

Minutes of a Virtual Meeting of North Baddesley Parish Council held Via Video Conference on Monday 12th October 2020 at 7.00pm.

Present: Cllr D Knight (Chair), G Louden, D Middlewick, R Walmsley, A Warnes, and A Yellin

Absent: Cllrs P Thompson and V Wotton

In Attendance: Borough Cllr Mrs C Dowden, J Harrington, Parish Clerk (Minutes)

Members of the Public: One

20-21/0217

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Thompson and Wotton due to family commitments.

20-21/0218

DECLARATION OF INTERESTS/DISPENSATIONS

There were no declarations of interest/dispensations.

20-21/0219

OPEN PERIOD

There were no members of the public present at this stage of the meeting. One member of the public joined later to listen in to proceedings.

20-21/0220

MINUTES

It was unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and would be signed by the Chairman at the next non-virtual meeting.

MATTERS ARISING

20-21/0221

ALLOTMENTS (Minute 20-21/0164)

Cllrs Walmsley, Warnes and Thompson had met at the allotments the previous Saturday and Cllr Walmsley had produced a set of Minutes (attached). Requests from plotters for sheds and a polytunnel were agreed. There were concerns regarding a significant amount of water both on the footpath and the road and the Clerk undertook to write to the plotter nearest to the flooding.

Cllr Walmsley undertook to revise the rules to include a section on water usage. There was one overgrown plot. **ACTION: The Clerk to write to ploholders and Cllr Walmsley to revise the allotment rules.**

20-21/0222 SEPTIC TANK (Minute 20-21/0165)

The Clerk had obtained an application form from Southern Water to connect the sports pavilion to mains drainage. The form had been passed to Cllr Knight to fill in the technical details. Once permission had been granted by Southern Water, the Clerk would instruct Purbeck Engineering to complete the works. Cllr Middlewick pointed out that, the electrician currently undertaking the review of electrical installations inside the pavilion, would need to know what electricity the engineers would require. **ACTION: The Clerk to liaise with the Engineers for electricity details.**

20-21/0223 DEFIBRILLATORS (Minute 20-21/0166)

There were discussions around sending the defibrillator that was removed from All Saints' Church, back to the manufacturers. Cllrs Knight and Middlewick confirmed that it needed to be inspected and declared safe before it could be installed at the Scout Hut. There were also discussions around the purchase and location of a further defibrillator which had been included in the budget for this year. **ACTION: The Clerk to liaise with the Welmedical, the Suppliers.**

20-21/0224 TREES IN THE GROUNDS OF THE JUNIOR SCHOOL (Minute 20-21/0167)

Cllr Louden had relayed information from discussions held at the last full Parish Council meeting to the Norton Welch Close Residents' Association. They had all been fully informed on the course of action they needed to take.

20-21/0225 MUGA (Minute 20-21/0168)

Works to stabilise a loose panel had been undertaken. Cllr Middlewick pointed out that a missing panel needed to be re-installed. **ACTION: The Clerk to liaise with the groundsman.**

20-21/0226 REMEMBRANCE SUNDAY (Minute 20-21/0170)

The Church had confirmed that only a small service would be conducted around the war memorial this year. Cllrs Knight and Middlewick undertook to attend and lay the wreath. The Church would issue further information in due course.

20-21/0227 PAVILION BROADBAND Minute 20-21/0171)

The Clerk had compared prices for a new deal and chosen 6 to relay to the Parish Council. It was agreed that the Clerk would ask BT whether they could offer a more competitive price to avoid new equipment having to be installed at the pavilion.

Otherwise, Plusnet would be awarded the contract.

ACTION: The Clerk to liaise with BT and Plusnet.

20-21/0228

CO-OP PAVEMENT (Minute 20-21/0172)

Works to repair the pavement had commenced. The area had been dug out and a new foundation laid. The situation to be monitored.

20-21/0229

PAVILION WATER (Minute 20-21/0173)

The Clerk had contacted Southern Water to report that the water meter was unreadable due to corrosion. A reply was awaited.

