

Minutes of a Virtual Meeting of North Baddesley Parish Council held Via Video Conference on Monday 11th January 2021 at 7.00pm.

Present: Cllr D Knight (Chair), F Baker, G Louden, D Middlewick, R Walmsley, A Warnes, V Wotton and A Yellin

Absent: Borough Councillor Mrs C Dowden and Cllr P Thompson

In Attendance: J Harrington, Parish Clerk (Minutes)

Members of the Public: None

20-21/0361**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr P Thompson due to technical difficulties with his computer and also from Borough Cllr Mrs C Dowden.

20-21/0362**DECLARATION OF INTERESTS/DISPENSATIONS**

There were no declarations of interest/dispensations.

20-21/0363**OPEN PERIOD**

There were no members of the public present.

20-21/0364**MINUTES**

It was unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and would be signed by the Chairman at the next non-virtual meeting.

MATTERS ARISING**20-21/0365****ALLOTMENTS (Minute 20-21/0325)**

Due to Covid-19 restrictions, no meeting had taken place at the allotments. However, Committee members had visited on separate occasions to keep an eye on them. In an act of vandalism, one of the sheds on the allotments had been burnt to the ground causing significant expense to the plotholder. The groundsman had been instructed to help with the clean-up operation and the community had rallied together to raise funds. There were concerns regarding flammable liquids being stored at the allotments and lack of consideration for neighbouring properties when lighting bonfires.

Committee members agreed to get together to revise the rules.

Cllr Walmsley reported that a significant number of molehills had appeared at the entrance to the allotments and it was agreed that these would be monitored for the time being. **ACTION: Committee members to liaise to revise the allotment rules**

20-21/0366 SEPTIC TANK (Minute 20-21/0326)

Purbeck Engineering Ltd had suggested a date of 1st February 2021 to complete the connection of the sports pavilion to mains drainage, dependent upon whether a pump could be obtained from the suppliers.

20-21/0367 DEFIBRILLATORS (Minute 20-21/0327)

Cllr Thompson had reported that the Bedes Lea would welcome the installation of a defibrillator. Cllr Middlewick confirmed that the Men's Shed (who had agreed to undertake the installation) would liaise with the manager of the Bedes Lea.

ACTION: Cllr Middlewick to liaise with the Manager of the Bedes Lea on behalf of the Men's Shed.

There were further discussions over the location of the next defibrillator which would be purchased at the beginning of the next financial year and all members agreed to give the matter further consideration.

20-21/0368 MUGA (Minute 20-21/0328)

An update on whether the missing panel had been replaced was not available. The Clerk to check with the groundsman.

20-21/0369 PAVILION WATER (Minute 20-21/0329)

Business Stream had confirmed that a meter reading was due to take place. If the meter reader was unable to read the meter, they would report the reason back to Business Stream who would raise a request with the wholesaler to resolve the issue. The Clerk to keep members updated.

20-21/0370 PARISH PLAN (Minute 20-21/0330)

No further progress had been made.

20-21/0371 BUS SHELTERS (Minute 20-21/0331)

No further progress had been made. The Clerk to chase the groundsman.

20-21/0372 USE OF PAVILION AND RECREATION GROUND (Minute 20-21/0332)

Due to Covid-19 lockdown, the pavilion was closed for a further 6 weeks' minimum. The MUGA, skatepark and tennis courts were also closed but the children's playground remained open.

Cllr Middlewick had obtained 2 quotes for electrical works and the lower quote was accepted by all members present. The Clerk to liaise with the contractor to carry out the works. **ACTION: The Clerk to liaise with the electrical contractor.**

The Clerk had reported the missing and defective thermostats to the groundsman. Cllr Middlewick had turned down the boiler as it had been overheating.

Cllr Thompson had reported a significant amount of dog mess at the Baptist Church entrance to the Recreation Ground. **ACTION: The Clerk to contact the dog warden.**

20-21/0373 TENNIS COURTS (Minute 20-21/0333)

The tennis courts were closed for at least 6 weeks. A chemical treatment had not yet been carried out. **ACTION: The Clerk to inform the groundsman that the works were now urgent.**

20-21/0374 OAK TREE OVERHANGING 8 TORNAY GROVE (Minute 20-21/0334)

A reply from the Insurance Company was still awaited. The Clerk to keep members updated.

