

NORTH BADDESLEY PARISH COUNCIL

Minutes of the Meeting of North Baddesley Parish Council held on Monday 9th March 2020 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.

Present: Cllr D Knight (Chair), G Louden, D Middlewick, P Thompson, A Warnes, R Walmsley, V Wotton and A Yellin

Absent: None

In Attendance: Borough Cllr Simon Cross
J Harrington, Parish Clerk (Minutes)

Members of the Public: None

19-20/0485

APOLOGIES FOR ABSENCE

There were no apologies for absence.

19-20/0486

DECLARATION OF INTERESTS/DISPENSATIONS

Cllr Middlewick declared an interest in Planning Application No. 20/00509/FULLS.
Cllr Thompson declared an interest in Planning Application No. 20/00504/CLPS.
There were no other declarations of interest/dispensations.

19-20/0487

COMMUNITY ENGAGEMENT

Louise Bull from TVBC did not attend.

19-20/0488

OPEN PERIOD

There were no members of the public present.

19-20/0489

MINUTES

Minute 19-20/0437 should read "Cllrs Warnes and Walmsley had visited the allotments the previous Saturday morning"

Minute 19-20/0455 should read "HCC had stated that they did not have the funds to do anything other than accident reduction not accident prevention."

It was then unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and were duly signed by the Chairman.

MATTERS ARISING

19-20/0490

BRACKEN ROAD LAND (Minute 19-20/0434)

Cllr Warnes reported that the planning application for land at the corner of Bracken Road and Rownhams Lane had contained some irregularities which TVBC were following up. Cllr Knight emphasized that the Parish Council would need to see any changes so that they could comment.

19-20/0491

FINANCE (Minute 19-20/0436)

See Minute: 19-20/0520.

19-20/0492

ALLOTMENTS (Minute 19-20/0437)

Cllrs Warnes and Walmsley had visited the allotments the previous Saturday morning and Cllr Walmsley had produced a set of Minutes (copy attached). Two allotments remained unattended and the Clerk undertook to write to the ploholders. The re-felting of the top of the noticeboard by the Men's Shed was still awaited.

ACTION: The Clerk to write to the holders of the unattended plots.

19-20/0493

SEPTIC TANK (Minute 19-20/0438)

No further progress had been made.

19-20/0494

CHILDREN'S PLAYGROUND (Minute 19-20/0439)

Installation of the pathway had been delayed due to the wet weather. The Clerk undertook to arrange the annual inspection of the playpark which was due in June. **ACTION: The Clerk to arrange the annual inspection of the playpark in June.**

19-20/0495

FENCING TO CAR PARK (Minute 19-20/0440)

There were discussions over whether the dragon's teeth around the car park had been installed in the correct place. The Chairman to liaise with the groundsman.

ACTION: The Chairman to liaise with the groundsman over the location of the dragon's teeth around the car park.

19-20/0496

DEFIBRILLATORS (Minute 19-20/0441)

No further progress had been made concerning the defibrillator at All Saints' Church.

19-20/0497 NEW WEBSITE (Minute 19-20/0442)

The Clerk was liaising with the Community Support Co-ordinators with regard to uploading information that they had collated over the past year.

19-20/0498 TREES IN THE GROUNDS OF THE JUNIOR SCHOOL (Minute 19-20/0443)

The Clerk had chased the enquiry with HCC and had received the same reply from the Highways Support Officer that they were still trying to determine responsibility for the trees. The Clerk to continue to chase.

ACTION: The Clerk to continue to chase HCC.

19-20/0499 MUGA (Minute 19-20/0444)

The Men's Shed had almost finished painting the backboards to the basketball hoops which would be erected by the groundsman once completed.

19-20/0500 MANHOLE COVERS (Minute 19-20/0445)

Works to make safe the manhole covers in the patio at the front of the pavilion had been completed.

19-20/0501 REAR GARDEN EXTENSION LICENCE (Minute 19-20/0446)

Minutes of the meeting held on Monday 20th January and letters offering refunds to those who had overpaid, had been sent out. A confidential meeting had taken place on Monday 24th February to deal with a complaint. A further email had been received since that meeting, from the complainant, reinforcing the complaint. The Clerk to reply to the issues raised.