20-21/0230

PARISH PLAN (Minute 20-21/0174)

No further progress had been made.

20-21/0231

BUS SHELTERS (Minute 20-21/0116)

The bus shelters were yet to be painted. Cllr Knight confirmed that he could supply the trim to go around the edges of the hole to be cut in the bus shelter at the Bedes Lea. The Clerk to liaise with the groundsman.

20-21/0232

IMPROVEMENTS TO FOOTBALL PITCHES (Minute 20-21/0177)

The groundsman had commenced works to improve the football pitches. The first instalment had been paid.

20-21/0233

USE OF PAVILION AND RECREATION GROUND (Minute 20-21/0178)

The Clerk had purchased two further sanitizers for the groundsman to fit. All other measures were in place. The Camera Club had decided not to resume their activities at the pavilion for the time being. The pavilion was currently closed due to safety issues highlighted by the electrician undertaking the 5-year electrical installation check. The Fitness Group were the only ones likely to use the pavilion and would normally use the outside space, weather permitting.

20-21/0234

TENNIS COURTS (Minute 20-21/0179)

A quotation was still awaited from the groundsman to scrape moss from the surrounds of the tennis courts. The Clerk to chase.

20-21/0235

**OAK TREE OVERHANGING 8 TORNAY GROVE
(Minute 20-21/0180)**

The Clerk had chased TVBC twice but had received no reply. Cllr Warnes undertook to find another contact within the Arboricultural Department and relay to the Clerk. **ACTION: Cllr Warnes to investigate another contact at TVBC and send to the Clerk**

Borough Cllr Mrs Celia Dowden joined the meeting

20-21/0236

CHARITY ACCOUNTS (Minute 20-21/0181)

Communications were under way with the Parkinson Partnership. The Clerk was continuing to answer questions in conjunction with the Accountant. Any significant progress would be reported to members.

20-21/0237

TREES (Minute 20-21/0183)

TVBC had inspected the tree at 23 Baddesley Close and confirmed that there was nothing they could do at the present time as the tree did not obstruct the vision of drivers. Cllr Warnes undertook to chase again.

HCC reported that they had been unsuccessful in contacting the owner of the two oak trees on the junction of Ringwood Drive and Seymour Lane. Although these trees were not owned or maintained by HCC, a decision was taken to have them pruned. Both trees will be crown reduced and the works should take place within the next two months.

20-21/0238

CONTAINER ON CRICKET FIELD (Minute 20-21/0184)

The Clerk clarified that it was the container, and not the skip, on the former cricket field that needed to be removed. The Clerk to liaise with the groundsman. **ACTION: The Clerk to liaise with the groundsman regarding the removal of the rusty container.**

20-21/0239

PAVILION RISK ASSESSMENTS (Minute 20-21/0189)

The Clerk was continuing to liaise with contractors to rectify the issues highlighted in the recent Health and Safety and Fire Risk Assessments. A quotation for works to improve the guttering on the roof was accepted. A recent electricity installation check had resulted in the pavilion being temporarily closed for safety reasons, but work was underway to rectify the problems.

Parts of the block paving around the pavilion had been pulled up whilst investigating the location of the electrical earth. This would need to be reinstated once the electrician had completed his work. The Clerk to seek a quotation. Cllr Knight had not yet sorted the issue with the fire extinguisher. The Clerk to keep members updated.

20-21/0240

BADDESLEY PARK FOOTBALL CLUB SIGN (Minute 20-21/0191)

It was agreed that the Clerk could go ahead and order the sign and that members from the Club would install it free of charge. The Parish Council would pay for the materials to install it and the location would be decided at a meeting with members of the Football Club once the sign had been delivered.

20-21/0241

SKATEPARK (Minute 20-21/0192)

The Clerk had been unable to trace First Skateparks, the company that had designed the original skatepark. Borough Cllr Mrs Celia Dowden suggested contacting TVBC for information on manufacturers and costings.

