

**Minutes of a Virtual Meeting of North Baddesley Parish Council held Via Video Conference on Monday 9<sup>th</sup> November 2020 at 7.00pm.**

Present: Cllr D Knight (Chair), G Louden, D Middlewick, P Thompson, R Walmsley, A Warnes, V Wotton and A Yellin

Absent: None

In Attendance: Borough Cllr Mrs C Dowden, J Harrington, Parish Clerk (Minutes)

Members of the Public: One

**20-21/0270**

**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**20-21/0271**

**DECLARATION OF INTERESTS/DISPENSATIONS**

There were no declarations of interest/dispensations.

**20-21/0272**

**OPEN PERIOD**

There was one member of the public present who had expressed an interest in the Parish Council vacancy. There were no questions at this stage of the meeting.

**20-21/0273**

**MINUTES**

It was unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and would be signed by the Chairman at the next non-virtual meeting.

**MATTERS ARISING**

**20-21/0274**

**ALLOTMENTS (Minute 20-21/0221)**

Cllr Walmsley had visited the allotments the previous Saturday and had produced a set of Minutes (attached). It was agreed that two unattended plots would be monitored during the winter months and, if necessary, leaseholders reminded again in the Spring that work needed to be carried out. A length of drainage pipe, paid for by the Parish Council, had been installed at one of the allotments and the remainder would be used to improve the drainage in neighbouring plots.

**20-21/0275 SEPTIC TANK (Minute 20-21/0222)**

Southern Water had replied to the Parish Council's application for permission to connect the sports pavilion to mains drainage. Queries had been raised and these queries had been conveyed to the Engineers carrying out the works. Cllr Knight was confident that the issues could be overcome and agreed that a meeting on site was needed.

**ACTION: The Clerk to arrange a meeting between the Chairman and the Engineers.**

**20-21/0276 DEFIBRILLATORS (Minute 20-21/0223)**

The damaged defibrillator had been tested and a new cabinet purchased. This defibrillator would be installed at the Scout Hut. A new defibrillator had been purchased and it was agreed that this could be installed at the Bedes Lea. Cllr Thompson undertook to liaise with the manager of the Bedes Lea. The Clerk undertook to purchase a new battery for the defibrillator at the Recreation Ground. To maintain all the defibrillators, one new battery would be needed every year and new pads for all would be needed every two years. **ACTION: Cllr Thompson to liaise with the manager of the Bedes Lea and the Clerk to purchase one new battery.**

**20-21/0277 MUGA (Minute 20-21/0225)**

The missing panel had yet to be replaced. The Clerk to remind the groundsman.

**20-21/0278 REMEMBRANCE SUNDAY (Minute 20-21/0226)**

Cllrs Knight and Middlewick had attended unofficially and laid a wreath. Cllr Knight had played the last post. Others present included a member of the Church, representatives from the scouts, the military, and the Police.

Cllr Knight noted that the grass at the churchyard was quite long.

**ACTION: The Clerk to liaise with the groundsman regarding cutting the grass.**

**20-21/0279 PAVILION BROADBAND (Minute 20-21/0227)**

Details of a new package offered by BT were relayed to the Parish Council and accepted. The Clerk to finalise the arrangements. There were discussions around replacing the current non-standard line, which was more expensive, with a standard line in two years' time. **ACTION: The Clerk to liaise with BT for a new 24-month contract.**

**20-21/0280 CO-OP PAVEMENT (Minute 20-21/0228)**

Works to repair the pavement at the Co-op had been completed.

**20-21/0281 PAVILION WATER (Minute 20-21/0229)**

Southern Water had checked the water meter and confirmed that it had been cleaned and was now readable. The groundsman had agreed to take a reading.

**20-21/0282 PARISH PLAN (Minute 20-21/0230)**

Cllr Warnes had been assured that completion was imminent.

**20-21/0283 BUS SHELTERS (Minute 20-21/0231)**

The bus shelters had been painted. Works to cut a hole in the shelter at the Bedes Lea had yet to be carried out. The Clerk to chase the groundsman.