20-21/0375 CHARITY ACCOUNTS (Minute 20-21/0335)

There had been no further communications with the Parkinson Partnership due to unresolved queries regarding the deeds and ownership of the land. Cllr Wotton had visited the Hampshire Records Office in Winchester before lockdown but had been unsuccessful in securing any relevant documentation.

The Clerk had liaised with the Accountant and members of the Finance Committee and it was proposed that the original accounting procedure, which had been halted in July, should be resumed in order to prevent problems with the end of year accounts. It was therefore agreed that the Clerk would transfer the second portion of the precept to the Charity Account and recharge the Charity Account for expenditure from July to December which had previously been stopped.

It was agreed that a meeting would take place before the next planning meeting, for further discussions regarding the situation with the Charity Accounts and the Clerk would re-send a flow chart provided by the Accountant. **ACTION: The Clerk to resume the original accounting procedures which were stopped in July. A meeting to take place before the next planning meeting for further discussions on issues with the Charity Accounts and the Clerk to re-send the Accountant's flow chart.**

20-21/0376 CONTAINER ON CRICKET FIELD (Minute 20-21/0336)

The groundsman was continuing to liaise with a welder regarding the disposal of the old tractor and the container. The Clerk to keep members updated.

20-21/0377 SKATEPARK (Minute 20-21/0337)

A second design and quotation were awaited from Canvas. There were discussions around funding and whether a third quotation was needed at the present time. It was agreed that this could be deferred until a later date. 5% of the estimated cost of a new skatepark had been set aside in next year's budget.

20-21/0378 SPEED LIMIT REMINDER SIGNS (Minute 20-21/0338)

The Clerk had obtained a Licence from HCC and was in the process of filling out a lengthy application form for SSE.

20-21/0379 BOROUGH COUNCILLOR GRANT AWARDS (Minute 20-21/0339)

No further progress had been made.

20-21/0380 BEADLE (Minute 20-21/0340)

It was hoped that a March edition of the Beadle would be printed and distributed. Cllr Knight requested more notice than last time, in order to recruit volunteers to distribute copies. **ACTION: The Clerk to liaise with the Editor of the Beadle**

20-21/0381 CONTAINER ALARM (Minute 20-21/0341)

The Clerk had obtained a quote to connect the football club's container to the pavilion alarm system. The quote would be relayed to the football club.

20-21/0382

REAR GARDEN EXTENSION BOUNDARIES (Minute 20-21/0342)

It was agreed that all rear garden extension holders would be instructed to move their fences back to the original boundary lines and remove any structures or personal property on Parish Council land. In accordance with the Licence, any requests to erect sheds or other structures on the extension land would need the Parish Council's permission.

ACTION: The Clerk to write to all Rear Garden Extension Holders.

20-21/0383

IMPROVEMENTS TO FOOTBALL PITCHES (Minute 20-21/0343)

The groundsman had been instructed to liaise directly with the Chairman of the Football Club for instructions on how to proceed with the next stage of the improvements to the football pitches.

20-21/0384

PROJECTS CLUBS (Minute 20-21/0346)

The start of the Apprenticeships Project had been delayed due to Covid-19.

20-21/0385

STREET LIGHTING (Minute 20-21/0347)

The Clerk reported that there were 50 streetlights belonging to the Parish Council and undertook to contact HCC regarding the adoption of some or all of them.

20-21/0386

FLY-TIPPING IN SANDY LANE (Minute 20-21/0348)

There had been several incidents of fly-tipping in Sandy Lane recently. It was agreed that the Parish Council would install two battery operated CCTV cameras together with a sign. **ACTION: Cllr Middlewick undertook to purchase the cameras and the Clerk undertook to purchase the sign and inform the residents of the cottages.**

20-21/0387

LAND AT CORNER OF BRACKEN ROAD AND ROWNHAMS LANE (Minute 20-21/0352)

The area continued to be monitored.

20-21/0388

PRECEPT 2021/22

Cllrs Knight, Walmsley and the Clerk had met at the end of December to estimate income and expenditure for the financial year 2021-22 by comparing figures for the 9 months of 2020 from April to December and estimating figures for the 3 months from January to March 2021. These estimates were put to the Finance and General Purposes Committee at a meeting held on Thursday 6th January (Minutes attached) and it was proposed that the precept figure be kept the same as last year at £140,622. It was also proposed that funding be earmarked for certain projects in the future such as the skatepark. Agreement to both proposals was unanimous. **ACTION: The Clerk to inform TVBC of the requested precept figure.**

20-21/0389

LIBRARY

The Chairman advised members to contact Irene Knight if they wanted their name removed from the Library Trustees' Register as Irene was responsible for this area of administration.