ACTION: The Clerk to reply to the issues raised following the complaint.

19-20/0502 REMEMBRANCE SUNDAY (Minute 19-20/0447)

The Scouts had not yet replied to a request from the Clerk for a meeting to be held to consider a risk assessment for the Remembrance Day Parade.

19-20/0503 DRAINAGE OF THE FORMER CRICKET FIELD (Minute 19-20/0448)

Baddesley Park F/C had been awarded a grant from the Football Association in the sum of £25,250 over 6 years. The club had also been awarded £2,500 towards non-fixed goals. A meeting had been arranged between the Chairman, the Football Club and the groundsman for Thursday 12th March to discuss moving forward with improvements to the pitches.

19-20/0504 PUDDLE IN ROAD AT TRAFFIC LIGHTS (Minute 19-20/0449)

The Clerk had tracked the enquiry to HCC online and reported that it was still progressing. Cllr Warnes suggesting contacting County Cllr Alan Dowden to chase HCC. **ACTION: The Clerk to liaise with County Cllr Alan Dowden.**

19-20/0505 PAVILION BROADBAND (Minute 19-20/0451)

Cllr Walmsley had studied the previous Broadband contract supplied by the Clerk. There were discussions over what was required at the pavilion in the way of internet and phone services. Cllr Walmsley to provide options for the next meeting. **ACTION: Cllr Walmsley to provide options for the next meeting.**

19-20/0506 TREES ON BRACKEN ROAD LAND (Minute 19-20/0454)

Works to make safe the trees on Bracken Road land had been completed.

19-20/0507 PARKING OUTSIDE THE SCHOOLS (Minute 19-20/0455)

Cllr Wotton had been in further discussions with HCC regarding parking outside the schools. HCC had suggested that the schools could invest in some cones and extra signs and that parents could be enlisted to help.

19-20/0508 HOE LANE (Minute 19-20/0456)

Concern was expressed that, following a site meeting with the developers, it appeared that most of the original agreement had been abandoned. It was agreed that further discussions would take place at the next Recreation Ground meeting.

19-20/0509 NEW COMPUTERS (Minute 19-20/0457)

It was agreed that Cllrs Middlewick and Walmsley would investigate installing SSD into the two laptops used by the Chairman and the Clerk.

19-20/0510 FIRGROVE TO CASTLE LANE CYCLEWAY (Minute 19-20/0461)

No further information had been received from HCC.

19-20/0511 CO-OP PAVEMENT (Minute 19-20/0462)

Further concerns regarding the hole in the pavement at the Co-op had been communicated to the Co-op Head Office. The situation to be monitored.

19-20/0512 TVATPC (Minute 19-20/0463)

Cllr Warnes reported that he had attended a recent TVATPC meeting with Cllr Knight. TVBC had suggested that all parish fetes and village days have environmental stands showing how to do things that are environmentally friendly. Cllr Knight confirmed that free trees available to all parish councils could be planted on land belonging to businesses as well as on parish council land.

Cllr Warnes also reported back on affordable housing.

19-20/0513 PAVILION ELECTRICITY (Minute 19-20/0466)

The Clerk reported that the groundsman had started to take daily meter readings which would be emailed to Cllr Walmsley.

19-20/0514 PAVILION WATER (Minute 19-20/0466)

A meter reading was awaited from the groundsman.

19-20/0515 PAVILION BOILER (Minute 19-20/0466)

The Clerk was in the process of obtaining quotes for repairs to the boiler.

19-20/0516 PARISH PLAN (Minute 19-20/0466)

Cllr Warnes had spoken to Pat Darnton and Chris Hill who had confirmed that the Parish Plan should be complete within the next two weeks.

Cllr Knight pointed out that there was a new Ward Profile on TVBC's website, and he urged all Councillors to check its accuracy.