20-21/0242

ROUNDBABOUTS COPSE (Minute 20-21/0193)

The Clerk had been in contact with Willis Fleming Estates and they had produced a map indicating ownership of the land in the surrounding area. The Clerk to re-send the map to all members.

ACTION: The Clerk to re-send the map to all members.

20-21/0243

SPEEDING IN ROWNHAMS LANE (Minute 20-21/0194)

The Clerk had been in touch with Ampfield Traffic Consultants and they had supplied a quotation for service delivery, equipment supply (Westcotec) and a copy of an example of a delivery programme. County Councillor Alan Dowden had confirmed that he would support the cost with a grant of £1000 from his HCC Community Grant fund. Borough Cllr Mrs Celia Dowden suggested contacting Marianne Piggin for advice on applying for a TVBC grant. Insurance would also need to be considered. After lengthy discussions it was agreed the Clerk would set up a meeting with the contractors to discuss the project in more detail.

ACTION: The Clerk to set up a meeting with the contractors and liaise with Marianne Piggin regarding a grant application.

20-21/0244 BOROUGH COUNCILLOR GRANT AWARDS (Minute 20-21/0197)

Cllr Warnes asked Cllr Knight if he had any information to send to TVBC regarding support from residents for the outdoor gym equipment. If this information was not available, a consultation would need to be carried out. Cllr Knight undertook to seek information from the Parish Plan.

ACTION: Cllr Knight to liaise with those completing the Parish Plan.

Borough Cllr Mrs Celia Dowden left the meeting.

20-21/0245 SIGNAGE (Minute 20-21/0211)

Proofs for all the previous signage requested were approved. A further A3 size “No Parking” sign to be ordered.

20-21/0246 HOE LANE DEVELOPMENT (Minute 20-21/0212)

A site meeting had been arranged for the forthcoming Monday to discuss play equipment.

20-21/0247 BEADLE (Minute 20-21/0213)

There were lengthy discussions around issues with production and delivery of the Beadle. It was agreed that a December issue, suggested by the Editor, could go ahead. It was also agreed that, with the Editor’s consent, it could be put on the Facebook page. The Clerk to seek advice from the website providers on how many hits the Beadle received.

ACTION: The Clerk to liaise with the Editor of the Beadle and the website providers.

20-21/0248 CONTAINER ALARM (Minute 20-21/0216)

It was agreed that First Contact Fire and Security would be provided with a master key, boiler room key and CCTV room key to complete works to the pavilion. The Clerk to arrange. **ACTION: The Clerk to supply keys to First Contact Fire and Security.**

20-21/0249 REAR GARDEN EXTENSION BOUNDARIES

Investigations into rear garden extension boundaries were still ongoing. No further progress had been made.

20-21/0250 LIBRARY

There was no further information on the future of the library.

CORRESPONDENCE

20-21/0251

TENNIS COURTS

Rosemary Williams reported that £1130 had been received in tennis fees for the period 12th January – 31st August 2020.

Cllr Knight had met with Rob Peters of the Lawn Tennis Association to discuss options available for improving the facilities including a Quick Access Loan Scheme to support the planned improvement project and an online booking system. Details also included information on the installation of Smart Access Gates and Coaching. Further discussion would take place at the next Recreation Ground meeting.

20-21/0252

GARAGES IN FLEMING AVENUE

Cllr Thompson had been informed by residents of Fleming Avenue and the surrounding area that they had received letters that they must vacate their garages by the end of October. There were rumours that Aster were putting up for auction the land on which the garages were situated. It was agreed that the Clerk would seek further information from Aster.

ACTION: The Clerk to liaise with Aster.

20-21/0253

OTHER CORRESPONDENCE

TVBC – email regarding draft Romsey Conservation Area Appraisal and Plan – forwarded to all Councillors

HALC Annual Conference – 2 mini conferences to be held online:

Tuesday 20 October between 9.30am and 12.30pm

Wednesday 4 November between 6pm and 9pm.