**20-21/0284 USE OF PAVILION AND RECREATION GROUND (Minute 20-21/0233)**

The electrical check at the pavilion had been completed and a report and costings were awaited. Issues highlighted were discussed, and the Clerk undertook to contact the parties concerned to rectify faults. **ACTION: The Clerk to liaise with the relevant parties to ensure that faults were rectified.**

**20-21/0285 TENNIS COURTS (Minute 20-21/0234)**

A chemical treatment was yet to be carried out. The Clerk to liaise with the groundsman.

**20-21/0286 OAK TREE OVERHANGING 8 TORNAY GROVE (Minute 20-21/0235)**

TVBC Planning Department had suggested that a qualified Arboriculturist was needed to provide a technical report and, if necessary, based on the findings of the report, a planning application submitted. **ACTION: The Clerk to liaise with an Arboriculturist in the first instance.**

**20-21/0287 CHARITY ACCOUNTS (Minute 20-21/0236)**

Communications were continuing with the Parkinson Partnership. Any significant progress would be reported to members.

**20-21/0288 TREES (Minute 20-21/0237)**

Works to prune a tree at 23 Baddesley Close had been completed. Works to crown reduce two trees at the junction of Ringwood Drive and Seymour Lane had yet to be carried out by HCC.

20-21/0289

**CONTAINER ON CRICKET FIELD (Minute 20-21/0238)**

The rusty container, that the Parish Council were planning to dispose of, housed the old tractor. There were discussions around keeping the old tractor as back up or trying to sell it. The Clerk to liaise with the groundsman.

20-21/0290

**PAVILION RISK ASSESSMENTS (Minute 20-21/0239)**

Works to improve the guttering on the roof of the pavilion had been completed. An electrical installation check had also been completed. A quotation to reinstate paving at the back of the pavilion was awaited.

20-21/0291

**SKATEPARK (Minute 20-21/0241)**

TVBC had supplied details of manufacturers and costings for 3 skateparks in the surrounding area. The Clerk to seek quotations from all 3.

**ACTION: The Clerk to seek 3 quotations for a new skatepark based on a previously considered design.**

20-21/0292

**SPEEDING IN ROWNHAMS LANE (Minute 20-21/0243)**

A further quotation for a speed limit reminder sign had been obtained. There were discussions around whether a solar-powered sign would be more economically viable and would enable the deployment of the sign in different locations to be carried out more easily. There were discussions around acquiring data from the sign and whether this could be downloaded by the Parish Council themselves rather than paying someone else for this information. The Clerk undertook to make further enquiries with the manufacturers. **ACTION: The Clerk to liaise with the manufacturers.**

*Borough Councillor Mrs Celia Dowden joined the meeting.  
Cllr G Loudon left the meeting.*

Cllr Alan Dowden had increased his offer of a County Councillor grant to £1,500 towards a speed limit reminder sign. Borough Councillor Mrs Celia Dowden strongly recommended getting two signs as opposed to one, as the benefits were greatly increased. Further discussions concerning proposed locations for the signs would take place at the next planning meeting.

