's teeth are to be installed.

**19-20/0441 DEFIBRILLATORS (Minute 19-20/0397)**

There were discussions over the location code, rather than the postcode, being used as the reference for the position of the defibrillators. The stickers supplied by Wel Medical were also discussed.

Cllr Middlewick reported that the cabinet of the defibrillator located on the wall of All Saints' Church had filled with water. The unit was undamaged but the packages needed replacing. Cllr Middlewick undertook to give details of the packages to the Clerk and to liaise with the electrician who installed the defibrillator regarding repair works. The Parish Council undertook to pay for the repairs.

**ACTION: Cllr Middlewick to liaise with the Clerk and the electrician.**

**19-20/0442 NEW WEBSITE (Minute 19-20/0398)**

The Clerk had undergone more training on the website and could now undertake most of the tasks required for its maintenance.

**19-20/0443 TREES IN THE GROUNDS OF THE JUNIOR SCHOOL  
(Minute 19-20/0400)**

No further updates had been received. The Clerk to continue to chase.

**19-20/0444 MUGA (Minute 19-20/0401)**

The Men's Shed were continuing to work on new basketball boards which were not quite finished.

**19-20/0445 MANHOLE COVERS (Minute 19-20/0402)**

A contractor had been chosen to undertake the works. The Clerk to organise for the works to be carried out. **ACTION: the Clerk to liaise with the contractor.**

**19-20/0446 REAR GARDEN EXTENSION LICENCE (Minute 19-20/0405)**

The Minutes of the meeting held on Monday 20<sup>th</sup> January were approved and the Clerk undertook to send them out (copy attached). It was agreed that the Clerk would offer a refund to those licence holders who had overpaid. A complaint from one of the licence holders would be dealt with in a separate meeting. The Clerk to arrange. **ACTION: the Clerk to send out the Minutes, refund those licence holders who had overpaid and organise a meeting to deal with a complaint.**

**19-20/0447 REMEMBRANCE SUNDAY (Minute 19-20/0406)**

It was agreed that a meeting should be set up with the Scouts, Guides and a representative from All Saints' Church to discuss how to go forward with a risk assessment for the Remembrance Day parade this year. The Clerk to arrange.

The issue of the Scout Hut lease was raised, and the Clerk undertook to look back through the Minutes to see what had been agreed. The Clerk undertook to send a copy of the previous lease to all Parish Councillors. **ACTION: the Clerk to arrange a meeting, look back through the Minutes and send a copy of the previous lease to all members.**

**19-20/0448 DRAINAGE OF THE FORMER CRICKET FIELD  
(Minute 19-20/0407)**

A report had been received from the Institute of Groundsmanship and an application for a Borough Councillor grant towards the cost had been successful.

The Parish Council agreed that half of the cost to be shared with the Football Club could now be paid. The Clerk to ask the Football Club how they proposed to proceed from here. **ACTION: the Clerk to pay half the cost of the report to the Football Club and enquire how they proposed to proceed.**

**19-20/0449 PUDDLE IN ROAD AT TRAFFIC LIGHTS Minute 19-20/0409)**

The Clerk had sent photographs to HCC but no further progress had been made. The Clerk to continue to chase.

**19-20/0450 TREES BETWEEN DRAPERS AND BADDESLEY CLOSE (Minute 19-20/0410)**

Remus Property Management had undertaken to replace the dead trees and ensure that ties on the other trees were adjusted. No further action needed to be taken.

**19-20/0451 PAVILION BROADBAND (Minute 19-20/0412)**

Cllr Walmsley was gathering information from 4 previous bills received from the Clerk and was continuing to compare prices for a new deal.

**19-20/0452 PRECEPT (Minute 19-20/0414)**

The Clerk undertook to place a notice in the Beadle letting parishioners know that the precept would remain the same for the year 2020/21 and therefore there would be no increase in this part of their Council tax bill. **ACTION: the Clerk to place a notice in the Beadle.**

**19-20/0453 RESIGNATION (Minute 19-20/0415)**

There had been no replies to the casual vacancy notice and no requests for an election. The Parish Council could co-opt a new member if they wished. It was agreed that Clerk would place a notice in the Beadle. **ACTION: the Clerk to place a notice in the Beadle.**

**19-20/0454 TREES ON BRACKEN ROAD LAND (Minute 19-20/0418)**

Works were yet to be carried out to remove dead branches and make safe trees on Bracken Road land. **ACTION: The Clerk to chase the Tree Surgeon**

**19-20/0455 PARKING OUTSIDE THE SCHOOLS (Minute 19-20/0419)**

Cllr Wotton had liaised with HCC regarding concerns over drivers parking on the hardstanding and verges around the car park in Willis Avenue. HCC had stated that they did not have the funds to do anything other than accident reduction or accident prevention. Therefore, no further action would be taken.

**19-20/0456 HOE LANE (Minute 19-20/0427)**

Discussions were deferred until the next Recreation Ground meeting.

**19-20/0457 NEW COMPUTERS (Minute 19-20/0431)**

The Clerk reported that her laptop did not seem to be performing any faster but previous issues with downloading programmes seemed to be resolved.

