

Minutes of a Virtual Meeting of North Baddesley Parish Council held Via Video Conference on Monday 8th March 2021 at 7.00pm.

Present: Cllr D Knight (Chair), F Baker, G Louden, D Middlewick, P Thompson, R Walmsley, A Warnes, V Wotton and A Yellin

Absent: None

In Attendance: Borough Councillor Mrs C Dowden
J Harrington, Parish Clerk (Minutes)

Members of the Public: Chris Hill and Debbie Evenhand – Representatives from Friends of North Baddesley Library

20-21/0453**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

20-21/0454**DECLARATION OF INTERESTS/DISPENSATIONS**

There were no declarations of interest/dispensations.

20-21/0455**OPEN PERIOD**

There were two members of the public present. Chris Hill and Debbie Evenhand had attended to discuss difficulties currently being encountered by volunteers who were managing the Library and whether the Parish Council was prepared to continue to give its support.

Chris explained that there had been uncertainty around re-opening times due to Covid-19 but the Library had met all its requirements and was ready. However, Hampshire Library Services and Hampshire County Council appeared to be withdrawing their interest and Library staff needed confirmation that the Parish Council would continue to support them financially, now and in the future if necessary.

Debbie confirmed that, as publicity officer, she had been unable to organise any fundraising and there was no revenue coming in at all.

Chris queried why members of the Parish Council had decided to remove their names as trustees and Cllr Wotton confirmed that she did not want to have legal responsibility for something to which she contributed little. Other Councillors agreed. However Cllr Knight remained as a nominated trustee.

Chris was concerned that the removal of members' names as trustees indicated that the Parish Council was withdrawing its support, but Cllr Knight confirmed that this was not the case.

Cllr Walmsley pointed out that there had been no communication from the Library and it was agreed that there had been a lack of communication between both parties. Chris asked how the Parish Council intended to support the Library and Cllr Knight confirmed that the Library would continue to be covered by the Parish Council's insurance and funding would be provided to cover rent in the event of a shortfall. This support would continue indefinitely.

Cllr Baker suggested that if the Library set out a schedule of what they proposed to do in the future, the Parish Council would decide how they were willing to support it. Chris confirmed that she would get a proposal to the Parish Council by the April meeting and thanked members for their support over the past few years.

Cllr Warnes pointed out that funding was available from Borough Councillors' Grant Award Schemes.

The Chairman thanked Chris and Debbie for attending and they left the meeting.

20-21/0456

MINUTES

It was unanimously resolved that the Minutes of the previous meeting be accepted as an accurate record and would be signed by the Chairman at the next non-virtual meeting.

MATTERS ARISING

20-21/0457

ALLOTMENTS (Minute 20-21/0408)

Due to Covid 19 restrictions, no meeting had taken place at the allotments. However, Committee members had visited on separate occasions to keep an eye on them. Apart from a pile of burnt debris awaiting disposal by the groundsman, there were no outstanding issues.

Cllr Walmsley was in the process of revising the rules to include an allocation procedure and would circulate a draft to members for approval.

ACTION: Cllr Walmsley to revise the allotment rules and circulate a draft to all.

20-21/0458

SEPTIC TANK (Minute 20-21/0409)

Cllr Knight had met with representatives from Purbeck Engineering the previous week and works had commenced to connect the sports pavilion to mains drainage. It was hoped the works would be completed before the wet weather due later in the week.

20-21/0459

DEFIBRILLATORS (Minute 20-21/0410)

A defibrillator was due to be installed at the Scout Hut this week, weather permitting.

Cllr Middlewick had arranged a meeting on Thursday to discuss the location of the defibrillator due to be installed at the dentist in Rownhams Lane. This defibrillator would be purchased in the next financial year.

Men's Shed would be carrying out all the installations and it was agreed a donation of £100 per location would be made by the Parish Council.

20-21/0460

PAVILION WATER (Minute 20-21/0412)

No further progress had been made.

20-21/0461

PARISH PLAN (Minute 20-21/0413)

No further progress had been made. The Clerk undertook to email Chris Hill for anything she might have completed to date on the Parish Plan.

ACTION: The Clerk to email Chris Hill

20-21/0462

BUS SHELTERS (Minute 20-21/0414)

No further progress had been made.

20-21/0463

USE OF PAVILION AND RECREATION GROUND (Minute 20-21/0415)

A quotation in the sum of £1850 for additional electrical works to the pavilion was agreed. The Clerk to liaise with the electrical contractor to put the works in hand. Cllr Middlewick confirmed that once the works were completed, there would be a full certificate signed off by a qualified contractor.