**ACTION: The Clerk to liaise with HCC for permission to install the signs.**

- 20-21/0293**      **BOROUGH COUNCILLOR GRANT AWARDS (Minute 20-21/0244)**
- Cllr Warnes confirmed that maps were still awaited from Marianne Piggin of TVBC regarding the trail for the outdoor gym equipment. Cllr Warnes to keep members updated.
- 20-21/0294**      **HOE LANE DEVELOPMENT (Minute 20-221/0246)**
- Hoe Lane developers had advised that, due to Covid-19 restrictions, a proposed leaflet drop would not be able to take place. Posters would be attached to lampposts instead.
- 20-21/0295**      **BEADLE (Minute 20-21/0247)**
- After discussions with the website providers, the Clerk confirmed that it was not possible to obtain data relating to the number of hits received by the Beadle online, due to GDPR.
- 20-21/0296**      **CONTAINER ALARM (Minute 20-21/0248)**
- Following a request from Baddesley Park Football Club, there were discussions around connecting their container to the pavilion alarm system.  
**ACTION: The Clerk to obtain a quotation.**
- 20-21/0297**      **REAR GARDEN EXTENSION BOUNDARIES (Minute 20-21/0249)**
- Investigations into rear garden extension boundaries were still ongoing. No further progress had been made.
- 20-21/0298**      **GARAGES IN FLEMING AVENUE (Minute 20-21/052)**
- Aster had confirmed that it was the third year of their garage disposal programme where they sold garage blocks at auction. The garage blocks were just sold as standard garage blocks, they did not come with planning permission and they tended to be sold with stipulations. If the new owner wanted to change the use, they had to ask Aster's permission before they could go ahead.
- St George's Court, Tanners Road x 2 and Heath Road garage blocks had been selected this year due to the high number of void garages. All the customers affected had been offered another garage to move to.
- Some of the garage blocks did have private customers in, these customers would not be affected at all and their access to the garages would stay the same.

20-21/0299

**IMPROVEMENTS TO FOOTBALL PITCHES**

A meeting had taken place between Cllr Walmsley, the groundsman, and Glen Fielder of Baddesley Park Football Club to discuss a revised programme of works and costings. There were discussions around new equipment purchased by the Football Club and whether it could be used by them, given the appropriate training. Insurance was discussed and Cllr Thompson confirmed that the Club had liability insurance cover. The groundsman had agreed to provide quotations for each operation of the revised work schedule. It was agreed that a new contract needed to be drawn up, but this could possibly be in the form of a Service Level Agreement rather than a Financial Agreement. Cllr Walmsley was looking at the groundsman's existing contract to see what additional works were necessary. Baddesley Park Football Club would be looking into insurance for the new equipment and providing a risk assessment. Further discussions to take place at the next Recreation Ground meeting.

20-21/0300

**PARISH COUNCILLOR VACANCY**

Cllr Knight welcomed Faye Baker to the meeting. Faye had expressed an interest in joining the Parish Council and had provided a Personal Summary and CV covering her education, work qualifications and experience. Faye confirmed that she was not presently a member of any other groups in the village and would like to be involved with the environment. Living close to the Hoe Lane development, Faye was interested in overseeing how the project progressed.

Cllr Knight explained that members would make a decision and let Faye know.

*Faye Baker thanked the Parish Council and left the meeting.*

Following further discussions, the Parish Council agreed that Faye would be an asset to the Parish Council and voted unanimously in favour of her joining. The Clerk to inform Faye and provide the necessary paperwork.

20-21/0301

**LIBRARY**

A "click and collect" system was still being operated at the Library. A virtual meeting was due to take place shortly at which the future of the library would be announced.

**CORRESPONDENCE**

20-21/0302

**RISK ASSESSMENT FOR CLERK**

Cllr Walmsley had emailed the Clerk with examples of DSE training courses. Approval was given by all members present for the Clerk to attend a course.

20-21/0303

**OTHER CORRESPONDENCE**

There was no other correspondence.

20-21/0304

**GRANTS**

Cllr Knight reported that, due to Covid-19 restrictions, no further grant applications had been submitted. However, a couple were due to be done in the next few weeks.

20-21/0305

**HEALTH AND SAFETY/ RISK ASSESSMENT**

There were no further health and safety issues at the present time.

20-21/0306

**QUESTIONS/REPORTS FROM MEMBERS PRESENT**

Cllr Thompson raised the issue of cars being advertised for sale from the layby on Botley Road, opposite Baddesley Common. Cllr Warnes pointed out that it was illegal for 2 or more cars to be advertised for sale on a public road. The situation to be monitored.

Borough Councillor Mrs Celia Dowden reported that an important motion regarding the Government White Paper on Planning, was due to be put forward at TVBC's next meeting. Cllr Warnes thanked Cllr Mrs Celia Dowden for putting forward the motion which would be backed by TVBC and would be challenging the introduction of planning changes.