719-20/0517 BADDESLEY BEADLE (Minute 19-20/0473)

There were discussions around talks with the Editor at the last meeting. It was agreed that all would remain the same for the time being and that a meeting would be held with the editor, before the July edition went out, to agree on any suggestions that either party might have.

19-20/0518

SCOUT HUT LEASE (Minute 19-20/0475)

There were discussions on how to move forward with the renewal of the Scout Hut lease because it appeared more likely that the existing Scout hut would be refurbished rather than a new one being built. It was agreed that a meeting with the Scouts needed to be set up to determine what the Scouts wanted and to put forward the Parish Council's proposals.

Cllr Warnes suggested that the Parish Council liaise with Borough Councillor Alan Dowden on how to proceed with the revised proposals made by the developers. It was agreed that the Parish Council needed written evidence of exactly what the developers intended to undertake, and a meeting would be arranged once discussions had taken place with Cllr Dowden.

ACTION: Cllr Warnes agreed to liaise with Cllr Dowden and the Clerk undertook to arrange a meeting with the Scouts in the first instance.

19-20/0519

PREMIER TENNIS (Minute 19-20/0483)

Premier Tennis had recommended a company called Composan to quote for resurfacing works to the tennis courts and MUGA. Cllrs Knight and Middlewick had met with a representative of Composan, a Spanish company specialising in surfacing for sports pitches and tennis courts. Another meeting with a contractor was due to be arranged. Cllrs Knight and Middlewick to keep the Parish Council updated on any progress made.

19-20/0520

FINANCE

Action points agreed at the Finance and General Purposes meeting had not been approved by the full Council. This was deferred until the April meeting. With regard to concerns raised by Cllr Wotton concerning the Charity accounts, it was agreed that the Clerk would try to speak to someone at the HALC Annual Conference which would take place the following week.

ACTION: The Clerk to make enquiries at the HALC Annual Conference on Wednesday 18th March.

19-20/0521

LIBRARY

Cllr Knight reported that HCC had undertaken a consultation at the Library the previous Tuesday. Cllr Warnes had attended along with the Head of Library Services who had reported that the Library consultation currently being undertaken online, had received the largest response of any other previous consultation. Cllr Warnes urged all Councillors to complete the online consultation. The Clerk undertook to email the latest Library Minutes to all Councillors. **ACTION: The Clerk to email the latest Library Minutes to all.**

CORRESPONDENCE

19-20/0522

TENNIS COURTS

Concerns had been raised regarding the slippery surface of the tennis courts. It was agreed that the courts should be closed until the moss had been removed.

ACTION: The Clerk to arrange for the courts to be closed until works to remove the moss had been carried out.

19-20/0523

DOGBINS

TVBC had notified that the cost of emptying dogbins for the period April 2020 to March 2021 would be £203.60 plus VAT per bin per year. This is an increase of £3.60 per bin per year from last year.

19-20/0524

PAVILION ALARM

Issues regarding works to alarm the container were discussed. It was agreed that a meeting should be set up between First Contact Fire and Security and Cllrs Knight and Middlewick. The Clerk to arrange.

ACTION: The Clerk to arrange a meeting between First Contact Fire and Security and Cllrs Knight and Middlewick.

19-20/0525

BUS SHELTERS

A resident had reported graffiti on the bus shelter outside the Bedes Lea. The Clerk to ask the groundsman to remove it. There was also a request to replace the panels at this shelter with transparent glass and a suggestion that a company called Clear Channel be approached with regard to installing and maintaining the bus shelters in the village. The Parish Council agreed to abide by their previous decision not to replace the panels with glass and not to use Clear Channel. The Clerk to inform the resident.

ACTION: The Clerk to ask the groundsman to remove the graffiti and inform the resident of the Parish Council's decision.

19-20/0526

OTHER CORRESPONDENCE

Clerks and Councils Direct – March 2020– passed to the Clerk

19-20/0527

GRANTS

Cllr Knight updated members on the current situation with grant applications. The Youth and Community Club had been awarded a grant of £250 from Romsey Round Table following a presentation by Cllr Knight on the Projects Clubs.