20-21/0254

GRANTS

Cllr Knight confirmed that he was continuing to send off application forms for grants and had completed about 20 recently. A list would be compiled shortly.

20-21/0255

HEALTH AND SAFETY/ RISK ASSESSMENT

All the health and safety issues raised at the last meeting had been dealt with. Signage had been ordered and some had been installed. The pavilion had been temporarily closed following issues highlighted in a recent electrical installation check. Works to rectify the issues were in progress.

20-21/0256

QUESTIONS/REPORTS FROM MEMBERS PRESENT

Cllr Warnes reported that he was now a member of TVBC's Oversight and Scrutiny Committee and would be reporting back on a regular basis on issues such as Climate and Emergency Plans.

Cllr Warnes also reported that, due to the deaths of two members, there were vacancies for Borough Councillors in Chilworth and Nursling and Rownhams.

Congratulations were in order for Dorothy Baverstock who had been awarded the BEM.

Cllr Wotton had put a lot of time and effort into trying to sort out traffic problem around the schools and County Cllr Alan Dowden had also been involved. Unfortunately, there was nothing that HCC could do unless a serious accident had occurred.

Cllr Knight reported that there had been a few fires in Great Covert, and he had been called to open the barrier gate at Sandy Lane for the Police. There appeared to be gangs of youths from Lordshill coming into the village and the Police had been issued with a special notice for enhanced powers.

20-21/0257

APPROVAL OF ACCOUNTS FOR PAYMENT

14th September 2020 – 12th October 2020

Contractor costs, Clerk Salary, HMRC	5002.01
TLC Online – Annual website maintenance and hosting fees	120.00
Came and Company – Parish Council insurance	5836.09
Sustainable Communities – Contract 3 (Grant Funding)	67.50
Sustainable Communities – Apprenticeships Project (Grant Funding)	125.00
First Contact Fire and Security – New data and power systems at pavilion	3402.24
Arco Ltd – Doorstops for pavilion	15.07
HALC – VAT course attended by Cllr Middlewick	36.00
J Harrington – Reimbursement for 2 basketball nets	16.48
Sarsen Press – Headed paper	57.60
Benica Solutions Ltd – Improvements to football pitches as per Grass Maintenance Agreement	11334.66
Benica Solutions Ltd – Various as invoice (Covid measures, H & S and Fire measures, Heras fencing, bin emptying)	892.49
Wicksteed Leisure Ltd – Repairs to children's play equipment	1941.36
Youth Worker – Youth work and costs – grant funded (Sept)	605.97
Youth Worker – Youth work and community development work – grant funded (Sept)	250.00

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HCC – “No Parking” sign for outside pavilion	86.40
J Harrington – 2 hand sanitisers for pavilion	42.97
Benica Solutions Ltd – Pavilion cleaning	600.00
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
The Poppy Appeal – Wreath for Remembrance Sunday	21.00
TOTAL	£30,580.84

Proposed: Cllr D Middlewick Seconded: Cllr G Louden

20-21/0258

TREES

20/02350/TPOS	5 Willow Gardens North Baddesley	1 x Silver Birch – Reduce height by 3m and width by 1m either side to achieve round shape, and remove lower right branch growing towards phone lines. <i>No objection – subject to Arboricultural Officer’s approval.</i>
20/02325/TPOS	33 Launcelyn Close North Baddesley	T1 – Hornbeam – Crown reduction in height by approx. 2-3m and reduce the lateral limbs by approx. 1m. <i>No objection – subject to Arboricultural Officer’s approval.</i>
20/02436/TPOS	82 Borden Way North Baddesley	Oak trees x 2 – Overhanging the car park space of number 5 Carpiquet Way. Tip reduce overhanging branches back to the edge of the car park surface up to 1.5m <i>No objection – subject to Arboricultural Officer’s approval.</i>

The meeting closed at 9.05pm