An online meeting was due to be held shortly to determine the future of the Library.

CORRESPONDENCE

20-21/0390

COMMUNITY CENTRE

The secretary of the Community Association had contacted the Clerk with concerns over the state of the fence on the boundary of the Community Centre and the Health Centre. The fence had deteriorated, and people were using it to access an area between the Community Hall and the playpark to dump rubbish. Teenagers were also congregating in the area to drink and smoke cannabis.

There were also drainage problems as the patio area was flooding. Some investigative work had been carried out, but the problem remained unresolved.

It was agreed that the groundsman would be asked to repair the small missing section of the fence and TVBC would be contacted regarding the drainage issues. **ACTION: The Clerk to liaise with the groundsman and TVBC.**

The Clerk drew attention to the fact that notice needed to be given to TVBC of the Parish Council's wish to terminate their lease for the Community Centre by the end of February 2021. Notice would also need to be given to the Community Association. **ACTION: The Clerk to liaise with TVBC and the Community Association.**

20-21/0391 OTHER CORRESPONDENCE

The Clerk magazine – Winter 2020

20-21/0392 GRANTS

The Chairman reported that no applications for grant funding had been made since the last meeting. The Apprenticeships Project was unable to start due to Covid-19.

20-21/0393 HEALTH AND SAFETY/ RISK ASSESSMENT

Cllr Wotton suggested that signs needed to be put back up indicating that the MUGA, skatepark and tennis courts were closed. The Clerk to liaise with the groundsman. **ACTION: The Clerk to liaise with the groundsman**

20-21/0394 QUESTIONS/REPORTS FROM MEMBERS PRESENT

Cllr Louden reported a significant number of incidents of anti-social behaviour and vandalism in Beadles tearooms which had been captured on CCTV. The Police had been informed. It was agreed that a representative from the Police would be invited to attend the next full Council meeting. **ACTION: The Clerk to invite the Police to the next full Council meeting.**

Cllr Warnes confirmed that Borough Councillors were still working with the Enforcement team to support various issues.

Local organisations that were struggling, due to Covid-19, were being offered help with Councillor Community grants.

Cllr Knight confirmed that the Covid-19 support group, set up during the first wave of the pandemic, was still in operation but calls had stopped, most likely due to people having other arrangements in place. However, the group was ready to act if necessary.

20-21/0395

APPROVAL OF ACCOUNTS FOR PAYMENT

14th December 2020 – 11th January 2021

Contractor costs, Clerk Salary, HMRC	5077.99
Cllr D Knight – 4 laptops and Microsoft package for Projects Club	2875.99
Sustainable Communities – Contract 3	82.50
Sustainable Communities – Apprenticeships Project	125.00
Gopak – 7 tables, small trolley and spanner for pavilion	894.84
First Contact Fire and Security Ltd – Fit cages and new transmitter on containers	228.00
K F Jackson - Pavilion electrical installation report and additional works	2980.00
Paul Pimley – Beadle Editor (December edition)	140.00
Benica Solutions Ltd – Cleaning of war graves at St John’s Church	36.00
Foster Tree Care – Fell 2 diseased trees at M Park	400.00
Benica Solutions Ltd – Supply and fit lockable tamperproof thermostat covers at pavilion	404.28
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
TOTAL	£13,372.60

Proposed: Cllr R Walmsley Seconded: Cllr G Louden*Cllr Warnes left the meeting.*

20-21/0396

TREES

21/00057/TPOS	98 Ringwood Drive North Baddesley	T1 – Oak – Reduce lowest SE facing branch by up to 3m, reduce lowest Northern facing branch by up to 2m, T2 – Oak – Reduce branch overhanging fence by up to 2m. <i>No objection – subject to Arboricultural Officer’s Approval.</i>
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20-21/0397

PLANNING APPLICATIONS

20/03231/FULLS	107 Ringwood Drive North Baddesley	Single storey rear extension to provide additional living/family space, raised decking to provide access to the garden with steps. <i>No comment</i>
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21/00038/FULLS	2 Rosslyn Close North Baddesley	Single storey side extension and hip to gable loft conversion. <i>The Parish Council declared an interest and did not comment</i>
20/03245/FULLS	68 Rownhams Lane North Baddesley	Demolition of conservatory and replace with single storey glazed extension. <i>No comment</i>

The meeting closed at 9.30pm