

**Minutes of a Virtual Meeting of the North Baddesley Parish Council
Planning Committee held via Video Conference on Monday 27th July
2020 at 7.00pm**

Present: Cllrs D Knight (Chair), G Louden, D Middlewick, R Walmsley,
A Warnes, V Wotton and A Yellin

Apologies: Cllrs D Middlewick and P Thompson

In Attendance: J Harrington, Parish Clerk (Minutes)

Members of the Public: None

20-21/0136

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Middlewick and Thompson who both had prior engagements.

20-21/0137

DECLARATIONS OF INTEREST/DISPENSATIONS

There were no declarations of interest/dispensations.

Cllr Warnes was not present during discussions on planning applications

20-21/0138

PLANNING APPLICATIONS

20/01430/CLPS

17 Upper Crescent Road
North Baddesley

Certificate of proposed lawful development for the use of the dwelling as a holiday let. *No comment*

20/01649/FULLS

166 Ringwood Drive
North Baddesley

Two storey front extension, single storey side extensions, and coach house style rear extension, to provide additional living space, following demolition of existing garage and carport. *No comment*

CORRESPONDENCE

20-21/0139

SPORTS PAVILION - COVID-19 MEASURES

The Clerk updated members on discussions that had taken place at the Recreation Ground Committee meeting the previous Thursday. A wide range of measures needed to be put in place before the sports pavilion was ready to be re-opened. The Clerk was undertaking a Covid-19 risk assessment and had arranged for Health and Safety and Fire risk assessments to be undertaken. A Legionella risk assessment would also be sought and Pat testing of all the electrical equipment. The Clerk had obtained prices from Arco for items such as hand sanitisers, visors, masks, gloves, aprons, etc but was advised to seek further prices from Amazon. The Clerk would be writing to all regular hirers of the sports pavilion with guidance on what they needed to do and enclosing a revised Hire Agreement to incorporate Covid-19 special conditions. Cllr Knight undertook to measure the main meeting room to ascertain the maximum number of people that could occupy the room at any one time in accordance with social distancing regulations. The Clerk undertook to liaise with the groundsman concerning cleaning the isolation room should it be used.

ACTION: The Clerk to seek prices of equipment from Amazon and liaise with the groundsman. Cllr Knight to measure the main meeting room and supply the Clerk with the number.

20-21/0140

SEPTIC TANK

A revised quotation to undertake part of the works, which involved digging a trench, laying a pipe, and backfilling, had been received. The Clerk undertook to obtain a second quotation. **ACTION: The Clerk to obtain a second quotation.**

20-21/0141

CHILDREN'S PLAYPARK

A revised quotation in the sum of £1,521.57 excluding VAT had been received from Wicksteed to repair the climbing frame at the children's playpark. The quotation was accepted on the provision that the cost of any parts not used would be refunded.

ACTION: The Clerk to liaise with Wicksteed.

20-21/0142

TREE AT TORNAY GROVE

The Parish Council was continuing to liaise with its Insurance Company and Test Valley Borough Council regarding the tree in Tornay Grove.

20-21/0143

CHARITY ACCOUNTS

A second quotation had been received from Halc to provide specific insured VAT advice in relation to the recreation ground. It was agreed that the Parish Council would employ the services of Steve Parkinson of the Parkinson Partnership, recommended by Halc, to undertake the works. **ACTION: The Clerk to liaise with Steve Parkinson**

20-21/0144

HOE LANE DEVELOPMENT

A summary of proposals, based on discussions over time, had been supplied by Hoe Lane developers. These included a significant sum of money towards planned improvements to the sports pavilion and outdoor activities at the recreation ground, refurbishment of the Scout Hut and improvements to access, car parking area, pedestrian routes, and drainage in Mountbatten Park. A toddler playpark on a designated area of Parish Council land, to be maintained by the developers, a Community Shed and allotments area were also proposed. It was agreed that a meeting needed to be arranged to discuss various aspects of the summary before a legal agreement could be signed.

ACTION: The Clerk to arrange a meeting between Hoe Lane developers and the Parish Council in August.

20-21/0145

BROADBAND AT PAVILION

BT had visited and repaired a fault on the line. Broadband speeds were now much better. Cllr Knight had sought a quotation for extending the cables into the building to hardwire Broadband into the meeting room. The cost would be £2,200. A grant had been received for £1,600 leaving a shortfall of £600. Cllr Warnes confirmed that funding might be available from TVBC and the Clerk undertook to email him, copying in the other Borough Councillors. The Clerk undertook to seek a second quotation. **ACTION: The Clerk to seek a further quotation and the Clerk to email Cllr Warnes regarding a grant from TVBC.**

20-21/0146

BUS SHELTERS

The bus shelters were yet to be painted. The Clerk to chase the groundsman.

ACTION: The Clerk to chase the groundsman regarding painting of the bus shelters.

The meeting closed at 8.05pm