**19-20/458 LIBRARY**

A meeting had been held to discuss the library consultation (notes attached).

**CORRESPONDENCE****19-20/0459 PIZZA SERVICE**

A request had been received for permission to base a wood fired pizza service in the car park of the Sports Pavilion as a focal point. After discussions, the Parish Council decided not to grant permission.  
**ACTION: the Clerk to inform the owner of the pizza service that the Parish Council had declined his request.**

**19-20/0460 GARDENS OPEN EVENING**

A request had been received for permission to place an advert or some editorial in the Beadle regarding a Gardens Open Evening on 14<sup>th</sup> July 2020 at Paultons Park in aid of Southampton Children's Hospital Charity. Permission was granted for an advert to be placed at the charity rate.  
**ACTION: the Clerk to inform the representative from Southampton Children's Hospital Charity.**

**19-20/0461 FIRGROVE ROAD TO CASTLE LANE CYCLEWAY**

A request had been received from HCC for the Parish Council to consider

dedicating a portion of land bordering the Recreation Ground along Botley Road for highways purposes. A small plan had been provided but it was agreed that more information of the whole scheme was needed.

**ACTION: The Clerk to liaise with HCC.**

**19-20/0462 CO-OP PAVEMENT**

Damage to the pavement at the Rownhams Road entrance to the Co-op had been reported. The Co-op undertook to carry out the necessary repairs.

**19-20/0463 OTHER CORRESPONDENCE**

HALC Conference – Wednesday 18<sup>th</sup> March 2020 – The Clerk to attend.  
Environment Agency – Information from the Asset Performance Team on maintenance work that it delivers or plans to deliver on Main Rivers in the area. **ACTION: letter and map to be emailed to all members.**

TVATPC - Agenda for meeting to be held on Thursday 27<sup>th</sup> February 2020 at 7.30pm in Kings Somborne Village Hall – the Chairman to attend.

**19-20/0464 GRANTS**

There were no further updates on grants.

**19-20/0465 HEALTH AND SAFETY/ RISK ASSESSMENT**

Cllr Wotton reported that several street lights had been shot out in Fleming Avenue. HCC had replaced the bulbs but had not swept up the glass.

**ACTION: the Clerk to report to HCC.**

**19-20/0466 QUESTIONS/REPORTS FROM MEMBERS PRESENT**

Cllr Middlewick reminded the Clerk to ask SSE for a revised bill now that a meter reading had been sent in. **ACTION: the Clerk to request a revised bill from SSE and to remind the groundsman to take daily readings.**

Cllr Walmsley requested 4 previous water bills to investigate water usage at the pavilion. **ACTION: the Clerk to provide bills for Cllr Walmsley.**

Cllr Walmsley asked about the Parish Plan and when information would be made available. **ACTION: The Chairman to liaise with Chris Hill**

Cllr Walmsley asked when the final report would be provided by the Community Support Co-ordinators so that all the information from their year's work could be collated. The Chairman confirmed that this was in hand.

The Clerk was asked to arrange for the boiler to be serviced.

**ACTION: the Clerk to arrange for the boiler to be serviced.**

19-20/0467

**APPROVAL OF ACCOUNTS FOR PAYMENT  
13<sup>th</sup> January 2020 to 10<sup>th</sup> February 2020**

Contractor costs, Clerk Salary, HMRC	5003.81
Sustainable Communities – Grant Funding - Contract 3	135.00
Sustainable Communities – Grant Funding - Henry Smith Project	83.33
Business Stream – Allotments water	127.75
Glasdon UK Ltd – Picnic furniture	3747.39
Business Stream – Pavilion water	109.32
Kat Lemon – Youth work – January – Grant Funding	624.25
Kat Lemon – Youth work/community development work – Grant Funding	250.00
Cllr R Walmsley – 2 storage booster kits for 2 laptops	56.95
S M Butler – Accountancy work	1983.00
Habistore – Hardware item	4.85
<b>TOTAL</b>	<b>£12,125.65</b>

**Proposed: Cllr R Walmsley    Seconded: Cllr D Middlewick**

19-20/0468

**TREES**

20/00185/TPOS	1 Middle Road, North Baddesley	T1 – Scots Pine – Fell <i>No objection – subject to Arboricultural Officer’s approval.</i>
20/00202/TPOS	5 Borden Way, North Baddesley	T1 Silver Birch – Fell to ground level T2 Silver Birch – Reduce height by approx. 3m <i>No objection – subject to Arboricultural Officer’s approval. Application form appears to have conflicting information regarding ownership of trees.</i>

19-20/0469

**PLANNING APPLICATIONS**

20/00198/FULLS	The Store Nutburn Road North Baddesley	Installation of solar panel array and installation of underground packaged sewerage treatment plant. <i>Clarification needed on whether permission has been granted for change of use to dwelling.</i>
20/0027/FULLS	28 Tottehale Close North Baddesley	Insert window. <i>No comment</i>
20/00205/CLPS	Pound Lane Nurseries, Pound Lane North Baddesley	Certificate of Proposed Lawful Development for the erection of a dwelling. <i>No comment</i>

The meeting closed at 10pm