Cllr Wotton asked the chairman to provide a copy of the grant application for music and youth work. **ACTION: Cllr Knight to provide a copy of the application for Cllr Wotton.**

19-20/0528

HEALTH AND SAFETY/ RISK ASSESSMENT

The manhole covers in the patio at the front of the pavilion had been made safe.

The tennis courts would be closed until works to remove moss had been carried out.

Cllr Wotton supplied the Clerk with a copy of “Health and Safety Law – What you need to know” for the Sports Pavilion folder which would be kept at the pavilion.

There were discussions around coronavirus, and it was agreed that the cleaners would be requested to wipe down all door handles in the pavilion and that a sanitiser should be purchased (if possible) to put by the front door.

ACTION: The Clerk to liaise with the cleaners.

19-20/0529

QUESTIONS/REPORTS FROM MEMBERS PRESENT

Borough Councillor Simon Cross reported that TVBC’s main topic at the current time was the budget, which would be increased by 3%, and he undertook to email round his report.

Cllr Cross informed that he was on the Audit and General Purposes Committees and the Dismissal Appeals Panel.

Cllr Walmsley pointed out that some of the notices in the noticeboard in the hallway of the pavilion were out of date. The Clerk undertook to remove them.

Cllr Knight informed that he had been researching names of former Parish Council Chairmen, by looking through previous Minutes, with a view to proposing them as street names for the Hoe Lane development. He had also looked at the Domesday Book for ideas.

Jane Powell from the Historical Society had provided the names of a secret auxiliary unit, trained during World War II that in the event of a successful German invasion, would have made up the British resistance. Further discussions would take place at a future meeting.

19-20/0530

APPROVAL OF ACCOUNTS FOR PAYMENT**10th February 2020 to 9th March 2020**

Groundsman costs, Clerk Salary, HMRC	5003.81
Benica Solutions Ltd – Pavilion cleaning (January 2020)	600.00
Benica Solutions Ltd – Maintenance of St John’s churchyard (January 2020)	128.00
Haywoods Office Services Ltd – Office desk	282.00
Baddesley Park FC – Drainage of former cricket field	674.71
Benica Solutions Ltd – Bin emptying (not dogbins)	60.48
Sustainable Communities – Contract 3 (Grant Funding)	123.25
Sustainable Communities – Henry Smith Project (Grant Funding)	83.33
Foster Tree Care – Wind-blown tree removed in Ringwood Drive	200.00
Clerk costs – mileage, postage, stationery, allowance (quarterly)	404.08
Romsey Brickwork and Paving – Repairs to manhole covers at pavilion	130.00
TOTAL	£7,689.66

Proposed: Cllr P Thompson Seconded: Cllr R Walmsley

19-20/0531

TREES

20/00582/TPOS	86 Rownhams Lane North Baddesley	T1 Quercus Cerris – Reduce height by 8m and sides by up to 3m. <i>No Objection subject to Arboricultural Officer’s approval.</i>
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19-20/0532

PLANNING APPLICATIONS

20/00509/FULLS	23 Six Oaks Road North Baddesley <i>Cllr Middlewick declared an interest and did not take part in discussions</i>	Demolition of existing outbuildings including garage, external WC, conservatory and stables building; construction of single and two storey extension with dormer windows to provide open plan living with two additional bedrooms and bathrooms above; construction of detached carport with storage room above. <i>No comment</i>
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20/00504/CLPS	Emer House 1A Baddesley Close North Baddesley	Certificate of proposed lawful development for single storey rear extension to existing detached dwelling. <i>No comment</i>
	<i>Cllr Thompson declared an interest and did not take part in discussions</i>	
20/00205/CLPS	Pound Lane Nurseries Pound Lane Ampfield	Certificate of proposed lawful development for the erection of a dwelling. <i>The Parish Council wishes to highlight that TVBC's approval of the original application had 3 conditions. Condition No. 3 was that the dwelling should have an agricultural tie and the Parish Council feels this tie should be maintained.</i>

The meeting closed at 9.35pm