With regard to Covid-19, TVBC was back to normal business with some virtual, and some face-to-face meetings. Financially, TVBC were stable at the present time but the implications would be greater as time went on as the full amount promised by the Government was not expected.

Following the implementation of a second lockdown, TVBC's Covid-19 Helpline had re-opened immediately and Cllr Mrs Dowden asked members to let residents know. Any local groups that had previously provided services could apply for a grant by contacting Unity but there was a short timescale. Cllr Alan Dowden had awarded the Food Bank in North Baddesley £1000 to help through the second lockdown.

With regard to Remembrance Sunday, Borough Cllr Mrs Celia Dowden asked whether many pebbles had been laid at the war memorial following her suggestion to local youth organisations. Cllr Knight confirmed that notices had been put up, but was unaware of any pebbles being laid. Cllr Mrs Dowden suggested it would be good to promote the idea every year in order to help young people understand more about Remembrance Day.

Cllr Warnes confirmed that he would be asking TVBC whether members of the Parish Council could attend Climate workshops online and would provide times and dates.

Cllr Wotton reported that she had spoken to residents regarding tree works at the Hoe Lane development and had liaised with the developers. An update had been provided on SANG works.

Borough Cllrs Mrs Celia Dowden and Alan Warnes confirmed that works being undertaken on a piece of land on the corner of Bracken Road and Rownhams Lane were being closely monitored.

***Borough Cllr Mrs Celia Dowden left the meeting.***

Cllr Knight reported that the North Baddesley Covid-19 group had not yet resumed services due to lack of demand.

There had been reports of children lighting fires in Mountbatten Park. The PCSOs had been informed and had agreed to monitor the area.

20-21/0307

**APPROVAL OF ACCOUNTS FOR PAYMENT**12th October 2020 – 9<sup>th</sup> November 2020

Contractor costs, Clerk Salary, HMRC	5002.01
C J Bailey – Repairs to gate at Baptist Church entrance to Recreation Ground	609.60
Surrey Hills Solicitors – Registration of rear garden extension land	756.00
Sustainable Communities – Contract 3 – grant funding	60.00
Sustainable Communities – Apprenticeships Project – grant funding	125.00
J Harrington – 5 Master keys for pavilion	52.50
Paul Pimley – Beadle Editor	140.00
Southern Water – Permission to connect sports pavilion to mains drainage	277.00
C J Bailey – Repairs to pavilion guttering	678.00
Allotment holder – Piping to assist with drainage at allotment	99.35
Benica Solutions Ltd – Various as invoice (batteries, mole traps, bin emptying, Legionella Risk Assessment, clear gutter downpipes by Metro Rod)	999.39
HCC – 3 signs for pavilion	139.20
First Contact Fire and Security – Service fire extinguishers	84.24
Youth worker – Youth work and costs October - grant funded	640.32
Youth worker – Youth work and community development work October – grant funded	250.00
PKF Littlejohn LLP – External Audit of accounts	720.00
<b>TOTAL</b>	<b>£10,632.61</b>

**Proposed: Cllr P Thompson Seconded: Cllr R Walmsley***Cllr Warnes left the meeting.*

20-21/308

**TREES**

20/02633/TPOS	1 Hulle Way North Baddesley	T1 - Oak – Reduce canopy by up to 25% <i>No objection – subject to Arboricultural Officer's approval</i>
20/02759/TPOS	56 Tottehale Close North Baddesley	T1 Hornbeam – Fell <i>No objection – subject to Arboricultural Officer's approval</i>

20-21/0309

**PLANNING APPLICATIONS**

20/02676/FULLS 78 Botley Road  
North Baddesley Change of use of ground floor to dental  
practice with parking at rear.  
*No comment*

20/02586/FULLS 26 Baddesley Close  
North Baddesley Convert garage to habitable room.  
*No comment*

The meeting closed at 9.35pm