

Minutes of a Virtual Meeting of the Finance and General Purposes Committee of North Baddesley Parish Council held via Video Conference on Monday 7th September 2020 at 7pm.

Present: Councillor D Knight (Chair), G Louden, D Middlewick, R Walmsley and V Wotton

Absent: Cllr P Thompson

In Attendance: J Harrington, Clerk (Minutes)

20-21/0147

APOLOGIES FOR ABSENCE

Cllr Thompson gave his apologies due to trouble with his internet connection. There were no other apologies for absence.

20-21/0148

DECLARATION OF INTERESTS

There were no declarations of interests.

20-21/0149

TO CONSIDER FINANCES

Cllr Knight had produced a revised budget spreadsheet to monitor income and expenditure for the first quarter of the year 2020/21. Members of the meeting went through the spreadsheet, item by item, to track whether income and expenditure was on target for the end of the year.

The revised figures showed that, taking into account extra items of expenditure not previously accounted for, an adequate reserve would be left at the end of the year. This would be reported to the next full Council meeting where decisions would be made on whether to proceed with the projects previously not taken into account.

OTHER BUSINESS

20-21/0150

REVIEW OF DRAFT INSURANCE POLICY

Members confirmed that they had reviewed the draft Insurance Policy and agreed that cover was adequate and there were no further suggestions. This would be confirmed at the next full Council meeting, after which the invoice would be paid.

20-21/0151

GATE AT BAPTIST CHURCH ENTRANCE TO RECREATION GROUND

A quotation in the sum of £508 plus VAT had been received to repair the gate at Baptist Church entrance to the Recreation Ground. The quotation was unanimously agreed. The Clerk to instruct the welder to proceed.

ACTION: The Clerk to instruct the welder to proceed with repairs to the gate at the Baptist Church entrance to the Recreation Ground.

20-21/0152

SOTON WOMEN'S FOOTBALL CLUB

Despite reminders, the Women's team had failed to remove their goalposts from the changing rooms at the pavilion. The Clerk to let the club know that the goalposts will be transferred to one of the containers if they are not collected.

ACTION: The Clerk to liaise with Soton Women's Football Club.

20-21/0153

BEADLE

There were discussions around whether the next two editions of the Beadle would be printed. It was also noted that the last online copy of the Beadle was January 2020. Cllr Louden to liaise with the Editor for more information.

ACTION: Cllr Louden to liaise with the Editor of the Beadle

20-21/0154

CHARITY ACCOUNTS

There were discussions on how to proceed with the Recreation Charity accounts in light of the awaited advice on VAT from the Parkinson Partnership. It was agreed that the usual monthly transfers for expenditure would not be made from the Charity Account and the proportion of the precept would also not be transferred. Everything would be put on hold for the time being and a new system set up, which would start from the beginning of the financial year, once the advice had been received.

20-21/0155

PLUMBING WORKS AT ALLOTMENTS

Following an inspection by the Water Regulations Enforcement Officer, the Clerk had instructed the groundsman to proceed with repairs to the tap at the allotments.

20-21/0156

GRASS MAINTENANCE AGREEMENT WITH BADDESLEY PARK F/C

The first instalment had been received from Baddesley Park Football Club for improvements to the football pitches. However, it had been paid into the wrong account. The Clerk asked for authorisation to transfer it to the correct account. Authorisation was unanimously agreed. The Clerk to transfer the money.

ACTION: The Clerk to transfer the first instalment of funding to the correct bank account.

20-21/0157

RE-OPENING OF SPORTS PAVILION

The Clerk requested confirmation that all Covid-19 safety measures were in place in the sports pavilion. An official re-opening date also needed to be agreed. Cllr Middlewick undertook to meet with the groundsman to go through the list of measures to be put in place. Cllr Middlewick also agreed to order 3 door-stay-open devices and discuss the fitting arrangements with the groundsman.

ACTION: The Clerk to arrange a meeting between Cllr Middlewick and the groundsman.

20-21/0158

TENNIS COURTS

A request had been received to scrape moss from the areas surrounding the tennis courts rather than using a chemical treatment. The Clerk to discuss with the groundsman.

20-21/0159

CONNECTION OF SPORTS PAVILION TO MAINS DRAINAGE

A quotation in the sum of £15,939.00 had been received from Purbeck Civil Engineering to complete the works to connect the sports pavilion to mains drainage. Cllr Knight noted that the quotation did not include a separate manhole on the Recreation Ground. The Clerk to liaise with Purbeck for a revised quotation.

ACTION: The Clerk to liaise with Purbeck Engineering.

The meeting closed at 8.45pm.