It was agreed that Cllr Middlewick would liaise with the groundsman concerning issues over thermostats.

The dog warden had responded to a request for advice on large amounts of dog poo being deposited at the Nutburn Road entrance to the Recreation Ground. Councillors were advised to take the registration numbers of drivers who let their dogs out and did not clear up their mess and send them to the dog warden who would trace the vehicle and take appropriate action. Cllr Thompson confirmed that he had admonished people he had witnessed not clearing up after their dogs.

20-21/0464 TENNIS COURTS (Minute 20-21/0416)

The groundsman had organised for the courts to be jet washed before they were due to be re-opened, Covid-19 permitting, on 29th March.

It was agreed that a sprayer could be purchased for the groundsman for chemical treatments to be applied every six weeks in the future. The Clerk to liaise with the groundsman.

ACTION: The Clerk to liaise with the groundsman regarding the purchase of a sprayer.

20-21/0465 OAK TREE OVERHANGING 8 TORNAY GROVE (Minute 20-21/0417)

A quotation had been agreed. The Clerk to liaise with the chosen contractor.

ACTION: The Clerk to liaise with the chosen contractor to carry out works to fell the oak tree to the rear of 8 Tornay Grove.

20-21/0466 CHARITY ACCOUNTS (Minute 20-21/0418)

Advice had been received from Parkinson Partnership and it was agreed that a meeting would be arranged for the following Monday to discuss the details. As emphasis had been placed on ownership of the land, it was agreed that the Clerk would make enquiries before the meeting.

ACTION: The Clerk to investigate ownership of the land

20-21/0467 CONTAINER ON CRICKET FIELD (Minute 20-21/0420)

No further progress had been made. The Clerk to chase the groundsman.

20-21/0468 SKATEPARK (Minute 20-21/0421)

A revised design and quotation had been received from Canvas but unfortunately it was over budget. Further discussions were deferred until a later date.

Borough Councillor Mrs Celia Dowden joined the meeting.

20-21/0469 SPEED LIMIT REMINDER SIGNS (Minute 20-21/0422)

It was agreed that 6 larger brackets would be ordered as some of the lampposts were oversized. Measurements had been received from the groundsman. The Clerk to order. **ACTION: The Clerk to order 6 larger brackets.**

Cllr Warnes reminded members that the Romsey Advertiser wanted a photograph of Councillors next to the SLRs. Borough and County Councillor Alan Dowden should be included as he had awarded a grant towards the signs. A provisional date of 3rd April, Covid-19 permitting, was agreed.

20-21/0470

BOROUGH COUNCILLOR GRANT AWARDS (Minute 20-21/0423)

No further progress had been made.

20-21/0471

BEADLE (Minute 20-21/0424)

It was unsure when the March Beadle would be published as the Editor had been unwell. However, he was working on it and it was anticipated that it would be ready within the next 2 weeks. Cllr Louden agreed to liaise with the Editor.

20-21/0472

CONTAINER ALARM (Minute 20-21/0425)

Cllr Thompson confirmed that a reply from the Football Club's committee was still awaited.

20-21/0473

REAR GARDEN EXTENSION BOUNDARIES (Minute 20-21/0426)

The Clerk was in the process of obtaining quotations for the removal of the leylandii trees.

No replies had been received to the Clerk's request for rear garden extension holders to reinstate their fences along the correct boundary line and to move sheds accordingly if necessary. It was agreed that the Clerk would request an acknowledgement to her letter and give a deadline of 6 weeks for rear garden extension holders to move their fences and sheds.

ACTION: The Clerk to write to rear garden extension holders.

20-21/0474

IMPROVEMENTS TO FOOTBALL PITCHES (Minute 20-21/427)

A payment made to the groundsman, for works not undertaken, had been returned to the Parish Council. It was agreed that this funding would be held by the Parish Council, rather than returning it to the Football Club, until the next set of works had been carried out in the Spring.

20-21/0475

PROJECTS CLUBS (Minute 20-21/0428)

It was unsure when the Apprenticeship Project would start due to Covid-19.

20-21/0476 STREET LIGHTING (Minute 20-21/0429)

A reply was still awaited from HCC regarding adoption of streetlights. The Clerk to chase.

20-21/0477 FLY-TIPPING IN SANDY LANE (Minute 20-21/0430)

Cameras and signs had been installed. There had been no further incidents of fly-tipping in the area.

20-21/0478 LAND AT CORNER OF BRACKEN ROAD AND ROWNHAMS LANE (Minute 20-21/0431)

No further progress had been made. Borough Cllr Mrs Celia Dowden reported that a meeting was due to take place with the applicant.

With regard to enforcement, Cllr Mrs Dowden reported that members on TVBC Overview and Scrutiny Committee wanted a review on restrictions and to look at how they could be supported.

20-21/0479 COMMUNITY CENTRE (Minute 20-21/0432)

A meeting had taken place with representatives from TVBC and the process of finding another organisation to take over the Community Centre had begun. A post could not be inserted into the gap in the fence as this was a fire escape. The Clerk undertook to liaise with the owners of the fence, the Health Centre, to carry out repairs. TVBC confirmed that works to solve the drainage problems had been put in hand.

ACTION: The Clerk to liaise with the Health Centre regarding repairs to the fence.

20-21/0480 HOE LANE DEVELOPERS/SCOUT HUT (Minute 20-21/0435)

A meeting had taken place with Scout Leaders to discuss refurbishment of the Scout Hut and the developers' Schedule of Costs and Heads of Terms. A meeting had been arranged for the following Monday between the developers and the Parish Council with Scout Leaders in attendance.

Cllr Walmsley confirmed that the full S106 agreement for Hoe Lane was on the website and undertook to forward the link to all Councillors.

20-21/0481 FOOTPATH TO TOOTHILL FORT (Minute 20-21/0437)

Cllr Thompson had visited the footpath and confirmed that it was still accessible and that there was an arrow signpost pointing in the right direction.

20-21/0482

FREE TREE SAPLINGS (Minute 20-21/0452)

Cllr Baker suggested planting hawthorn bushes in the gap where the fence had been pulled down at the allotments. Cllr Knight pointed out that the free trees were saplings and would probably not last long. Cllr Baker undertook to research the cost of established bushes and how many were needed.

ACTION: Cllr Baker to research the cost of established bushes and how many were needed.

20-21/0483

LIBRARY

See Minute 20-21/0455.

CORRESPONDENCE

20-21/0484

ANNUAL ASSEMBLY, AGM AND MAY MEETINGS

Recent Government advice had indicated that all meetings from 7th May should be face-to-face rather than virtual. It was agreed that the Annual Assembly, AGM and May meetings should be moved from 11th May to Tuesday 4th May.

It was agreed that the award for Parishioner of the Year would go ahead and nominations would be sought via notices in the Beadle, on the website and on Facebook.

20-21/0485

ACCESS TO GRASSED AREA AT 10 TORNAY GROVE

A request had been received for permission to lay paving slabs on Parish Council land at Queen's Ride to allow residents access to their rear gardens. It was agreed that permission could be granted subject to conditions. The Clerk to draft the conditions and email to all for approval.

ACTION: The Clerk to draft the conditions.

20-21/0486

GRASS VERGES IN FLEMING AVENUE

Cllr Louden reported that grass verges in Fleming Avenue had been damaged by vehicles parking on them. The Clerk undertook to report the matter to HCC Highways and suggest that dragon's teeth be inserted.

ACTION: The Clerk to report to HCC

20-21/0487

BROWNIES

The Leader of the Brownies had requested the use of the Recreation Ground, land at Mountbatten Park or land at Bracken Road for the Brownies to meet outside on Wednesday evenings until Covid restrictions were relaxed enough for them to meet indoors again. Permission was granted free of charge. **ACTION: The Clerk to inform the Brownie Leader.**

20-21/0488

COFFEE SHOP AT PAVILION

A resident had enquired whether there were facilities at the pavilion to run a coffee shop. All agreed it was a good idea. There were talks around necessary equipment and it was agreed to purchase a commercial induction hob and stainless-steel table from the Village Hall for a donation of £200. Cllrs Middlewick and Knight undertook to organise.

ACTION: Cllrs Middlewick and Knight to organise the delivery of the equipment and the Clerk to respond to the resident.

20-21/0489

OTHER CORRESPONDENCE

There was no other correspondence.

20-21/0490

GRANTS

Cllr Knight reported that applications for grants from the following organisations had been made. All were in the sum of £10,000:

Awards for All
Hobson Charity Trust Ltd
Macintosh Foundation
Ironmongers' Charity
Falcon Charitable Trust
Davis Foundation
ADINT Trust

There were talks around the benefits of having a Youth Councillor on the Parish Council.

20-21/0491

HEALTH AND SAFETY/RISK ASSESSMENT

Apart from ongoing remedial electrical works at the pavilion, there were no other health and safety issues.

20-21/0492

QUESTIONS/REPORTS FROM MEMBERS PRESENT

Borough Councillor Mrs Celia Dowden gave her report:

Covid testing centres were being set up for people returning to work and the nearest one to North Baddesley was at the Point in Eastleigh.

With regard to TVBC's budget, an increase of 1.71% had been made on a Band 'D' Property making an increase of £2.50. An alternative of 0.7% had been put forward, making an increase of £1.02 but this had been rejected.

Cllr Warnes drew attention to the Covid Unsung Heroes Award and asked if notices could be put on the noticeboards, on the website and on Facebook. The Clerk undertook to arrange.

ACTION: The Clerk to arrange for posters to be put on the noticeboards and on the website. Cllr Knight to put on Facebook.

Cllr Warnes reported that there had been communications problems with the newly appointed lead for the Climate Emergency initiative. Marianne Pigginn had requested that the Parish Council put something on their website. The Clerk to liaise with Marianne. **ACTION: The Clerk to liaise with Marianne Pigginn and re-send the request to all.**

It was agreed that the Clerk would resend to all, a recent email regarding the Solar Panel Scheme. **ACTION: The Clerk to resend the email regarding the Solar Panel Scheme**

Cllr Warnes undertook to complete the survey on Sustainability and email his comments to all. **ACTION: Cllr Warnes to complete the survey.**

Cllr Wotton asked Cllr Warnes if he had any information about a planning application to build homes behind the houses in Fleming Avenue. **ACTION: Cllr Warnes to investigate and report back.**

A proposal from Cllr Wotton to spend her Vice-Chairman's allowance on a scheme to provide all the schoolchildren in the village with a packet of seeds for planting, was unanimously agreed.

Borough Councillor Mrs Dowden and Cllr Yellin left the meeting.

Cllr Knight reported that he had attended a meeting on the future of Romsey and that he was the only Councillor from a neighbouring parish to be there. Improvements to the centre of Romsey as well as initiatives at Tadburn and Halterworth were discussed.

20-21/0493

APPROVAL OF ACCOUNTS FOR PAYMENT

8th February 2021 – 8th March 2021

Contractor costs, Clerk Salary, HMRC	5077.99
J Harrington – Malwarebytes – virus protection for laptop	29.99
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
Benica Solutions Ltd – Supply and fit new oil tank sensor	214.87
Sustainable Communities – Contract 3 – Grant funding	45.00
Sustainable Communities – Apprenticeships Project – Grant funding	125.00
J Harrington – Clerk expenses (mileage, postage, stationery, allowance) (quarterly)	448.16
First Contact Fire and Security – Remove cages from alarm	72.00
Cllr D Middlewick – Security camera, stickers, batteries, SDHC cards for Sandy Lane	100.02
Cllr D Middlewick – Key safe and cable ties for security cameras	98.41
TOTAL	£6339.44

Proposed: Cllr R Walmsley, Seconded: Cllr D Middlewick

Cllr Warnes left the meeting.

20-21/0494

TREES

21/00589/TPOS	5 The Birches Close North Baddesley	T1, T2, T3 and T4 - Birch - Reduce by up to 2m from side facing property. <i>No objection – subject to Arboricultural Officer’s approval</i>
21/00639/TPOS	35 Woodside Road and 12 Ringwood Drive North Baddesley	T1 - Oak - Prune to give clearance of 3 metres over garage roof, driveway and footpath, T2 - Oak - Prune, T3 and T4 - Oak – Raise crown by 3 metres, T5 - Oak - Raise crown by 3 metres. <i>No objection – subject to Arboricultural Officer’s approval</i>

20-21/495

PLANNING APPLICATIONS

21/00538/CLPS	Pound Lane Nurseries Pound Lane	Application for a Lawful Development Certificate for a proposed development of an approved agricultural worker's dwelling (ref TVS.03746/2) at Pound Lane Nurseries <i>The Parish Council wishes to highlight that TVBC's approval of the original application had 3 conditions. Condition No. 3 was that the dwelling should have an agricultural tie and the Parish Council feels this tie should be maintained.</i>
21/00600/FULLS	25 Hulle Way North Baddesley	Single and two storey extension and associated alterations to dwelling. <i>No comment</i>
21/00578/FULLS	1 Cerne Close North Baddesley	Single storey side extension to provide porch and study with flat roof. <i>Objection – concern re proximity to tree</i>

The meeting closed at 9.58pm